

**STATUTORY MEETING  
OF BOARD OF EDUCATION**

**MINUTES**

**January 22, 2014**

The meeting was called to order at 6:03 p.m. by Vice-President Alicia Anderson in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Pledge of Allegiance                      Ranita Browning, Director-Fiscal Services, led the Pledge of Allegiance.

Roll Call                                      Trustee Sonya Cuellar - ill                      Trustee Vivian Hansen  
Trustee Alicia Anderson                      Trustee Tony Peña  
Trustee Linda Garcia

Administrators Present                      Herman Mendez, Superintendent  
Michael Conroy, Assistant Superintendent-Business Services  
Deborah Stark, Assistant Superintendent-Educational Services  
Ranita Browning, Director-Fiscal Services  
Kim Cole, Director- Special Education  
Cindy DiPaola-Director-Maintenance & Operations  
Rosemary Green, Director-Human Resources  
Jose Iniguez, Director-Secondary Education  
Troy Marshall, Director-Technology  
Manuel San Miguel, Director-Student Services  
Chris Stamm, Director, Student Nutrition Services  
Patricia Brent-Sanco, Principal-Tanner School  
Greg Buckner, Principal-Paramount High School  
Lynn Butler, Principal-Alondra Middle School  
Morrie Kosareff, Principal-Paramount High School-West Campus  
Richard Morgan, Principal-Paramount Adult School  
Kelly Williams, Principal-Jefferson School  
Kelly Anderson, Assistant Principal-Alondra Middle School

Approve Agenda                              Trustee Peña moved, Trustee Garcia seconded the motion.  
January 22, 2014                              Superintendent Mendez informed the Board there were two  
1.31    corrections to the agenda, 4.1-A (correct Superintendent name) and  
4.3-A, received the budget table charts to be included. The motion  
carried 4-0 to approve the January 22, 2014 agenda as amended.

Ayes:    4 – Trustees Anderson, Garcia, Hansen, Peña,  
Absent: 1 – Trustee Cuellar

Statutory Meeting Minutes                      Trustee Hansen moved, Trustee Garcia seconded and the motion  
December 11, 2013                              carried 4-0 to approve the minutes of the Statutory Meeting held on  
1.32    December 11, 2013.

Ayes:    4 – Trustees Anderson, Garcia, Hansen, Peña,  
Absent: 1 – Trustee Cuellar

Facilities Corporation  
Meeting Minutes  
December 11, 2013  
1.33

Trustee Garcia moved, Trustee Peña seconded and the motion carried 4-0 to approve the minutes of the Facilities Corporation Meeting held on December 11, 2013.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña,  
Absent: 1 – Trustee Cuellar

Special Meeting Minutes  
January 8, 2014  
1.34

Trustee Hansen moved, Trustee Garcia seconded and the motion carried 4-0 to approve the minutes of the Special Meeting held on January 8, 2014.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña,  
Absent: 1 – Trustee Cuellar

## **REPORTS**

Student Board  
Representatives

Avery De La Cruz-Paramount High School, Ayline Alcaraz-Paramount High School-West and Hector Hernandez-Paramount Adult School reported on school academic, athletic and extra-curricular activities.

Employee Representative  
Reports

CSEA President Erika Marton shared that she looks forward to a great year and wished to thank the Board for the recent increase in salaries to the Classified employees.

TAP President Deb Meyers wished everyone a Happy New Year, and shared she's happy to hear about the news from Sacramento on the educational budget, she congratulated Alondra and Jackson Middle Schools for being selected as Schools To Watch Schools. She visited Lincoln and Jefferson schools. She added that she looks forward to working with the LCFF Committee and addressing the needs of students with Technology. We need to push towards various opportunities in the classrooms. She provided the Board with a copy the Declaration of Human Rights.

Board Members' Reports

Trustee Anderson congratulated Alondra and Jackson Middle schools for their selection as Schools To Watch schools and traveled to Sacramento with Board member Peña, Superintendent Mendez, and Assistant Superintendent Conroy to speak to the State Board regarding LCFF.

Trustee Garcia congratulated Alondra and Jackson Middle schools for their selection as Schools To Watch schools, and thanked students and staff at various sites for their contributions of gifts and food cans for families in need.

Trustee Hansen congratulated Alondra and Jackson Middle schools for their selection as Schools To Watch schools, and thanked students and staff throughout the District for their efforts in collecting toys for children during the holidays.

Trustee Peña congratulated Alondra and Jackson Middle schools for their selection as Schools To Watch schools and traveled to Sacramento with Board Vice President Anderson, Superintendent

Mendez, and Assistant Superintendent Conroy to speak to the State Board and address LCFF regulations.

## Superintendent's Report

Superintendent Mendez highlighted a variety of items:

- Superintendent Mendez along with Board Vice President Anderson, Board member Peña and Assistant Superintendent Conroy attended the California State Board of Education meeting in Sacramento to address the approval of the LCFF Regulations.
- He visited Hollydale School and toured the gymnasium construction site which is scheduled for completion in May 2014.
- Mr. Mendez shared with the Board that he visited the GATE Super Saturday event for 3-5<sup>th</sup> grade students at Jefferson School.
- Superintendent Mendez visited Mokler School and witnessed various Principals participating in Learning Walks session.

### Student Recognition – iLearn, iGrow, iSucceed! ACSA Art Contest

Board of Education members and Superintendent Mendez recognized students from Tanner School and Paramount High School for their participation in the Annual Association of California School Administrators (ACSA) and F3 Education Awards Foundation Celebrate Success Art Contest. This year's theme was iLearn, iGrow, iSucceed!

From over 500 entries, Tanner School students Davesia Johnson (Kindergarten), Alexander Rodriguez (2<sup>nd</sup> grade), Steven Gomez (4<sup>th</sup> grade) and PHS student D Ana Perez (12<sup>th</sup> Grade) were selected as winners. Each student was awarded with a certificate and a \$250 check from Mr. Howard Friedman, attorney with the Office of Fagen, Friedman & Fulfroost.

The student's award-winning artwork will be included in a collection of notecards that will feature the top ten winners in the statewide art contest. Notecards were provided to our four students and will also be provided to ACSA members and education leaders through-out California.

### Bulletin Boards – Jefferson School

Principal Kelly Williams presented an overview of the Boardroom bulletin boards representing Jefferson School's educational program student work. The bulletin boards reflect the theme of "Jefferson School...Where the Pirate Journey Begins!" and enhance the educational message sent to visitors and District office employees.

### Introduction – Kelly Anderson- Assistant Principal

Kelly Anderson received her Bachelor's Degree in Business Administration-Accounting from San Diego State University and her Master's Degree in Educational Administration from National University.

Kelly has served as a teacher at Hollydale, Los Cerritos and Zamboni Schools. She became a Math Coach at Hollydale and then at Los Cerritos School.

For the past 2½ years, Kelly has served as the Math Instructional Coach at Paramount High School West Campus.

Kelly is highly regarded as an expert in the area of Math. She is also known for being student focused and ensuring all students have a positive experience at school.

Superintendent Mendez welcomed Kelly as the Middle School Assistant Principal at Alondra Middle School.

Kelly Anderson thanked the Board of Education and the Executive Cabinet for providing her the opportunity to serve the Alondra Middle School community and her former administrators for their mentoring. She looks forward to working with the students and staff at Alondra.

#### Instructional Technology and Parent Portal Update

Dr. Jose Iniguez, Director-Secondary Education and Instructional Technology shared that the purpose of the presentation is to review technology and how it is being implemented in Paramount Unified School District.

In 2013-14, the District has installed/will be installing new computer labs at Jefferson, Lincoln, Paramount High School, Gaines, Hollydale, Paramount High School-West, Roosevelt, Alondra Middle School, Paramount Park Middle School, Zamboni Middle School. All labs will also be updated with SBAC secure browser, Type To Learn software and operation system updates.

Type To Learn will be available at the elementary schools and students will use this software to develop touch keyboarding skills. This software will be ready in February 2014. Spatial Temporal Math software is currently being used at Collins, Tanner and Wirtz schools to increase math proficiency. iPads are currently being used by students at Alondra and Jackson Middles schools during science classes. Also at the middle school level, through their technology elective, students learn to use technology to synthesize information for presentations. Students at Paramount High School-West that are in an intensified Algebra class, use an on-line curriculum known as Agile Mind. This on-line curriculum offers immediate feedback.

Through the Career Technical Education program, students use on-line Project Lead the Way curriculum in Architecture and Engineering which provides hands on experience. In the Media and Design Arts pathway, students use Photoshop software. Students in Advanced Placement computer Science learn to use Javascript.

The District will next evaluate Spatial Temporal Math and expand to all K-5 schools, evaluate students results of Agile Mind Intensified Algebra and consider expansion to all middle/high schools, train representative teachers from all K-8 school on Type To Learn, it will explore use of digital textbooks through textbook adoption process (math) and it will research and assess use of online courses for Alternative Education Center.

Laura Ramos, Student Information Systems Manager provided the Board with an update on the Synergy ParentVue Portal implementation. ParentVue Portal is part of the Synergy Student Information System that provides parents secure access to their child's academic information including assignments, grades, attendance and school calendar. Parents can send customized email messages and questions on their child's progress to teachers directly from ParentVue Portal.

Four training sessions were provided for teachers followed by hands on workshops to all middle schools teachers. Open forum sessions were held for extra individualized support. Full implementation of ParentVue Portal is at Alondra, Hollydale (6-8) and Zamboni.

Letters outlining the purpose and use of ParentVue Portal with instructions on how to access from home was sent to all parents as well as a Blackboard Connect message. Posters have been displayed at each middle to promote use of Parent Portal and also on the District website. Parent email accounts support is provided from the Student Information Systems office.

Jackson and Paramount Park Middle schools are scheduled to implement Parent Portal in February 2014. The District will monitor parent usage at all middle schools and share best practices that lead to increased usage. The District will also implement a K-5 pilot of Parent Portal at Lincoln School and assess results to determine next steps for expanding to other K-5 schools.

#### Budget Update

Dr. Michael Conroy, Assistant Superintendent-Business Services provided the Board with an update on the Governor's proposed State budget and K-12 Education.

Only 14 months ago, we were facing deep cuts if Proposition 30 did not pass. Governor Brown is proposing the greatest increase in per-student average funding since 2000-01, buying down the remaining K-14 deferrals, protect education by having rainy day funds: one to protect public education and one for the rest of the State budget and a continuous appropriation for the Local Control Funding Formula.

While the State still faces significant Budget pressures for the non-Proposition 98 part of the Budget, the Administration's attitude toward education is dramatically different this year. While public education took more than its fair share of the cuts during the recent recession, public education under the Governor is recovering at a much faster rate.

The Local Control Funding Formula is as much about equity and justice for our neediest students as it is about subsidiarity. The LCFF shifts the state away from a system of rule compliance, measured by audits and enforced through penalties, to a system of accountability based upon local needs, measured by progress toward annual goals,

and explicitly linked to the LEA's budget. We are no longer implementing the state's plan for eligible students – we must develop a plan locally that achieves improved results. This will require that we think and plan differently.

The Governor assumes about 6% growth in overall revenues (personal income tax 8.5%, sales and use tax 5% and corporation tax 8.9%). Prop 30 revenues are helping but not permanent. Sales and use tax expires in 2016 and personal income tax (on high-earners) expires in 2018. Capital Gains revenue is extremely volatile. The Governor wants to capture high growth in these revenues in the future.

In its 2013 November State Budget forecast, the Legislative Analysts' Office (LAO) projected growing budget surpluses through 2019-20, reaching \$9.6 billion in that year. Armed with this forecast, many lawmakers are eager to spend this surplus by establishing new programs or restoring past program cuts.

For 2014-15, \$61.6 billion in K-14 Proposition 98 funds are available. This is a \$6.3 billion increase – 11.4% over the 2013-14 budgeted level. In addition, \$3.3 billion more is provided in one-time funding from prior years (\$1.8 billion from 2012-13 and \$1.5 billion from 2013-14). Proposition 98 sets the minimum funding level for k-12 education and the community colleges, but the Legislature and the Governor decide how to spend it.

The LCFF makes fundamental changes to how we allocate state Proposition 98 revenues to schools. At full implementation, the LCFF will fund every student at the same base rate. The LCFF provides two weighting factors applied against the LCFF base grant (20% on behalf of each eligible student and an additional 50% for the eligible students exceeding 55% of total enrollment). The LCFF statutes direct the State Board of Education to develop regulations by January 31, 2014, to require LEAs to increase or improve services for eligible pupils in proportion to the increase in funds apportioned on the basis of the number and concentration of eligible pupils. The Paramount Unified School District team presented to the State Board of Education on January 16, 2014 along with over 200 other local district representatives from throughout the State. The State Board of Education approved guidelines that provide local decision making and flexibility.

At full LCFF implementation, base grants pay for core program and supplemental and concentration grants are for increased or improved services for EI, low-income and foster youth. The methodology is calculate 2013-14 base year spending for grant generating students, apply a formula that calculates proportional increase in spending or results (increased or improved services) for EI, low-income and foster youth for each subsequent year as District narrow the gap to full LCFF funding.

The level of spending calculated for 2013-14 will have a significant

impact on year-to-year rate increased or improved services for grant generating students. Districts must think about some defensible metric if they choose to demonstrate “increased or improved” services by means other than expenditures. What does all this mean for PUSD? A possible increase in funding for 2014-15 than was projected in December at 1<sup>st</sup> Interim. It also provides flexibility and local decision-making.

## **BOARD MEETING CALENDAR**

Trustee Hansen moved, Trustee Garcia seconded and the motion carried 4-0 to schedule a Board Study Session meeting on February 26, 2014 beginning at 5:00 p.m. and cancel the April 23, 2014 Board of Education meeting.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña  
Absent: 1 – Trustee Cuellar

## **HEARING SECTION**

There were no speakers during the hearing section.

## **CONSENT ITEMS**

0.35

Trustee Hansen moved, Trustee Peña seconded and the motion carried 4-0 to approve the Consent Items.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña  
Absent: 1 – Trustee Cuellar

## **Human Resources**

Personnel Report  
13-09  
2.35

Accept Personnel Report 13-09, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2013-14 State Budget Act and related legislation.

## **Educational Services**

Consultant and Contract  
Services  
3.35

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

## **Business Services**

Purchase Order Report  
13-11  
4.35

Approve Purchase Order Report 13-11 as submitted, authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of  
December 2013  
4.35

Approve warrants for all funds through November with a total of \$10,941,927.61.

Donations  
4.35

Accept donations as presented on behalf of the District of any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

## **ACTION ITEMS**

1-22-14

## **General Services**

Revised Board Bylaw 9270 – Conflict of Interest Code 1.36 Trustee Peña moved, Trustee Garcia seconded and the carried 4-0 to accept for second reading and adopt proposed revised Board Bylaw 9270-Conflict of Interest Code revised in compliance with a request from the Los Angeles County Board of Supervisors.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña  
Absent: 1 – Trustee Cuellar

## **Human Resources**

Student Teaching Agreement with Western Governors University 2.37 Trustee Hansen moved, Trustee Peña seconded and the carried 4-0 to approve the agreement with Western Governors University for participation in the student teaching program.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña  
Absent: 1 – Trustee Cuellar

Revised Resolution 13:13 Teachers Instructing Departmentalized Single Subject Classes per Education Code 44256(b) 2.38 Trustee Hansen moved, Trustee Garcia seconded and the motion carried 4-0 to adopt revised Resolution 13:13: Teachers Instructing Departmentalized Single Subject Classes per Education Code 44245(b) for the 2013-14 school year.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña  
Absent: 1 – Trustee Cuellar

## **Educational Services**

Waiver of Physical Education Requirement for Graduation 3.39 Trustee Peña moved, Trustee Garcia seconded, and the motion carried 4-0 to approve waiver from physical education requirement for both high school students due to a substantiated medical conditions.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña  
Absent: 1 – Trustee Cuellar

Central Basin Municipal Water District to Participate in the Solar Cup Event 3.40 Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 4-0 to accept award of \$2,500 from the Central Basin Municipal Water District for Paramount High School students to participate in the Solar Cup event.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña  
Absent: 1 – Trustee Cuellar

Carl D. Perkins School Allocation Fiscal Year 2013-14 3.41 Trustee Peña moved, Trustee Garcia seconded, and the motion carried 5-0 to ratify and accept \$9,708 in Perkins restricted funding for the Adult School Career Technical Education program and \$16,300 to the General Fund for the 2013-14 fiscal year.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña  
Absent: 1 – Trustee Cuellar



<p>Type To Learn for Computer Labs at K-8 Schools 3.42</p>	<p>Trustee Hansen moved, Trustee Peña seconded, and the motion carried 5-0 to ratify the purchase of Type To Learn as instructional software to teach students touch keyboarding skills in grades K-8.</p> <p>Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña Absent: 1 – Trustee Cuellar</p>
<p>Local Education Agencies in Program Improvement to be Supplemental Educational Services Providers for Cohort 2014 3.43</p>	<p>Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 5-0 to ratify the submission of the Supplemental Educational Services Providers Cohort 2014 application for Paramount Unified School District for the 2014-15 and 2015-16 school years.</p> <p>Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña Absent: 1 – Trustee Cuellar</p>
<p>California State Preschool Program, 2013-14 3.44</p>	<p>Trustee Hansen moved, Trustee Peña seconded, and the motion carried 5-0 to approve the amended amount for the California State Preschool Contract for full and part-day Preschool, provided at the Mokler, Wirtz (Jackson), Gaines, Collins and Keppel sites for the 2013-14 school year.</p> <p>Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña Absent: 1 – Trustee Cuellar</p>
<p>Nonpublic School Placements for Special Education Students for 2013-14 3.45</p>	<p>Trustee Peña moved, Trustee Garcia seconded, and the motion carried 4-0 to approve the placement for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2013-14 school year.</p> <p>Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña Absent: 1 – Trustee Cuellar</p>
<p>Whittier Vision Center Consultant Services 3.46</p>	<p>Trustee Garcia moved, Trustee Peña seconded, and the motion carried 4-0 to approve Whittier Vision Center consultant services to provide an Independent Educational Evaluation for a student per the Individualized Education Plan.</p> <p>Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña Absent: 1 – Trustee Cuellar</p>
<p>Technology Use Plan 3.47</p>	<p>Trustee Hansen moved, Trustee Peña seconded, and the motion carried 4-0 to approve the Technology Use Plan, which outlines the District's goals and use of instructional technology through 2016.</p> <p>Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña Absent: 1 – Trustee Cuellar</p>
<p>Grant with Windsong Trust Foundation to Purchase ST MATH 3.48</p>	<p>Trustee Peña moved, Trustee Hansen seconded, and the motion carried 4-0 to accept the Windsong Trust Foundation's grant to provide ST Math at all elementary schools Jackson and Hollydale beginning in February 2014.</p> <p>Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña Absent: 1 – Trustee Cuellar</p>

Contract with ST Math  
3.49

Trustee Hansen moved, Trustee Peña seconded, and the motion carried 4-0 to approve the ST Math contract to include all Paramount Unified School District elementary schools beginning in February 2014.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña  
Absent: 1 – Trustee Cuellar

### **Business Services**

2012-13 Annual Audit  
4.50

Trustee Peña moved, Trustee Anderson seconded, and the motion carried 4-0 to accept the District's annual audit report for the 2012-13 school year submitted under separate cover.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña  
Absent: 1 – Trustee Cuellar

Ms. Priscilla Flores, partner with Vicenti, Lloyd and Stutzman, provided the Board with a summary of three findings for 2012-13. The three findings listed were 1. Internal Controls-Fraud Assessment, 2. Internal Control – Purchases, and 3. Internal Control – Health & Welfare.

Notice of Completion – E-  
Rate-Funded Network  
Cabling Projects at  
Paramount High School and  
the District Office  
4.51

Trustee Garcia moved and Trustee Cuellar seconded the carried 4-0 motion to accept as completed the network cabling work at Paramount High School and the District Office, and authorize the Superintendent or designee to file the Notice of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña  
Absent: 1 – Trustee Cuellar

Budget Adjustments as of  
December 31, 2013  
4.52

Trustee Anderson moved and Trustee Peña seconded the motion carried 4-0 to approve the 2013-14 Budget Adjustments for the General Funds, Unrestricted and Restricted, Child Development Fund, Capital Facilities Fund, and Cafeteria Fund.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña  
Absent: 1 – Trustee Cuellar

### **INFORMATION ITEMS**

#### **Business Services**

Monthly Financial  
Statements, December 2013

The Board received as information in J-200 format a Financial Statement for each fund for the months of July to December 2013.

Monthly Financial  
Statements, December 2013  
– Special Education

The Board received as information in J-200 format a Financial Statement for Special Education for the months of July to December 2013.

Monthly Financial  
Statements, December 2013  
– Self-Insurance Fund -  
Health and Welfare

The Board received as information in J-200 format a Financial Statement for the Self-Insurance Fund – Health and Welfare for the months of July to December 2013.

**1-22-14**

Average Daily Attendance Summary Report Through December 6, 2013 and the Fourth Monthly School Enrollment Report

The Board received as information the monthly school attendance reports for 2013-14.

**ANNOUNCEMENTS**

Vice President Anderson reported that the next Regular Meeting would be February 12, 2014, at 6:00 p.m. – Boardroom of the District Office.

**CLOSED SESSION**

The Board adjourned to Closed Session at 8:00 p.m. to Public Employee Performance/Evaluation, Student Discipline and Governance Team Items.

**OPEN SESSION**

The Board reconvened to Regular Session at 9:47 p.m. Vice President Anderson reported that the Board had Public Employee Performance/Evaluation, Student Discipline and Governance Team Items.

The following action was taken in Closed Session:

**Educational Services**

Student Discipline  
Student E-1  
3.53

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 4-0 to expel student E-1 for the first and second semester of the 2013-14 school year.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña  
Absent: 1 – Trustee Cuellar

Student Discipline  
Student E-2  
3.54

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 4-0 to expel student E-2 for the first and second semester of the 2013-14 school year.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña  
Absent: 1 – Trustee Cuellar

**ADJOURNMENT**

Trustee Garcia moved, Trustee Peña seconded, and the motion carried 4-0 to adjourn the Regular Meeting of the Board of Education held on January 22, 2014 at 9:48 p.m.

Ayes: 4 – Trustees Anderson, Garcia, Hansen, Peña  
Absent: 1 – Trustee Cuellar

\_\_\_\_\_  
Herman Mendez, Secretary  
To the Board of Education

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President/Clerk