

**REGULAR MEETING  
OF BOARD OF EDUCATION**

**AGENDA**

**May 28, 2014**

The Board of Education will meet in Open Session at 6:00 p.m. in the Boardroom at the District Office, 15110 California Avenue, Paramount, California. Closed Session may be conducted in accordance with applicable sections of California law.

In compliance with the American with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at 562-602-6011. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Call to Order \_\_\_\_\_

Pledge of Allegiance Manuel San Miguel, Director-Student Services

Roll Call Sonya Cuellar Vivian Hansen  
Alicia Anderson Tony Peña  
Linda Garcia

Approve Agenda May 28, 2014 Approve the Regular Meeting agenda of May 28, 2014.  
Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Regular Meeting Minutes May 14, 2014 Approve the minutes of the Regular Meeting held on May 14, 2014. 1  
Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

**REPORTS**

- 1. Student Board Representatives' Activity Reports – Reports on school activities including athletic, academic, and extra-curricular activities.

Avery De La Cruz                  Paramount High School  
Ayline Alcaraz                    Paramount High School-West  
Ariel Waggener                  Buena Vista High School  
Hector Hernandez                Paramount Adult School

- 2. Employee Representatives' Reports – Reports on contractual issues and/or items of interest to bargaining unit members.
- 3. Board Members' Reports – Reports on visits to schools, conferences attended or scheduled meetings.
- 4. Superintendent's Report – Reports on visits to schools, conferences attended, and legislation, meetings and/or activities scheduled throughout the District, recognition and commendations.
  - a. Bulletin Boards – Gaines School
  - b. LCAP Overview
  - c. GATE Program Recommendation
  - d. May Revise

**BOARD MEETING CALENDAR**

Any additions to or changes in the regular meeting and/or special meeting calendar will be discussed.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

**HEARING SECTION**

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the secretary. Speakers will be called in sequence during the Hearing Section which is limited to one hour and each speaker to one presentation of three minutes unless the Board wishes to waive the time limit. Those who have a group concern are encouraged to select a spokesperson to address the Board.

Persons wishing to address the Board on a specific agenda item at the time the item is under discussion are limited to three minutes each and will be called to speak following the staff comments and prior to the Board's discussion and taking action.

**CONSENT ITEMS**

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board:

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

## **General Services**

- 1.1-C Professional Activities Report 13-06 Staff Recommendation: Approve the Professional Activities Report 13-06 for three Board of Education members and Superintendent's attendance at an out-of-state conference, as submitted. 9
- 1.2-C Representatives to Athletic Leagues for 2014-15 Staff Recommendation: Approve Dr. Greg Bucker, Paramount High School Principal, Ms. Anna Yasuhara, Athletic Director, and Mr. Alex Acosta, Athletic Director, as District Representatives to athletic leagues for 2014-15. 10

## **Human Resources**

- 2.1-C Personnel Report 13-16 Staff Recommendation: Accept Personnel Report 13-16 as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2013-14 State Budget Act and related legislation. 11

## **Educational Service**

- 3.1-C Consultant and Contract Services Staff Recommendation: Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted. 18
- 3.2-C Overnight and/or Out-of-County Study Trips Staff Recommendation: Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs. 26
- 3.3-C Professional Activities Report 13-07 Staff Recommendation: Approve the Professional Activities Report 13-07 for the Alondra and Jackson Middle School staff to attend an out-of-state conference. 28
- 3.4-C Professional Activities Report 13-08 Staff Recommendation: Approve the Professional Activities Report 13-08 for the Coordinator of Assessments and Accountability to attend an out-of-state conference. 29

## **Business Services**

- 4.1-C Purchase Order Report 13-18 Staff Recommendation: Approve Purchase Order Report 13-18 authorizing the purchase of supplies, equipment, and services for the District. 30

4.2-C Warrants for the Month of April 2014	<u>Staff Recommendation:</u> Approve warrants for all funds through April with a total of \$10,582,413.92.	35
4.3-C Donations	<u>Staff Recommendation:</u> Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.	37
4.4-C Consultant and Contracted Services	<u>Staff Recommendation:</u> Approve the Consultant Services request authorizing contracts with consultants or independent contractor who provides specialized services.	38

**ACTION ITEMS**

These items are presented for action at this time. Some may have been reviewed by the Board at a previous meeting under the Conference items section of the agenda.

**Human Resources**

2.1-A Student Teaching Agreement with California State University, Fullerton	<u>Staff Recommendation:</u> Approve the agreement with California State University, Fullerton for participation in the student teaching program.  Motion _____ Second _____ Vote _____	39
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**Educational Services**

3.1-A Nonpublic School Placements for Special Education Students for 2013-14	<u>Staff Recommendation:</u> Approve the placement for Special Education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2013-14 school year.  Motion _____ Second _____ Vote _____	44
3.2-A Achievement Via Individual Determination Program	<u>Staff Recommendation:</u> Approve the contract and pilot of AVID at Jackson Middle School to support college readiness culture and academic behaviors.  Motion _____ Second _____ Vote _____	46 Sep Cvr
3.3-A Revised Board Policy 0500 – <u>Nondiscrimination in District Programs and Activities</u>	<u>Staff Recommendation:</u> Accept for second reading and adoption proposed revised Board Policy 0500 – <u>Nondiscrimination in District Programs and Activities</u> , which reflect current State and Federal rules and requirements.  Motion _____ Second _____ Vote _____	48

3.4-A Revised Board Policy 6112 – School Day Staff Recommendation: Accept for second reading and adoption proposed revised Board Policy 6112 – School Day, which reflects current State and Federal rules and requirements. 53

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3.5-A Purchase of Advanced Placement Textbooks Staff Recommendation: Approve the adoption and purchase of Advanced Placement textbooks and materials aligned with College Board recommendation. 57

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Business Services**

4.1-A Budget Adjustments as of April 30, 2014 Staff Recommendation: Approve the 2013-14 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund, Child Development Fund, Building Fund, Capital Facilities Fund, County School Facilities Fund, Special Reserve Fund, Cafeteria Fund and Self-Insurance Fund. 58

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.2-A Amendment One to the Contract with Durham School Services Staff Recommendation: Approve Amendment One to the contract with Durham School Services for the 2014-15 fiscal year, and authorize the Superintendent or designee to execute all necessary documents. 77

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.3-A Contract Renewal – Administrative Services Cooperative, Inc. Staff Recommendation: Renew the contract with Administrative Services Cooperative, Inc. for approved students, and authorize the Superintendent or designee to execute all necessary documents. 78

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.4-A Field Service Contracts and Student Nutrition Services Supplies Renewal Staff Recommendation: Authorize the renewal of field service contracts, computers, and Student Nutrition Services supplies, and authorize the Superintendent or designee to execute all necessary documents. 79

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.5-A Notice of Completion – Field Service Contracts	<u>Staff Recommendation:</u> Accept as completed the Field Service Contracts for replacement of broken concrete, asphalt repair, and painting of wrought iron fences and stairwells at various sites, and authorize the Superintendent or designee to file the Notices of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.	81
	Motion _____ Second _____ Vote _____	
4.6-A Notice of Completion – McCarthy Building Companies, Inc. – Hollydale Mini- Gymnasium	<u>Staff Recommendation:</u> Accept as completed the construction services agreement, site lease and sublease agreement with McCarthy Building Companies, Inc. for the Hollydale Mini-Gymnasium, and authorize the Superintendent or designee to file the Notice of Completion and make payment to all contracted parties upon expiration of the thirty-five day lien period and determination that no liens are outstanding.	83
	Motion _____ Second _____ Vote _____	
4.7-A New Board Policy 3312 – <u>Relationships with Vendors</u>	<u>Staff Recommendation:</u> Accept for second reading and adopt proposed new Board Policy 3312 – <u>Relationships with Vendors</u> .	84
	Motion _____ Second _____ Vote _____	
4.8-A Revised Board Policy 3551 – <u>Food Service Operations/Cafeteria Fund</u>	<u>Staff Recommendation:</u> Accept for second reading and adopt revised Board Policy 3551 – <u>Food Service Operations/Cafeteria Fund</u> , updated to comply with State and Federal laws and regulations.	86
	Motion _____ Second _____ Vote _____	
4.9-A Revised Board Policy 3542.33 – <u>Food Sales by Students/Outside Groups</u> , Renamed and Renumbered 3554 – <u>Other Food Sales</u>	<u>Staff Recommendation:</u> Accept for second reading and adopt Board Policy 3542.33 – <u>Food Sales by Students/Outside Groups</u> , being renamed and renumbered to Board Policy 3554 – <u>Other Food Sales</u> and updated to conform with State and Federal laws and regulations.	95
	Motion _____ Second _____ Vote _____	

**CONFERENCE ITEMS**

These items are presented for advanced planning and to assist the Board in establishing further agenda items. The Board may, however, take action on the following:

**Business Services**

4.1-CF  
Revised Board Policy  
3110 - Transfer of  
Funds Accept for first reading proposed revised Board Policy 101  
3110 – Transfer of Funds, which reflects changes in State  
laws.

**INFORMATION ITEMS**

These items are intended to keep the Board informed on various District business matters that do not require formal action by the Board.

**Educational Services**

3.1-I  
Revised Administrative  
Regulations 6153 –  
School Sponsored  
Trips Submitted for the Board’s information is revised 111  
Administrative Regulation 6153 – School Sponsored  
Trips which reflects changes in District processes,  
procedures and compliance requirements.

3.2-I  
Fiscal Crisis and  
Management  
Assistance Team  
Update on Special  
Education Submitted for the Board’s information is the Fiscal Crisis 118  
and Management Assistance Team goals review.

**Business Services**

4.1-I  
2013-2014 Estimated  
Actuals Staff will present a review of the Estimated Actuals, which 120  
has been provided to the Board under separate cover. Sep  
Cvr

4.2-I  
Average Daily  
Attendance Summary  
Report Through March  
21, 2014 and the  
Seventh Monthly  
School Enrollment  
Report Staff will present the monthly school attendance reports 121  
for 2013-14.

4.3-I  
Revised Administrative  
Regulation 3100 –  
Budget Submitted for the Board’s information is revised 131  
Administrative Regulation 3100 – Budget.

**ANNOUNCEMENTS**

Next Regular Meeting Wednesday, June 11, 2014, 6:00 p.m. Boardroom of the District Office.

Staff/Employee  
Comment Per  
Government Code  
54957

Prior to Closed Session, as necessary, staff/employee  
comments are taken per Government Code 54957.

**CLOSED SESSION**

Time \_\_\_\_\_

**CLOSED SESSION AGENDA**

May 28, 2014

1. Conference with Real Property Negotiator
2. Liability Claims
3. Public Employee Appointment
4. Public Employment
5. Public Employee Performance/Evaluation
  - a. Superintendent
6. Public Employee Discipline/Dismissal/Release
7. Public Employee Resignation/Retirement
8. Conference with Labor Negotiator
9. Conference with Legal Counsel-Existing Litigation
10. Conference with Legal Counsel-Anticipated Litigation
11. Student Discipline
  - a. Board hearing to consider expulsion of Student E-5.
12. Governance Team Items

**OPEN SESSION**

Time \_\_\_\_\_

**ADJOURNMENT**

Time \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_