

**REGULAR MEETING
OF BOARD OF EDUCATION**

MINUTES

October 8, 2014

The meeting was called to order at 6:00 p.m. by President Sonya Cuellar in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Pledge of Allegiance Ranita Browning, Director- Fiscal Services led the pledge of allegiance.

Roll Call Trustee Sonya Cuellar Trustee Vivian Hansen
Trustee Alicia Anderson Trustee Tony Peña
Trustee Linda Garcia

Administrators Present Herman Mendez, Superintendent
Michael Conroy, Assistant Superintendent-Business Services
Myrna Morales, Assistant Superintendent-Human Resources
Deborah Stark, Assistant Superintendent-Educational Services
Ranita Browning, Director-Fiscal Services
Kim Cole, Director-Special Education/ECE
Randy Gray, Curriculum & Instruction/Projects
Jose Iniguez, Director-Secondary Education
Troy Marshall, Director-Technology
Manuel San Miguel, Director-Student Services
Chris Stamm, Director-Student Nutrition Services
Greg Buckner, Principal-Paramount High School
Morrie Kosareff, Principal-Paramount High School-West
Jean Law, Principal-Buena Vista High School
Richard Morgan, Principal-Paramount Adult School

Approve Agenda
October 8, 2014
1.288 Trustee Anderson moved, Trustee Garcia seconded and the motion carried 5-0 to approve the October 8, 2014 Regular Board meeting agenda.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Regular Meeting Minutes
September 24, 2014
1.289 Trustee Garcia moved, Trustee Peña seconded and the motion carried 5-0 to approve the minutes of the Regular Meeting held on September 24, 2014.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

REPORTS

Student Board Avery De La Cruz-Paramount High School, Armando Torres-
Representatives Paramount High School-West, Kyrice Thompson-Buena Vista High

10-8-14

School and Armando Vera-Paramount Adult School reported on school academic, athletic and extra-curricular activities.

Employee Representative Reports

There was no CSEA representative in attendance.

TAP Middle School Director and Zamboni Middle School teacher, Teresa Kugler shared that negotiations continue and hopefully an agreement is reached soon. She added that they are also hoping to improve communication via Starbucks Coffee Talks that have started. She added that the association supports No on Prop 46 and 47 and will support State Superintendent Tom Torlakson. She also shared that teachers are overwhelmed due to the planning/pacing guides of Common Core. Elementary teachers are concerned because they need their teaching planning time and she asked that there is a need to respect teachers planning time.

Board Members' Reports

Trustee Cuellar had no report.

Trustee Anderson attended the 22nd Annual Southeast College Conference sponsored by Senator Ricardo Lara at PHS.

Trustee Garcia had no report.

Trustee Hansen had no report.

Trustee Peña attended the Heritage Fair at Tanner School and the 22nd Annual Southeast College Conference sponsored by Senator Ricardo Lara at PHS.

Superintendent's Report

Superintendent Mendez highlighted a variety of items:

- Superintendent Mendez attended the 22nd Annual Southeast College Conference sponsored by Senator Ricardo Lara at PHS.
- Mr. Mendez attended PHS Manufacturing Day fieldtrip at ACE Manufacturing Inc.
- Superintendent Mendez reminded everyone to prepare for the Great California Shakeout scheduled Thursday, October 16, 2014 at 10:16 a.m.

Pathways Volunteer Hospice

Cindy Skovgard, Executive Director of Pathways Volunteer Hospice in Lakewood, addressed the Board and shared that she is very thankful to be in partnership with the District. She added because of partnership with Paramount Unified School District, Pathways provides services free of charge for our students and families. Ms. Skovgard presented a plaque to Paramount Unified School District for being a major sponsor via the use of facilities for services. Ms. Skovgard also provided information on Pathways Point of Entry Information Presentation that will take place on November 6, 2014.

K-5 Achievement Report Committee

Dr. Randy Gray, Director-Curriculum & Instruction/Projects provided the Board of Education with an update and shared that the purpose of the presentation is to:

Provide an overview of the K-5 Achievement Report Committee including:

- Purpose of the committee
- Process for meeting objectives
- Timeline of meetings and activities
- Next steps in the process

Purpose of the Committee:

- With the transition to the new Common Core State Standards, progress reports and report cards must be aligned to changes in curriculum and assessment.
- The K-5 Achievement Report Committee is charged with revising and implementing:
 - K-5 progress reports for 2014-15
 - K-5 report cards for 2015-16
- The changes to the K-5 progress report and report card must be communicated to parents and teachers in a clear and concise manner.

Committee Members:

<u>Name</u>	<u>Grade Level Experience</u>	<u>School</u>
Jenni Neff Bonnie Naranjo Rita Cruz	Kindergarten	Gaines Los Cerritos Educational Services
Joy Go-Ng Kristen San Miguel Deanne Katayama	1 st grade	Collins Mokler Mokler
Stacy Willard Missy Bergman	2 nd grade	Tanner Mokler
Teresa Reno Michael Naruko	3 rd grade	Wirtz Educational Services
Katherine Anderson Sheri Soshnik Christina Soto Craig Lane	4 th grade	Jackson Jefferson Keppel Roosevelt
Eric Varela Anita Kaing Kelly Morales	5 th grade	Roosevelt Los Cerritos Educational Services
Delia Kiely	TAP Rep/1 st grade	Tanner
Linh Roberts Pat Brent	K-5 Principals	Mokler Keppel
Laura Ramos Juliana Sauvao Randy Gray Deborah Stark		Student Information Services Special Education Educational Services Educational Services

Process for the Committee:

- Review research on effective reporting of student achievement
- Examine PUSD's and surrounding districts' progress reports and report cards
- Develop criteria and make recommendations for aligning K-5 academic achievement reports to Common Core State Standards

K-5 Reporting Progress: Comparing 2013-14 and 2014-15:

	2013-14	2014-15
K-5 Progress Report	<p>Purpose: Communicate quarter progress to parents and students.</p> <p>Progress Report with academic topics aligned to California Standards.</p> <p>Distributed in November, April</p>	<p>Purpose: Communicate quarter and semester progress to parents and students.</p> <p>Progress Report with academic topics aligned to Common Core Standards.</p> <p>Distribute in November, January, April, June</p>
K-5 Report Card	<p>Communicate semester progress to parents and students.</p> <p>Report card with content aligned to California Standards.</p> <p>Distributed in January, June</p>	<p>See above.</p>

Timeline of Events:

<u>When</u>	<u>What</u>	<u>Who</u>
September	Form K-5 Achievement Report Committee	Randy Gray, K-5 Principals & Teachers
September 17	Review purpose and objectives, meeting schedule, current PUSD K-5 progress reports and report cards	K-5 Achievement Report Committee
September 25	Discuss function and form of K-5 progress reports	K-5 Achievement Report Committee
September 30	Develop drafts for submission to Student Information Services (SIS)	K-5 Achievement Report Committee
October 3	K-5 staff memo outlining changes to progress reports and report cards	Randy Gray
October 8	Board presentation Revised progress reports and directions for completion provided to K-5 teachers	Randy Gray K-5 Principals
Week of October 13	K-5 teacher reporting period begins	K-5 Teachers

October 21	Review current PUSD and neighboring districts' K-5 report cards Parent newsletters explaining revised progress reports sent to K-5 sites	K-5 Achievement Report Committee Randy Gray
Week of November 4	K-5 1 st quarter progress reports shared with parents	K-5 Teachers
November 20	Committee members work collaboratively to revise K-5 report cards	K-5 Achievement Report Committee
December 3	Committee members work collaboratively to revise K-5 report cards Parent newsletter Board update	K-5 Achievement Report Committee Randy Gray
January 20	Committee members continue work on K-5 report cards	K-5 Achievement Report Committee
February 24	K-5 report cards drafts shared with schools	K-5 Achievement Report Committee
March 11	Board presentation on progress	Randy Gray
March 31	Committee reviews feedback from schools	K-5 Achievement Report Committee
April 28	Committee revises and refines draft report cards	K-5 Achievement Report Committee
July	Revised K-5 report cards and progress reports presented for Board approval	Randy Gray

The District's next steps include:

<u>Progress Reports</u>	<u>Report Cards</u>
Implement revised progress reports	Begin revision process of report cards
Solicit teacher and parent feedback	Solicit teacher and parent input on drafts of revised report cards
Revise progress reports and provide to schools	Finalize drafts and present for Board approval in July 2015

**BOARD MEETING
CALENDAR**

There were no changes to the Board of Education Meeting calendar.

HEARING SECTION

There were no speakers during the hearing section.

CONSENT ITEMS

0.290

Trustee Anderson moved, Trustee Peña seconded and the motion carried 5-0 to approve the Consent Items.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Human Resources

Personnel Report
14-05
2.290

Accept Personnel Report 14-05, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2014-15 State Budget Act and related legislation.

Educational Services

Consultant Services
3.290

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Memorandum of
Understanding with the
Solutions4Families, Inc.
3.290

Accept the Memorandum of Understanding with the Solutions4Families, Inc. from October 9, 2014 through June 30, 2015.

Business Services

Purchase Order Report
14-05
4.290

Approve Purchase Order Report 14-05 authorizing the purchase of supplies, equipment, and services for the District.

Donations
4.290

Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

ACTION ITEMS

Educational Services

California State School and
Nonpublic School Placement
for Special Education
Students for 2014-15
3.291

Trustee Anderson moved, Trustee Garcia seconded and the motion carried to 5-0 approve the placement for special education students in nonpublic schools as determined by the students' Individual Education Plan for 2014-15 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Business Services

Claim Rejection
4.292

Trustee Hansen moved, Trustee Peña seconded and the motion carried 5-0 to reject Claim No. 2014:002 submitted by an individual and remand to the District's insurance carrier for adjudication.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Revised Board Policy 6145-
Extracurricular Activities,
Renamed Extracurricular and
Cocurricular Activities
4.293

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to accept for second reading and adopt proposed revised Board Policy 6145- Extracurricular Activities, being renamed Extracurricular and Cocurricular Activities.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Agreement with Colonial Life
& Accident Insurance
Company for Section 125
Flexible Spending
Administration
4.294

Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the agreement with Colonial Life & Accident Insurance Company to provide Section 125 Flexible spending administration services, and authorize the Superintendent or designee to complete all necessary documentation for finalization of the agreement.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

CONFERENCE ITEMS

Educational Services

Revised Board Policy
6163.4- Student Use of
Technology

The Board accepted for first reading proposed revised Board Policy 6163.4 – Student Use of Technology in order to comply with federal law regarding student use of technology.

Revised Board Policy 4040-
Employee Use of
Technology

The Board accepted for first reading proposed revised Board Policy 4040- Employee Use of Technology in order to comply with federal law regarding employee use of technology.

INFORMATION ITEMS

Educational Services

Program Improvement Year
3 Progress Report

The Board received as information a Program Improvement Year 3 Progress Report for the California Department of Education.

Business Services

New Administrative
Regulation 6145.2 – Athletic
Competition

The Board received as information revised Administrative Regulation 6145.2 – Athletic Competition.

ANNOUNCEMENTS

President Cuellar reported that the next Regular Meeting would be October 22, 2014, at 6:00 p.m. – Boardroom of the District Office.

CLOSED SESSION

The Board adjourned to Closed Session at 6:39p.m. to discuss public employee performance/evaluation (superintendent), public employee resignation/retirement, conference with labor negotiator and governance team items.

OPEN SESSION

The Board reconvened to Regular Session at 9:14 p.m. President Cuellar reported that the Board had discussed public employee performance/evaluation (superintendent), public employee

resignation/retirement, conference with labor negotiator and governance team items.

There was no action taken in Closed Session.

ADJOURNMENT

Trustee Peña moved, Trustee Garcia seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on October 8, 2014 at 9:14 p.m.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Herman Mendez, Secretary
To the Board of Education

President

Vice President/Clerk