

**REGULAR MEETING  
OF BOARD OF EDUCATION**

**MINUTES**

**March 12, 2014**

The meeting was called to order at 6:02 p.m. by President Sonya Cuellar in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Pledge of Allegiance                      Randy Gray, Director-Curriculum & Instruction/Projects, led the Pledge of Allegiance.

Roll Call                                      Trustee Sonya Cuellar                      Trustee Vivian Hansen  
Trustee Alicia Anderson                      Trustee Tony Peña  
Trustee Linda Garcia

Administrators Present                      Herman Mendez, Superintendent  
Michael Conroy, Assistant Superintendent-Business Services  
Myrna Morales, Assistant Superintendent-Human Resources  
Deborah Stark, Assistant Superintendent-Educational Services  
Ranita Browning, Director-Fiscal Services  
Cindy DiPaola, Director-Maintenance & Operations  
Randy Gray, Curriculum & Instruction/Projects  
Rosemary Green, Director-Human Resources  
Jose Iniguez, Director-Secondary Education  
Troy Marshall, Director-Technology  
Manuel San Miguel, Director-Student Services  
Chris Stamm, Director, Student Nutrition Services  
Greg Buckner, Principal-Paramount High School  
Linda Go, Principal-Keppel School  
Morrie Kosareff, Principal-Paramount High School-West Campus  
Jean Law, Principal-Buena Vista High School  
Richard Morgan, Principal-Paramount Adult School  
Kelly Williams, Principal-Jefferson School  
Andrea Aquilar-Nuno, Assistant Principal-Buena Vista High School  
Margarita Rodriguez, Coordinator-Assessment & Accountability

Approve Agenda                              Trustee Anderson moved, Trustee Peña seconded and the motion  
March 12, 2014                              carried 5-0 to approve the February 26, 2014 agenda.

1.80    Ayes:     5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Regular Meeting Minutes                      Trustee Hansen moved, Trustee Peña seconded and the motion  
February 26, 2014                              carried 4-1 to approve the minutes of the Regular Meeting held on  
1.81    February 26, 2014.

Ayes:             4 – Trustees Anderson, Cuellar, Hansen, Peña,  
Abstention: 1 – Trustee Garcia

## **REPORTS**

### **Student Board Representatives**

Maria Rivera-Paramount High School, Ayline Alcaraz-Paramount High School-West, Ariel Waggener-Buena Vista High School and Hector Hernandez-Paramount Adult School reported on school academic, athletic and extra-curricular activities.

### **Employee Representative Reports**

No CSEA representative was present.

TAP President Deb Meyers has visited Collins, and Tanner School. She also attended the PHS Track & Field meet. She thanked Board Member Hansen and Superintendent Mendez for attending the LCAP training meeting at the TAP office. She attended the CTA Ethnic Minority Conference and will share reference material with the Board. She attended the LCAP Consultation Task Force meeting. She added the importance of building a strong working relationship and ensure that we work on retaining teachers. She asked that the community share their thoughts through the District's LCAP survey.

### **Board Members' Reports**

Trustee Anderson attended both Alondra and Jackson Middle School's Schools To Watch celebrations in Sacramento, PHS Senior Joe Brown's letter of intent signing to attend the University of Miami, the City Council's Reorganization meeting and visited PHS's CTE program.

Trustee Cuellar attended both Alondra and Jackson Middle School's Schools To Watch celebrations in Sacramento, and PHS Senior Joe Brown's letter of intent signing to attend the University of Miami.

Trustee Garcia attended the State of the City/District event, she visited Lincoln School to see a program on the American Revolution hosted by 5<sup>th</sup> grade students, she attended the Civic Night at the Elk's Lodge, PHS Senior Joe Brown's letter of intent signing event to attend the University of Miami, the Schools To Watch celebration at Alondra Middle School. She shared that there will be a Relay For Life "Ladies Nights" reception on Friday, March 14<sup>th</sup> at Progress Park.

Trustee Hansen attended PHS Senior Joe Brown's letter of intent signing to attend the University of Miami, Civic Night at the Elk's Lodge, the City Council's Reorganization meeting, the LCAP Consultation Task Force meeting and thanked Dr. Stark for coordinating it and urged participation on the LCAP Survey. She also participated in the visit to El Monte Unified School District to see the Doc in the Box health program and wished to thank Deb Meyers for the invitation to attend the LCAP Session at the TAP office.

Trustee Peña attended PHS Senior Joe Brown's letter of intent signing to attend the University of Miami and the City's Reorganization meeting.

### **Superintendent's Report**

Superintendent Mendez highlighted a variety of items:

- Superintendent Mendez PHS Senior Joe Brown's letter of intent signing to attend the University of Miami.

- Mr. Mendez also attended an awards reception at Chapman University in recognition of Hollydale School student winners.
- Superintendent Mendez attended both Alondra and Jackson Middle School's "School To Watch" celebrations in Sacramento.
- He participated in the Hollydale School Read Across Day.

#### Recognition – "Model Continuation High School"

Superintendent Mendez and the Board of Education congratulated and presented Buena Vista High School Principal Jean Law and Buena Vista High School staff and students with a plaque in recognition of Buena Vista High School being named a "Model Continuation High School" by the California Continuation Education Association and California Department of Education.

The Model Continuation High School Recognition Program is a partnership between the California Department of Education (CDE) and the California Continuation Education Association (CCEA). The goal of the partnership is to identify and recognize outstanding programs and creates a resource list of quality programs for school visitations. Schools are being recognized for their exemplary programs that provide students the environment they need to flourish.

#### PTA Reflection Contest Student Winners

PTA District President Teodora Espinoza, Board member Alicia Anderson, Superintendent Mendez and Board of Education members recognized and presented students who participated in the 1<sup>st</sup> Annual PTA District Reflections Contest 1<sup>st</sup> place winners with a certificate of recognition.

This year's theme was "Believe, Dream, Inspire".

This year's winners included:

Visual Arts K-2 – Kayla Ruiz, Jefferson School  
 Visual Arts 3-5 – Francisco Botello, Keppel School  
 Visual Arts 6-8 – Giselle Guevara, Paramount Park  
 Visual Arts 9-12 – LeAna Perez, PHS-West  
 Literature 3-5 – Jasmine Cardenas, Keppel School  
 Literature 9-12 – Lonnie Hawthorne, PHS-West  
 Film Production 9-12 – Lonnie Hawthorne, PHS-West  
 Musical Composition 9-12 – Katya Lozaya, PHS-West  
 Photography 9-12 – Jesus Muñoz, PHS-West

#### Testing and Accountability Update

Margarita Rodriguez, Coordinator-Assessment & Accountability shared with the Board an update on the California Assessment of Student Performance and Progress (CAASPP).

She shared that the purpose of the Smarter Balanced Field Test is to test the test, evaluate testing software, ensure quality of test questions, evaluate the effectiveness of the test administration and training materials, establish scoring and reporting levels and familiarize educators, administrators, and students with online testing.

This year, students in grades 3-8 will be participating in the field test. The only students exempt from participating in the field test are students participating in the California Alternate Performance Assessment (CAPA) and for the English Language Arts/Literacy (ELA) test only, English Learners (ELs) who have been attending school in the United States for less than 12 months.

As the District prepares, on February 18 the State sent student information to test information site. The week of February 25-27, administrators and site coordinators participated in a CAASPP workshop. On March 10-11, test site coordinators received training on using the test information site. Throughout March 10-May 16, 2014, regular CALPADS updates will be done.

Field test item types include:

- Selected response (one correct response, multiple correct responses, two-part)
- Matching tables (yes/no, true/false)
- Fill-in tables
- Select or order text or graphics
- Drag and drop
- Graphing
- Equation or numeric response
- Short text
- Long essay

Paramount Unified School District's test preparation includes:

1. Training tests: allows students to experience interface features and functionality
2. Practice tests: approximately 30 items per test, including one performance tasks and scoring guide
3. Type to Learn: teach students keyboarding skills
4. Technology skills: age appropriate games to learn using the mouse, drag and drop, etc.

Students began taking practice training tests, Type to Learn and work on technology skills February 24 and will continue through April 4<sup>th</sup>. On March 31<sup>st</sup>, the K-8 District practice test will be administered at all schools and the District testing window for the Smarter Balanced field test is scheduled from April 7 – May 16, 2014.

The purpose of the K-8 District practice test is to test our scheduling and protocols, evaluate the effectiveness of the test administration and training materials, and familiarize teachers, administrators, and students with online testing. The field test is computer-based, not computer adaptive. It contains two components; 1. Performance task with an estimated time of 1.5-2 hours which involves a set of complex questions that is centered on a common theme or problem and requires that students participate in a classroom activity and 2. Non-performance task with an estimated time of 1.5 hours and involves selected responses, drag and drop, and matching tables.

Benefits of the online testing include:

- Prepares our students for success in a changing world
- Connects learning to life after high school-career or college
- Provides meaningful information about student progress and growth.

#### Budget Update – Second Interim Report

Assistant Superintendent-Business Services, Dr. Michael Conroy shared with the Board that the District's Fiscal Stabilization Plan is guided by three principles: Ensure District Fiscal Solvency, Maintain Positive Labor Relations, and Advance Student Achievement.

The Second Interim Budget is based on:

- Governor's January Budget proposal
- What fiscal information we know today and
- Guidance from Los Angeles County Office of Education

LCFF budget factors include enrollment/ADA, District demographics, free & reduced student population, English Language Learners, Foster Youth, and State economics.

The District has budgeted \$109,588,329 in Unrestricted Revenues for 2013-14 at 2<sup>nd</sup> Interim. The majority of District funding is now coming from the State's LCFF Revenue Limit sources. The District also incurs \$12,700,165 in encroachment to cover other District programs that are not fully funded by the program sources, which results in a net revenue of \$96,888,164. Other State revenues are primarily CSR and Mandated Costs funds. Other Local revenues are primarily R.O.P. funds.

Total revenues of \$109,588,329 are reduced by encroachment, which reduces the overall available revenue for operational needs by \$12,700,165. Encroachment (or District Contribution) is used to cover other District programs not fully funded: Special Education (67%), Continuation School (3%), JROTC (1%), and Routine Restricted Maintenance (29%)

The District has budgeted \$98,704,807 in total operational Unrestricted Expenses at 2<sup>nd</sup> Interim. Education is primarily a service related industry, consequently as an organization the District spends the majority share of its budgetary resources in personnel related areas. Employee salaries account for approximately 60% of all expenses and employee benefits alone account for approximately 20%. All personnel related expenses comprise approximately 80% of all District expenses.

Committee members were generally receptive of the Governor's overall funding level and priority for LCFF implementation. However, a number of legislators questioned the Governor's proposal to create a continuous appropriation for LCFF funding going forward. The basic concern is that it hampers the budgetary discretion of the Legislature to change funding priorities in the future. The Legislative Analysts Office reinforced this concern.

The District's next steps include:

March

- Approval of 2<sup>nd</sup> Interim budget
  - \* Action Item 4.1-A, details budget adjustments & transfers
  - \* Positive Certification
    - Does not require a 3<sup>rd</sup> Interim budget update in May

March-June

- Governor & Legislatures debate Budget Proposal
  - \* Local Control Funding Formula
- June 15<sup>th</sup> Constitutional deadline for Legislature to present balanced budget
- Governor has twelve (12) working days to sign or veto the budget bill, the budget goes into effect on July 1<sup>st</sup>

\*LCAP 3 year plan approval & LCFF Budget adoption + 3 year MYP in June.

**BOARD MEETING  
CALENDAR**

There were no changes to the Board meeting calendar.

**HEARING SECTION**

There were no speakers during the hearing section.

**CONSENT ITEMS**  
0.82

Trustee Anderson moved, Trustee Garcia seconded and the motion carried 5-0 to approve the Consent Items.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

**Human Resources**

Personnel Report  
13-12  
2.82

Accept Personnel Report 13-12, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2013-14 State Budget Act and related legislation.

**Business Services**

Purchase Order Report  
13-14  
4.82

Approve Purchase Order Report 13-14 as submitted, authorizing the purchase of supplies, equipment, and services for the District.

Donations  
4.82

Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

**ACTION ITEMS**

**Educational Services**

WorkAbility I Grant Funds  
3.83

Trustee Peña moved, Trustee Anderson seconded, and the motion carried 5-0 to accept continued funding of the WorkAbility I Grant for 2013-14 school year to provide supervision of Special Education

students' on-the-job training and subsidized wages for high school and transition students and career awareness activities for middle school students.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Adult Education Regional  
Consortia Planning Grant  
Application  
3.84

Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 5-0 ratify and approve the submission of the Adult Education Regional Consortia Planning Grant application for the 2014-15 fiscal year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Waiver of Physical Education  
Requirement for Graduation  
3.85

Trustee Hansen moved, Trustee Peña seconded, and the motion carried 5-0 to approve waiver from physical education requirement for high school student due to substantiated medical conditions.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Approve or Deny Charter  
Petition for Proposed  
Adelante Charter Academy  
and if Denied, Adopt  
Resolution 13-27  
Effectuating that Action  
3.86

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 5-0 after fully considered and extensively reviewing the Charter Petition for the proposed Adelante Charter Academy, the Governing Board of the Paramount Unified School District deny the Charter petition and adopt the Resolution 13-27 denying the Charter and making written factual findings in support of the denial.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

California Pay For Success  
Initiative Application  
3.87

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to ratify submission of the California Pay For Success Initiative Application to provide funding for an after school program that will provide mentoring through music training and the development of youth orchestras and bands.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

### **Business Services**

Second Interim Report  
2013-14  
3.88

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to approve the Second Interim Report with a positive certification.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Issuance of Purchase Orders  
to Vendors for E-Rate 2014-  
2015 Eligible Projects  
3.89

Trustee Garcia moved, Trustee Peña seconded, and the motion carried 5-0 to authorize staff to create and hold the 2014-2015 E-Rate Purchase Orders pending E-Rate funding approval.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

### **ANNOUNCEMENTS**

President Cuellar reported that the next Regular Meeting would be March 26, 2014, at 6:00 p.m. – Boardroom of the District Office.

**CLOSED SESSION**

The Board adjourned to Closed Session at 6:37 p.m. to discuss conference with legal counsel-anticipated litigation, student discipline, and governance team items.

**OPEN SESSION**

The Board reconvened to Regular Session at 9:01 p.m. President Cuellar reported that the Board had discussed conference with legal counsel-anticipated litigation, student discipline, and governance team items.

The following action was taken in Closed Session:

**Educational Services**

Student Discipline  
Student E-4  
3.90

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to expel student E-4 for the remainder of the 2013-14 school year and first semester of the 2014-15 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

**ADJOURNMENT**

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on March 12, 2014 at 9:01 p.m.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

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Herman Mendez, Secretary  
To the Board of Education

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President

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Vice President/Clerk