

**REGULAR MEETING
OF BOARD OF EDUCATION**

AGENDA

August 13, 2014

The Board of Education will meet in Open Session at 6:00 p.m. in the Boardroom at the District Office, 15110 California Avenue, Paramount, California. Closed Session may be conducted in accordance with applicable sections of California law.

In compliance with the American with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at 562-602-6011. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Call to Order	_____	
Pledge of Allegiance	Jose Iniguez, Director-Secondary Ed./CTE/Instructional Technology.	
Roll Call	Sonya Cuellar Alicia Anderson Linda Garcia	Vivian Hansen Tony Peña
Approve Agenda August 13, 2014	Approve the Regular Meeting agenda of August 13, 2014. Motion_____ Second_____ Vote_____	
Regular Meeting Minutes July 9, 2014	Approve the minutes of the Regular Meeting held on July 9, 2014. Motion_____ Second_____ Vote_____	1
Special Meeting Minutes July 11, 2014	Approve the minutes of the Special Meeting held on July 11, 2014. Motion_____ Second_____ Vote_____	9

REPORTS

1. Employee Representatives’ Reports – Reports on contractual issues and/or items of interest to bargaining unit members.
2. Board Members’ Reports – Reports on visits to schools, conferences attended or scheduled meetings.
3. Superintendent’s Report – Reports on visits to schools, conferences attended, and legislation, meetings and/or activities scheduled throughout the District, recognition and commendations.
 - a. Ready-Set-Go Preparation for 2014-15 School Year
 - b. Parent Survey Results

BOARD MEETING CALENDAR

Any additions to or changes in the regular meeting and/or special meeting calendar will be discussed.

Motion_____ Second_____ Vote_____

HEARING SECTION

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the secretary. Speakers will be called in sequence during the Hearing Section which is limited to one hour and each speaker to one presentation of three minutes unless the Board wishes to waive the time limit. Those who have a group concern are encouraged to select a spokesperson to address the Board.

Persons wishing to address the Board on a specific agenda item at the time the item is under discussion are limited to three minutes each and will be called to speak following the staff comments and prior to the Board's discussion and taking action.

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board:

Motion_____ Second_____ Vote_____

Human Resources

2.1-C
Personnel Report
14-02

Staff Recommendation: Accept Personnel Report 14-02 as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2014-15 State Budget Act and related legislation.

11

2.2-C Consultant Services	<u>Staff Recommendation:</u> Ratify the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services.	30
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Educational Services

3.1-C Consultant Services	<u>Staff Recommendation:</u> Approve the consultant and contract services request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.	31
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3.2-C Agreement for Participation in the Los Angeles County Regional Occupational Program for the 2014-15 School Year	<u>Staff Recommendation:</u> Ratify the agreement to participate in the Los Angeles County Regional Occupational Program for the 2014-15 school year.	33
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3.3-C Memorandum of Understanding with Upward Bound Program at California State University, Long Beach	<u>Staff Recommendation:</u> Approve a memorandum of understanding with the Upward Bound Program at California State University Long Beach to provide college outreach services to students at Paramount High School in 2014-15.	34
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3.4-C Memorandum of Understanding with Foster Youth Connection	<u>Staff Recommendation:</u> Approve the Memorandum of Understanding with Foster Youth Connection to provide Foster Youth students the opportunity to gain leadership skills, effective communication, social skills, peer and adult engagement.	36
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Business Services

4.1-C Purchase Order Report 14-02	<u>Staff Recommendation:</u> Approve Purchase Order Report 14-02 authorizing the purchase of supplies, equipment, and services for the District.	38
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4.2-C Warrants for the Month of July 2014	<u>Staff Recommendation:</u> Approve warrants for all funds through February with a total of \$13,361,813.33.	46
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4.3-C Acceptance of Donations	<u>Staff Recommendation:</u> Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.	48
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4.4-C Consultant Services	<u>Staff Recommendation</u> : Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services.	50
4.5-C Agreement for Special Services with Atkinson, Andelson, Loya, Ruud & Romo	Approve the Agreement for Special Services with Atkinson, Andelson, Loya, Ruud & Romo for the period September 1, 2014 through August 31, 2017 and authorize the Superintendent or designee to execute all necessary documents.	52
4.6-C Agreement with California Financial Services	Approve the Agreement with California Financial Services for state revenue generation and facilities management and reporting services, and authorize the Superintendent or designee to execute all necessary documents.	53

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed by the Board at a previous meeting under the Conference items section of the agenda.

Human Resources

2.1-A Public Hearing on the September 1, 2013 through August 31, 2016 Successor Contract Agreement Between the Paramount Unified School District and Teachers Association of Paramount	<u>Staff Recommendation</u> : Conduct a public hearing on the September 1, 2013 through August 31, 2016 successor contract agreement between the Paramount Unified School District and Teachers Association of Paramount. <u>OPEN HEARING</u> : Motion _____ Second _____ Vote _____ <u>CLOSE HEARING</u> : Motion _____ Second _____ Vote _____	55
2.2-A Approval of the September 1, 2013 through August 31, 2016 Successor Contract Agreement Between the Paramount Unified School District and Teachers Association of Paramount	<u>Staff Recommendation</u> : Approve the successor contract agreement for September 1, 2013 through August 31, 2016 between the Paramount Unified School District and Teachers Association of Paramount. Motion _____ Second _____ Vote _____	57

2.3-A Student Teaching Agreement with Biola University	<u>Staff Recommendation:</u> Approve the agreement with Biola University for participation in the student teaching program. Motion _____ Second _____ Vote _____	59
2.4-A Student Teaching Agreement with Azusa Pacific University	<u>Staff Recommendation:</u> Approve the agreement with Azusa Pacific University for participation in the student teaching program. Motion _____ Second _____ Vote _____	62
2.5-A Directed Teaching Agreement with Pepperdine University	<u>Staff Recommendation:</u> Approve the agreement with Pepperdine University for participation in the student teaching program. Motion _____ Second _____ Vote _____	67
2.6-A Salary Increase for Substitute Teachers	<u>Staff Recommendation:</u> Approve the salary increase for Substitute Teachers effective August 14, 2014. Motion _____ Second _____ Vote _____	74
2.7-A Reorganization of the Operations Department and Establishment of a Job Description for Administrative Analyst and Establishment of, and Employment Authorization for, an 8 hour per day, 12-month Administrative Analyst Position at Operations	<u>Staff Recommendation:</u> Approve the reorganization of the Operations Department; approve the new job description of Administrative Analyst and establishment of, and employment authorization for, one 8 hour per day, 12-month Administrative Analyst position at Operations. Motion _____ Second _____ Vote _____	75
2.8-A Establishment of a Job Description of Lead Technology Specialist and Establishment of, and Employment Authorization for 1 Position at 8 hours per day, 12-months	<u>Staff Recommendation:</u> Approve the new job description of Lead Technology Specialist and establishment of, and employment authorization for, 1 at 8 hours per day, 12-months. Motion _____ Second _____ Vote _____	80

Educational Services

- 3.1-A Staff Recommendation: Approve submission of the Consolidated Application for Funding Categorical Aid Programs to the California Department of Education for the 2014-15 school year 88
Consolidated Application for Funding Categorical Aid Programs
Motion _____ Second _____ Vote _____
- 3.2-A Staff Recommendation: Approve the placement for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2014-15 school year. 89
Nonpublic School Placements for Special Education Students for 2014-15
Motion _____ Second _____ Vote _____
- 3.3-A Staff Recommendation: Approve and authorize payment for attorney fees and settlement agreement for a special education student. 90
Attorney Fees and Settlement Agreement for a Special Education Student
Motion _____ Second _____ Vote _____
- 3.4-A Staff Recommendation: Accept the Assembly Bill 86 grant award for 2014-15 to develop a plan to align adult school programs with local community colleges. 92
Assembly Bill 86 Adult Education Center Grant Award
Motion _____ Second _____ Vote _____
- 3.5-A Staff Recommendation: Ratify and approve the Services Agreement with the Los Angeles County Sheriff's Department for two School Resources Officers from July 1, 2014 through June 30, 2017 and ratify and approve the Shared Cost Agreement between the District and the City of Paramount to share equally in the cost of the second School Resource Officer. 93
Services Agreement with the Los Angeles County Sheriff's Department for Two School Resource Officers and Shared Cost Agreement with City of Paramount
Motion _____ Second _____ Vote _____
- 3.6-A Staff Recommendation: Approve Augmentative Communication Therapies consultant services to provide an Independent Educational Evaluation for a student per a settlement agreement. 95
Augmentative Communication Therapies Consultant Services
Motion _____ Second _____ Vote _____
- 3.7-A Staff Recommendation: Approve Ed-Fi Alliance contract to provide data standards and development tools to enable the District to make more effective use of data. 96
Ed-Fi Alliance License Agreement
Motion _____ Second _____ Vote _____

3.8-A Supervisor Don Knabe's 2014 Arts Education Partnership Program Grant Award
Staff Recommendation: Accept the Supervisor Don Knabe's 2014 Arts Education Partnership Program Grant to support learning in the arts for grade four students for 2014-15. 97
Motion _____ Second _____ Vote _____

Business Services

4.1-A Claim Rejection
Staff Recommendation: Reject Claim No. 2014:001 submitted by an individual and remand to the District's insurance carrier for adjudication. 98
Motion _____ Second _____ Vote _____

4.2-A Agreement with California Financial Services for Consultant Services
Staff Recommendation: Approve the agreement with California Financial Services to provide consultant services and authorize the Superintendent or designee to complete all necessary documentation for finalization of the agreement. 99
Motion _____ Second _____ Vote _____

4.3-A New Board Policy 3350 – Travel Expenses
Staff Recommendation: Accept proposed new Board Policy 3350 – Travel Expenses for the second reading and adoption, reflecting the types of reimbursable travel expenses and nonreimbursable personal expenses. 101
Motion _____ Second _____ Vote _____

4.4-A Revised Board Policy 3460 – Financial Reports and Accountability
Staff Recommendation: Accept proposed revised Board Policy 3460 – Financial Reports and Accountability for second reading and adoption, reflecting changes to state and federal laws and regulations. 106
Motion _____ Second _____ Vote _____

4.5-A Sale, Disposal or Recycle of Surplus Property
Staff Recommendation: Authorize staff to identify surplus or obsolete property, and further authorize the Superintendent or designee to arrange for the sale or disposal of District surplus property in accordance with Board Policy and the requirements of State law. 116
Motion _____ Second _____ Vote _____

INFORMATION ITEMS

These items are intended to keep the Board informed on various District business matters that do not require formal action by the Board.

Educational Services

3.1-I Student Fundraisers at Paramount High and Paramount High West	Submitted for the Board's information is a list of fund-raising events that each student organization proposes to hold annually.	121
3.2-I Career Technical Education Courses for the 2014-15 School Year	Submitted for the Board are the Career Technical Education Courses for the 2014-15 School Year.	124
3.3-I Beginning and Ending Times for Schools	Submitted for the Board are the beginning and ending times for all District Schools for the 2014-15 school year.	125

Business Services

4.1-I Revised Administrative Regulation 3250 – <u>Fees and Charges</u>	Submitted for the Board's information is revised Administrative Regulation 3250 – <u>Fees and Charges</u> .	127
4.2-I Revised Schedule of Fees 2014-15 – <u>Use of Facilities</u>	Staff will present an updated Schedule of Fees for 2014-15, conforming to changes in the Consumer Price Index.	134
4.3-I Middle School Intermural After-School Athletic Program	Staff will present information related to offering an intermural after-school athletic program at District middle schools.	136

ANNOUNCEMENTS

Next Regular Meeting Wednesday, September 10, 2014, 6:00 p.m. Boardroom of the District Office.

Staff/Employee Comment Per Government Code 54957
Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code 54957.

CLOSED SESSION

Time _____

CLOSED SESSION AGENDA

August 13, 2014

1. Conference with Real Property Negotiator

2. Liability Claims
3. Public Employee Appointment
4. Public Employment
5. Public Employee Performance/Evaluation
 - a. Superintendent – Goals & Objectives
6. Public Employee Discipline/Dismissal/Release
 - a. Gov. Code Section 54957
7. Public Employee Resignation/Retirement
8. Conference with Labor Negotiator
9. Conference with Legal Counsel-Existing Litigation
10. Conference with Legal Counsel-Anticipated Litigation
 - a. One Case - Gov. Code Section 54956.9(b)
11. Student Discipline
 - a. Board hearing to consider readmittance of Student A-1.
12. Governance Team Items

OPEN SESSION

Time _____

ADJOURNMENT

Time _____

Motion _____ Second _____ Vote _____