

## Students

### Interdistrict Transfer of Students

#### Procedures

##### Outgoing

If a resident of Paramount Unified School District wishes his/her child to attend a school outside the Paramount Unified School District, the parent shall follow these procedures:

1. Request an Interdistrict Permit from the Director of Student Services.
2. If the request is denied, the parent/legal guardian shall have the right to have a hearing with the Director of Student Services or designee.
3. If the Director of Student Services or designee denies the request, the parent may file a written appeal to the Superintendent or designee.
4. The parent has thirty days to appeal the decision to the Los Angeles County Board of Education, if the request is denied. Should the request be approved, a copy of the permit will be forwarded Student Services.

##### Incoming

A parent or legal guardian who lives outside the Paramount Unified School District attendance area seeking a permit for his/her child to attend school within the Paramount Unified School District shall first contact their school district of residence in order to comply with that district's procedures for granting interdistrict attendance permits.

The parent/guardian shall submit the request for his/her child to attend a school in the Paramount Unified School District to the Director of Student Services, who shall approve or deny the request. If the request is approved, a copy of the permit will be forwarded to the approved school. If the request is denied the parent/legal guardian shall have the right to request a hearing with the Director of Student Services or designee. If the request is denied by the Director of Student Services or designee, the parent will be informed that he/she has thirty days to appeal the decision to the Los Angeles County Board of Education.

Interdistrict permits may be approved based on one or more of the following:

1. To enable students who no longer reside in the district in which they attend school, to continue through to the end of the current year.

Students

Interdistrict Transfer of Students (continued)

Procedures

2. To allow a high school senior to attend the same school he/she attended as a junior, even if his/her family moved out of the district during the junior year.
3. To allow the student to remain with a class graduating that year from an elementary, junior, or senior high school.
4. To allow for verified childcare needs, K-8. Any permits based on childcare needs shall allow the student to continue his/her education through 8<sup>th</sup> grade within the district, per parent/guardian request.
5. To allow a child to attend school within the geographical boundaries of the district in which the parent/guardian is employed.
6. When there is valid interest in a particular educational program not offered in the district of residence.
7. When the parent/guardian provides written evidence that the family will be moving into the District in the immediate future and would like the student to start the year in the District.
8. When the student will be living out of the District for one year or less.
9. When recommended by the school attendance review board or by county child welfare, probation, or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence.
10. To provide a change in school environment for reasons of personal and social adjustment. Documentation may be required to validate need for change.

Interdistrict permits may be denied for the following:

1. Documented poor achievement and/or attendance/behavior problems exhibited by the student during the six months prior to the request for a permit.
2. Falsification of documents.

StudentsInterdistrict Transfer of Students (continued)

Once an Interdistrict Permit is accepted, students will have rights, privileges, and due process in accordance with district policy and procedures that apply to all students

Each permit shall stipulate the terms and conditions established by both districts under which interdistrict attendance shall be permitted, denied, or revoked, and any standards for reapplication.

Once a student is enrolled in a school, he/she shall not be required to reapply for an interdistrict transfer and shall be allowed to continue to attend the school in which her/she is enrolled, unless reapplication standards are otherwise specified in the permit. Existing interdistrict attendance permits shall not be rescinded for students entering grade 11 or 12 in the subsequent school year.

The Superintendent or designee may deny initial requests for interdistrict attendance permits if school facilities are overcrowded at the relevant grade level or based on other considerations that are not arbitrary. However, once a student is admitted, the district may not deny him/her continued attendance because of overcrowded facilities at the relevant grade level.

Students who are under consideration for expulsion or who have been expelled may not appeal interdistrict attendance denials or decisions while expulsion proceedings are pending or during the term of the expulsion.

## Legal Reference:

Education Code

46600-46616 Interdistrict Attendance

## Regulation

adopted: 6-25-85  
 revised: 3-08-05  
 revised: 10-10-89  
 revised: 9-9-93  
 revised: 3-23-99  
 revised: 9-9-03  
 revised: 3-21-05  
 revised: 4-13-11  
 revised: 3-26-14

PARAMOUNT UNIFIED SCHOOL DISTRICT  
 Paramount, California