

**REGULAR MEETING  
OF BOARD OF EDUCATION**

**MINUTES**

**February 12, 2014**

The meeting was called to order at 6:07 p.m. by President Sonya Cuellar in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

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| Pledge of Allegiance                                | Kimberly Cole, Director-Special Education/ECE, led the Pledge of Allegiance.  |  |
| Roll Call   | Trustee Sonya Cuellar<br>Trustee Alicia Anderson<br>Trustee Linda Garcia  | Trustee Vivian Hansen<br>Trustee Tony Peña |
| Administrators Present                              | Herman Mendez, Superintendent<br>Michael Conroy, Assistant Superintendent-Business Services<br>Myrna Morales, Assistant Superintendent-Human Resources<br>Deborah Stark, Assistant Superintendent-Educational Services<br>Ranita Browning, Director-Fiscal Services<br>Kim Cole, Director- Special Education<br>Cindy DiPaola, Director-Maintenance & Operations<br>Randy Gray, Curriculum & Instruction/Projects<br>Jose Iniguez, Director-Secondary Education<br>Troy Marshall, Director-Technology<br>Manuel San Miguel, Director-Student Services<br>Chris Stamm, Director, Student Nutrition Services<br>Greg Buckner, Principal-Paramount High School<br>Lynn Butler, Principal-Alondra Middle School<br>Morrie Kosareff, Principal-Paramount High School-West Campus<br>Jean Law, Principal-Buena Vista High School<br>Richard Morgan, Principal-Paramount Adult School<br>Lisa Nunley-Macon, Principal-Jackson Middle School<br>Kelly Anderson, Assistant Principal-Alondra Middle School<br>Hilda Verdugo, Assistant Principal-Jackson Middle School |  |
| Approve Agenda<br>February 12, 2014<br>1.55         | Trustee Anderson moved, Trustee Garcia seconded and the motion carried 5-0 to approve the February 12, 2014 agenda.<br><br>Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña,  |  |
| Regular Meeting Minutes<br>January 22, 2014<br>1.56 | Trustee Peña moved, Trustee Hansen seconded and the motion carried 4-0 to approve the minutes of the Regular Meeting held on January 22, 2014.<br><br>Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña,<br>Abstention: 1 – Trustee Cuellar   |  |

## REPORTS

### Student Board Representatives

Maria Rivera-Paramount High School, Ayline Alcaraz-Paramount High School-West and Hector Hernandez-Paramount Adult School reported on school academic, athletic and extra-curricular activities.

### Employee Representative Reports

CSEA President Erika Marton shared that the association's Executive Board will be attending an Officer's Skills training on February 22, 2014. The association will also be participating in the Humanitarian Assistance Fundraiser. The association will also be collecting nominations for CSEA member of the year.

TAP President Deb Meyers congratulated Alondra and Jackson Middle Schools for being selected as Schools To Watch Schools.

### Board Members' Reports

Trustee Anderson attended the Paramount Park Middle School Café ribbon cutting event and also was able to attend a field trip with the select Paramount High School students to the Disney Concert Hall.

Trustee Cuellar had no report but shared that she is looking forward to the recognition of Alondra and Jackson Middle Schools for their selections as National Schools To Watch.

Trustee Garcia attended the Paramount Park Middle School Café ribbon cutting event.

Trustee Hansen congratulated Alondra and Jackson Middle schools for their selection as Schools To Watch schools.

Trustee Peña attended the Paramount Park Middle School Café ribbon cutting event and also attended the Safety Committee meeting.

### Superintendent's Report

Superintendent Mendez highlighted a variety of items:

- Superintendent Mendez shared with the Board that he will be traveling with PHS principal Dr. Buckner to receive an award that the PHS Fieldhouse was awarded by the American Institute of Architects. The award being received is "Award of Excellence".
- He announced that ASCIP has approved for the District to have a on-site health screening program (Doc-in-a-box).
- Mr. Mendez shared that he will be presenting at the State of the City/District hosted by the Paramount Chamber of Commerce and is looking forward to sharing highlights of the exemplary work that abounds our District.

#### Recognition - Schools To Watch

Superintendent Mendez and the Board of Education presented Alondra Middle School Principal Lynn Butler and Jackson Middle School Principal Lisa Nunley-Macon and staff with a plaque recognizing their commitment and dedication to the students and for their recent "Schools To Watch" Award. Schools To Watch is a recognition program similar to California Distinguished Schools that recognizes middle schools that are academically excellent, socially

equitable and have a culture of strong collaborative leadership. It is a highly selective process and few middle schools are given the Schools To Watch status. Alondra and Leona Jackson Middle Schools are two of 11 schools named in California for this current year, making it now three schools including Frank J. Zamboni Middle School in Paramount Unified School District.

Alondra and Jackson Middle Schools will have a formal recognition of their accomplishment which will be led by officials from the Department of Education and the Schools to Watch at Alondra and Jackson Middle Schools on February 21, 2014. Recognitions will continue in Sacramento on February 27, 2014 and a later recognition in Washington DC in June 2014.

#### LCAP Consultation Committee Update

Superintendent Mendez provided the Board with an update on the State's direction that requires school districts in California to develop and obtain Board approval for a Local Control Accountability Plan or LCAP. As a prelude to the presentation that Dr. Stark will share in moment, I would like to draw emphasis that we have an important opportunity at hand. My colleagues and I concur that in an education landscape continuously facing issues of equity, this policy attempts to level the playing field and empower districts with the flexibility to provide programs that best serve their student population. The LCAP is like a local roadmap that will show how we will address the eight statewide priority areas, along with our own locally identified priorities. Over the course of the year, not only have I been looking, listening and learning, but so have other members of the Paramount team – those findings, along with the work of our LCAP Consultation Committee and other stakeholder input, will inform the development of the LCAP plan that will be brought to the Board later in the school year for your consideration.

Deborah Stark, Assistant Superintendent-Educational Services added the LCFF is designed to close the achievement gap by providing additional funds to support improved student outcomes. It shifts districts away from a system of rule compliance to a system based upon local needs, measured by progress toward annual goals and explicitly linked to the District's budget. As a result of the increased flexibility that comes with the LCFF, school districts are required to write a Local Control Accountability Plan that describes how funds will be used to meet students' needs, including goals and timelines. The old Paradigm focused on input and compliance, a new system is focused on outcomes.

The purpose of the LCAP Consultation Committee is for Districts to engage parents, educators, employees and the community in creating a local control and accountability plan. An LCAP Consultation Committee representing all stakeholders was established in December 2013. The committee will understand the requirements of the LCAP, work as a team, staying focused on our common commitment to students in Paramount. It will analyze data and key information to

understand the District's student needs. It will provide input on priority areas to include in the plan and it will provide feedback prior to submitting the plan for approval. The plan will address eight state priorities and the final LCAP must include stakeholder engagement, goals and progress indicators, actions, services and expenditures. Content that also needs to be included is a description of the process used to engage community, parents and pupils, description of goals and expected progress for each year and a description of actions to be performed to meet the goals, expenditures needed to implement each action and how supplemental and concentration grants are used.

The LCAP committee analyzed data on student achievement at the January meeting. At this meeting the committee identified the following needs and priorities. These trends will be summarized as the committee continues to analyze data. Data analyzed included A through G course completion by high school students and achievement of English Learners, African American students, and SWDs.

Input was solicited through community meetings held in September 2013 for parent input and also the Superintendent met with TAP leadership to solicit input. In February 2014, a parent survey will be provided soliciting input. Monthly meetings will continue with the Superintendent, TAP and CSEA to discuss priorities. All documents provided at the meetings will be available and posted on the PUSD website.

The District's next steps include to solicit feedback from parents and employees through survey questions, continue monthly LCAP meetings, develop an LCAP Plan that establishes goals, activities and funding that address priority student needs for the next three years and submit for Board approval in June 2014. The District will keep the Board informed of the LCAP progress.

## **BOARD MEETING CALENDAR**

There were no changes to the Board meeting calendar.

## **HEARING SECTION**

During the hearing section, community member Marcelina Bridges addressed the Board with information on the upcoming Relay For Life of Paramount. Mrs. Bridges shared that this year's event is scheduled for Saturday, May 3, 2014 through Sunday, May 4, 2014 at Paramount Park. She added that with the help of the District and various schools, last year's event was successful and wishes to request the help of the District to make this year's event a successful one as well with participation from the sites.

## **CONSENT ITEMS** 0.57

Trustee Anderson moved, Trustee Peña seconded and the motion carried 5-0 to approve the Consent Items.

Ayes: 4 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

## **Human Resources**

Personnel Report  
13-10  
2.57

Accept Personnel Report 13-10, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2013-14 State Budget Act and related legislation.

### **Educational Services**

Consultant and Contract  
Services  
3.57

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Overnight and/or Out-of-  
County Study Trips  
3.57

Approve the overnight and/or out of county study trips for students consistent with the District policies and instructional programs.

Professional Activities Report  
13-05  
3.57

Approve the Professional Activities Report 13-05 for District employees' to attend an out-of-state conference as submitted.

### **Business Services**

Purchase Order Report  
13-12  
4.57

Approve Purchase Order Report 13-12 as submitted, authorizing the purchase of supplies, equipment, and services for the District.

Donations  
4.57

Accept donations as presented on behalf of the District of any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

Consultant and Contracted  
Services  
4.57

Approve the consultant and contracted services request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

### **ACTION ITEMS**

#### **Educational Services**

School Accountability Report  
Card  
3.58

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the 2012-13 School Accountability Report Cards for distribution to parents on the District's and schools' websites or, if requested, in printed format.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Workforce Investment Act,  
Title II: Adult Education and  
Family Literacy Act Grant  
Award  
3.59

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to ratify and accept the Workforce Investment Act, Title II: Adult Education and Family Literacy Grant Award for the 2014-15 fiscal year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Nonpublic School  
Placements for Special  
Education Students for  
2013-14  
3.60

Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the placement for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2013-14 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Arts Education Partnership  
Program Grant Application  
3.61

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to approve participation in the Arts Education Partnership Program Grant to provide support by placing artists directly in the classroom to teach the arts.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Public Hearing – Adelante  
Charter Academy Petition  
3.62

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to convene a public hearing on the provisions of the Adelante Charter Academy, at which time the Governing Board should consider the level of support for the Charter by Paramount Unified School District teacher, other PUSD employees and parents.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

During the hearing section representatives Melissa Nguyen and Xochitl Martinez from Adelante Charter Academy addressed the Board and shared a presentation.

Ms. Nguyen shared that the mission of Adelante Charter Academy is to produce a community of scholars who desire to be lifelong learners. The scholarcentered environment will create an atmosphere for critical thinking, challenging learning activities, curricular competency, self-motivation, and artistic expression.

The vision of Adelante Charter Academy is to foster an environment that values family, treasures children, respects diversity, values scholarship, and appreciates creativity. Adelante Charter Academy will be a beacon for creative and innovative learning with academic enrichment opportunities in the arts. The Charter's Value Statements are their communication is direct and sensitive, they make things happen, they are flexible and are professional. She added that their distinguished features are that they have high expectations, parent participation, extended learning time, student assessments, technology integration, attributes of a scholar. Adelante's Goals and objectives include to promote academic excellence, encourage parental investment and community involvement, employ highly qualified teachers and staff and to cultivate diversity and mutual respect.

Ms. Martinez continued to share that Adelante's curriculum will intergrate a variety of instructional approaches and methods in order to serve as a strong curricular support to the national movement for the Common Core State Standards in English Language Arts and mathematics and content standards for Science, Social Science, and Visual Arts.

Adelante's Instructional program includes nine principles of learning, culturally responsive standards-based teaching, direct instruction, differentiated instruction, sheltered instructional observation, specially designed academic instruction in English and project based learning. She further added that Adelante will meet the needs of all students by creating an environment that is responsive to all learners, assess each learner's knowledge, understanding and interest, differentiate and individualize the instruction to meet each learner's needs, develop individual learning plans tailored for each student and utilize data to evaluate both learning and teaching, and reflect on the information obtained to modify the learning plan, improve instruction and increase student achievement.

Adelante Charter Academy petition is requesting a five year term, serving students in grades kindergarten through fifth grade, with a maximum enrollment of 300 students. They have received a CDE approval for \$575,000 start up grant through Public Charter School Grant program.

Trustee Hansen moved, Trustee Peña seconded, and the motion carried 5-0 to close the public hearing on the provisions of the Adelante Charter Academy.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

### **Business Services**

Public Hearing – 2012-13  
Class Size Penalties Waiver  
4.63

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to conduct a public hearing to allow the public to make comments regarding the waiver of class-size penalties for fiscal year 2012-13, as described in California Education Code Sections 41376 and 41382.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Trustee Garcia moved, Trustee Peña seconded, and the motion carried 5-0 to close the public hearing allowing the public to make comments regarding the waiver of class-size penalties for fiscal year 2012-13, as described in California Education Code Sections 41376 and 41382.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

2012-13 Class-Size  
Penalties Waiver Request  
4.64

Trustee Hansen moved and Trustee Garcia seconded and the motion carried 5-0 to approve the submission of the 2012-13 K-3 Class Size Penalties waiver request to the California Department of Education, requesting exemption from the penalty provisions of Education Code Sections 41376 and 41382.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Sale, Disposal or Recycle of Surplus Property  
4.65

Trustee Anderson moved, Trustee Garcia seconded and the motion carried 5-0 to authorize staff to identify surplus of obsolete property, and further authorize the Superintendent or designee to arrange for the sale or disposal of District surplus property in accordance with Board Policy and the requirements of State law.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Change Orders for Hollydale K-8 School Mini-Gymnasium Project  
4.66

Trustee Anderson moved and Trustee Peña seconded the motion carried 5-0 to accept the change orders for no change to the guaranteed maximum price of \$5,670,559 and authorize the Superintendent or designee to review and execute all necessary documents for payments.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

## **INFORMATION ITEMS**

### **Business Services**

Independent Citizens' Bond Oversight Committee Annual Audit Report

The Board received as information an update on the annual audit of the Measure AA Bond projects.

## **ANNOUNCEMENTS**

President Cuellar reported that the next Regular Meeting would be February 26, 2014, at 6:00 p.m. – Boardroom of the District Office. In addition, there will be a 5:00 p.m. Study Session prior to the Regular meeting in the Boardroom.

## **CLOSED SESSION**

The Board adjourned to Closed Session at 7:07 p.m. to Public Employee Performance/Evaluation, Student Discipline and Governance Team Items.

President Cuellar reconvened the meeting to regular session and announced that the Board would also be discussing Conference with Legal Counsel-Anticipated Litigation in closed session.

The Board adjourned to closed session at 7:07 p.m.

## **OPEN SESSION**

The Board reconvened to Regular Session at 9:30 p.m. President Cuellar reported that the Board had Public Employee Performance/Evaluation, Conference with Legal Counsel-Anticipated Litigation, Student Discipline and Governance Team Items.

The following action was taken in Closed Session:

### **Educational Services**

Student Discipline  
Student E-3  
3.67

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to expel student E-3 for the remainder of the 2013-14 school year and first semester of the 2014-15 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña



Student Discipline  
Student O-O-D-E-1  
3.68

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to not admit, and refer student to Los Angeles County Community Day School for the remainder of the 2013-14 school year.  
Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

**ADJOURNMENT**

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on February 12, 2014 at 9:33 p.m.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

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Herman Mendez, Secretary  
To the Board of Education

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President

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Vice President/Clerk