

Appendix F – Fundraising Events

Please complete the information for each event that the Organization anticipates hosting this year. Please attach additional pages if needed.

Name of Organization: _____

School site: _____ EIN#: _____ School year: _____

Name of event	
Event description	
Event date	
Event times	
Event location	
Event contact person (name, title, email, and phone)	
Will District facilities be used? *If so, please make reservations via https://www.facilitron.com/pusd90723 .	
Approximate number of volunteers?	
Will food be served or sold?	
How will the organization pay for any fees necessary to hold the event?	
What is the anticipated use of any funds raised from the event?	
Will the event require permits, license, or other approvals? *If so, how will the organization apply for and obtain such approvals and who will be responsible?	

Site Administrator Approval: _____

Date: _____

District Approval: _____

Date: _____