

Paramount Unified School District



15110 California Avenue, Paramount, California 90723-4378
(562) 602-6000 Fax (562) 602-8111

BOARD OF EDUCATION

LINDA GARCIA

President

VIVIAN HANSEN

Vice President

ALICIA ANDERSON

Member

SONYA CUELLAR

Member

TONY PEÑA

Member

RUTH PÉREZ

District Superintendent

REGULAR MEETING OF BOARD OF EDUCATION

MINUTES

March 27, 2017

The meeting was called to order at 6:00 p.m. by Vice President Vivian Hansen in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance	Margarita Rodriguez, Director-Research, Assessment & SIS, led the Pledge of Allegiance.
Roll Call	Trustee Linda Garcia - ill Trustee Vivian Hansen Trustee Alicia Anderson Trustee Sonya Cuellar Trustee Tony Peña
Administrators Present	Ruth Pérez, Superintendent Ruben Frutos, Assistant Superintendent-Business Services Myrna Morales, Assistant Superintendent-Human Resources Ryan Smith, Assistant Superintendent-Secondary Educational Services Deborah Stark, Assistant Superintendent-Educational Services Daniel Aguilar, Director-Safety & Security Cindy DiPaola, Director-Maintenance & Operations Greg Francois, Director-Secondary Education Renée Jeffrey, Director-K-5 School Support & Innovative Programs Margarita Rodriguez, Director-Research & Evaluation Manuel San Miguel, Director-Student Services Beatriz Spelker-Levi, Director-Personnel Chris Stamm, Director-Nutrition Services Patricia Tu, Director-Fiscal Services Elida Garcia, Program Director-Early Childhood Education Lynn Butler, Principal-Alondra Middle School Greg Buckner, Principal-Paramount High School Holly Hennessy, Principal-Tanner School Morrie Kosareff, Principal-Buena Vista High School Kevin Longworth, Principal-Paramount Park Middle School Sue Saikaly, Principal-Zamboni Middle School Elizabeth Salcido, Principal-Paramount High School-West Connie Toscano, Principal-Wirtz School Anna Yasuhara, Assistant Principal-Paramount High School

Approve Agenda
March 27, 2017
1.103

Trustee Anderson moved, Trustee Cuellar seconded and the motion carried 4-0-1 to approve the agenda of the Regular Meeting of March 27, 2017.

Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña
Absent: 1 – Trustee Garcia

Regular Meeting Minutes
March 13, 2017
1.104

Trustee Peña moved, Trustee Anderson seconded the motion carried 4-0-1 to approve the minutes of the Regular Meeting of March 13, 2017.

Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña
Absent: 1 – Trustee Garcia

REPORTS

Student Board
Representatives

Yanet Lopez-Paramount High School, Jaylene Martinez-Paramount High School-West, Jasmine Long-Buena Vista High School and Martha Rubio-Paramount Adult School reported on school academic, athletic and extra-curricular activities.

Employee Representative
Reports

CSEA Secretary Maria Anguiano is in attendance representing JoAnn Garner. She shared that CSEA thanks the Board for their time & consideration in listening to them. Their momentum is still strong and eager for their next negotiations session meeting and are hopeful and believe there is no reason why we cannot come up with a solution for all parties. Everyone is working for the same District, Board, and community which is our community. CSEA is positive and confident that this will be a transitioned into action and again thanks the Board for their time and consideration of CSEA employees.

TAP President April O'Connor was in attendance but no report was provided.

Board Members' Reports

Trustee Anderson welcomed everyone in attendance. She shared that She attended Collins School Open House. She visited CSULB and watched the film "Most Likely to Succeed" and she also visited Zamboni Middle School on crazy hair day and was able to walk into the Band room.

Trustee Cuellar attended the Keppel School Open House and also attended Paramount High School's Poetry reading. She attended a Key Immigration workshop at LACOE.

Trustee Hansen stopped by District Office to support the Taco Wednesday fundraiser, she attended Keppel School's Open House, Poetry Night at PHS, Career College Day at Buena Vista High School and she attended the Key Immigration Issues workshop at LACOE.

Trustee Peña visited and supported the District's Taco Wednesday fundraiser. He attended the Wirtz and Tanner Open Houses and he also attended the Boy's Soccer CIF State Regional Championship game vs. El Toro.

Superintendent's Report

Superintendent Dr. Pérez highlighted the following:

- ❖ Superintendent Pérez attended the 7th Annual Unity Day at PHS.

- ❖ Dr. Pérez will be visiting a high school in the Long Beach Unified School District to observe a Music program and will be joined by David Johnson from the City.
- ❖ Dr. Pérez shared as of today, over \$104,000 has been raised District wide, all going towards scholarships for our high school graduates.

TAG Art Show Student Winners

The first place and special recognition student award winners of the 20th Annual Traditional Artists Guild Show were congratulated and introduced: Eduardo Lopez, Kindergarten; Omar Real First grade; Heidi Ibarra, Second grade; Joel Cruz, Third grade; Kimberly Fuentes, Fourth Grade; Paris Meza, Fifth Grade; Kallie Leanos, Sixth grade; Emily Izaguirre, Seventh grade; Sheila Valenzuela, Eighth grade; Angela Manzo, Ninth grade; Lesly Rodriguez, Digital Art; Vanessa Campos, Tenth grade; Albert Hernandez, Eleventh grade; Nataly Campos, Eleventh grade; Natalie Del Campo, Judge's Award-Best Use of Color; Adrian Ramirez, Judge's Award-Best Composition; Daniela Campos, Superintendent's Award; Stephanie Castaneda TAG Chairman's Award; Moserath Cuevas, Parks and Recreation Commission's Award; Noah Endo, Chamber of Commerce Award; and Ashley Garcia, Mayor's Award.

The Board of Education members and Superintendent Dr. Ruth Pérez recognized the students for their artistic excellence and presented them with a Certificate of Achievement. Superintendent Dr. Pérez thanked John Nowlin, Show Chairman from the Traditional Artists Guild, for his continued support of our students in the area of visual arts.

Rotary District 5280 – Pageantry of the Arts Winners

During the Month of February PHS students visited our local Paramount Rotary Club meetings to compete in various categories that included, Speech, Art, and Music. Of the students who participated, those students who won 1st place in each category advanced to compete and represent Paramount Rotary Club in the Rotary District 5280 Pageantry of the Arts Contest. Martina Ibrahim was the 1st place winner in the Speech category and Noah Endo was the 1st place winner in the Art category.

On Saturday, March 11, talented high school students from across the Rotary District 5280 participated in the annual Rotary Pageantry of the Arts contest at Loyola Marymount. Competing in the categories of art, dance, music and speech, the students displayed their talents and passion for the arts. Martina Ibrahim won 2nd place in Speech and Noah Endo received Honorable Mention in Art.

The Board of Education and Superintendent Dr. Pérez recognized Martina and Noah and provided them with Certificates of Achievement.

Bulletin Boards – Paramount High School

Dr. Greg Buckner, Paramount High School Principal, Anna Yasuhara, Assistant Principal and students Maximillian Chau, Shirnese Flewelen, Michael Guerra, Angelina Iniguez, Armando Torres, Marisol Torres

presented an overview of the Boardroom bulletin boards representing Paramount High School's educational program and student work. The bulletin boards reflect the theme of "Star Student work at Paramount High School Senior Campus" and enhance the educational message sent to visitors and District employees.

ASCIP Award – Innovation in Risk Management

Mr. Ruben Frutos, Assistant Superintendent-Business Services shared that each year ASCIP recognizes and reward members who are committed to risk management and loss control, as well as actively implement risk management services. Paramount USD received the \$5,000 award for innovation in risk management and loss control. The district's actions not only help the district reduce losses, but since it is a risk sharing pool, the efforts reduce the exposure for all ASCIP members.

Paramount USD was recognized because of its proactive approach to safety and loss control utilizing inter-departmental involvement to reduce risks, for actively using the risk control and training services provided by ASCIP, for offering a taxi service, through its special education department, to enable students to be transported to school and for the implementation of the special after school group custodial maintenance program to reduce risks and injuries.

Language Arts/ELD Adoption for High School and Early Childhood Education

Dr. Deborah Stark, Assistant Superintendent- Educational Services presented the Board with information on Language Arts/ELD Adoption for High School and Early Childhood Education and reviewed the committee process used to review and recommend new ELA and ELD textbooks and materials for early childhood and high school classes in 2017-18.

The full presentation is available on the District Website.

BOARD MEETING

CALENDAR

1.105

Trustee Cuellar motioned, Trustee Anderson seconded and the motion carried 4-0-1 to cancel the April 24, 2017 meeting and schedule a Board Study Session on April 12, 2017 at 5:30 p.m.

Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña

Absent: 1 – Trustee Garcia

HEARING SECTION

During the hearing section we had the following speaker address the Board:

Don Quintiliani-Hodgson, a Campus Security Personnel for the District is in attendance asking for the Board's support of CSPs. He shared that last time he addressed the Board, he asked how much do they know of their staff and how much do or do not know of them as they go into their meeting to negotiate and make decisions on their futures. He says that sadly as employees will determine whether to stay or move on. He hears of staff on how they would be delighted to have CSPs work during the summer months due to fears. He believes that can you choose to be active instead of reactive. He proposed that CSPs can work 11 months and be rotated so that every campus can be covered year round and every CSP would still take 1 month off. He has to believe that the Board is trying to do the best they can for all, so lets cut to the case and create an environment where we all win.

CONSENT ITEMS

0.106

Trustee Cuellar moved, Trustee Anderson seconded and the motion carried 4-0-1 to approve the Consent Items.

Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña

Absent: 1 – Trustee Garcia

Human Resources

Personnel Report

16-14

2.106

Accepted Personnel Report 16-14, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2016-17 State Budget Act and related legislation.

Educational Services

Overnight-Out-of-County

Study Trips

3.106

Approved the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

Business Services

Purchase Order Report

16-14

4.106

Approved Purchase Order Report 16-14 authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of
February 2017

4.106

Approved warrants for all funds through February with a total of \$13,179,451.83.

Acceptance of Donations

4.106

Accepted the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed suitable by the District.

ACTION ITEMS

Educational Services

Waiver of Physical Education
Requirement for Graduation

3.107

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 4-0-1 to approve the waivers from physical education requirement for three high school students due to a medical condition.

Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña

Absent: 1 – Trustee Garcia

New CTE Course:
Photography 2

3.108

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 4-0-1 to approve the CTE Photography 2 Course for the 2017-18 school year.

Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña

Absent: 1 – Trustee Garcia

New CTE Course: Food
Service Management

3.109

Trustee Peña moved, Trustee Anderson seconded, and the motion carried 4-0-1 to approve the CTE Food Service Management Course and the purchase of additional material for the 2017-18 school year.

Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña

Absent: 1 – Trustee Garcia

Center for Educational
Leadership Consulting
Agreement
3.110

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 4-0-1 to approve Center for Educational Leadership Consulting Agreement to provide professional development for high school administrators.

Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña
Absent: 1 – Trustee Garcia

Business Services

Approval of Debt
Management Policy
4.111

Trustee Peña moved, Trustee Anderson seconded, and the motion carried 4-0-1 to approve the Debt Management Policy governing any proposed debt to be undertaken by the District.

Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña
Absent: 1 – Trustee Garcia

2016-17 Budget Adjustments
as of February 28, 2017
4.112

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 4-0-1 to approve the 2016-17 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund, Child Development Fund, Cafeteria Fund, Building Fund, Capital Facilities Fund, County School Facilities Fund, Special Reserve Fund, and Workers' Compensation Fund.

Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña
Absent: 1 – Trustee Garcia

Graduation Photography
Agreement with GradImages
4.113

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 4-0-1 to ratify the Graduation Photography Agreement with GradImages to provide photography services at graduation and the option for students to purchase photos.

Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña
Absent: 1 – Trustee Garcia

Agreement with Six Flags
Magic Mountain for 2017
Grad Nite
4.114

Trustee Peña moved, Trustee Cuellar seconded, and the motion carried 4-0-1 to ratify the Agreement with Six Flags Magic Mountain for 2017 Grad Nite.

Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña
Absent: 1 – Trustee Garcia

INFORMATION ITEMS

Average Daily Attendance
Summary Report Through
February 17, 2017 and the
Sixth Monthly School
Enrollment Report

Staff will present the monthly school attendance reports for 2016-17.

ANNOUNCEMENTS

Staff Employee Comments
Per Government Code 54957

Vice President Hansen reported that the next Regular Meeting would be Monday, April 10, 2017, at 6:00 p.m. – Boardroom of the District Office. In addition, a Board Study Session on Wednesday, April 12, 2017 at 5:30 p.m. – Boardroom of the District Office.

There were no staff/employee comments.

CLOSED SESSION

The Board adjourned to Closed Session at 7:25 p.m. to discuss Public Employee Performance/Evaluation (Superintendent), Conference with Labor Negotiator, Conference with Legal Counsel-Anticipated Litigation and Governance Team items.

OPEN SESSION

The Board reconvened to Regular Session at 8:48 p.m. President Garcia reported that they discussed Public Employee Performance/Evaluation (Superintendent), Conference with Labor Negotiator, Conference with Legal Counsel-Anticipated Litigation and Governance Team items.

There was no action taken in Closed Session.

ADJOURNMENT

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 4-0-1 to adjourn the Regular Meeting of the Board of Education held on March 27, 2017 at 8:49 p.m.

Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña

Absent: 1 – Trustee Garcia

Ruth Pérez, Secretary
To the Board of Education

President

Vice President/Clerk

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Myrna Morales, Assistant Superintendent – Human Resources
DATE: April 10, 2017
SUBJECT: Personnel Report 16-15

BACKGROUND INFORMATION:

Following is Personnel Report 16-15, which reports details of personnel assignments, employment and terminations.

POLICY/ISSUE:

Board Policy 4110 – Permanent Personnel – Certificated
Board Policy 4111 – Recruitment & Selection – Certificated
Board Policy 4210 – Permanent Personnel – Classified
Board Policy 4211 – Recruitment & Selection – Classified

FISCAL IMPACT:

As indicated in the following personnel report.

STAFF RECOMMENDATION:

Accept Personnel Report 16-15 as submitted. The report includes details, assignments, terminations and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2016-17 State Budget Act and related legislation.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources
Beatriz Spelker-Levi, Director of Personnel – Human Resources

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

CONSENT ITEM: 2.1-C

**PERSONNEL REPORT 16-15
APRIL 10, 2017
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>EMPLOYMENT</u>						
*Berger, Amy	Substitute Teacher on-call, as needed	Adult Education		<u>HOURLY</u>	02-23-17	06-30-17
*Branstetter, Margarita			\$40.70			
*Calero-Hill, Tamara			\$40.70			
*Diaz-Sacasa, Ramon			\$40.70			
*Gilreath, Pamela			\$40.70			
*Lalude-Davies, Olukemi			\$40.70			
*Leon, Marianne			\$40.70			
*Marshall, Kendrick			\$40.70			
*Parks, Annie			\$44.92			
*Reza, Randall			\$40.70			
*Weller, Douglas				\$40.70 Adult Education		
<u>ADDITIONAL ASSIGNMENT</u>						
*Barton, Amie	Compensatory Education NTE 20 hrs.	Special Education		<u>HOURLY</u> \$38.00 Special Education	03-13-17	06-08-17
*Silva, Sofia	After-School Math Intervention/Tutoring NTE 10 hrs.	Gaines		\$38.00 Title I	03-13-17	04-12-17
*Redd, Virginia	GATE** Super Saturday NTE 6 hrs.	Jefferson		\$38.00 LCAP***	04-01-17	
*Bergman, Michelle	After-School GATE NTE 18 hrs. each	Mokler		\$38.00 LCAP	02-28-17	04-07-17
*Bradburn, Madalyn						
*Carson, Kimberly						

*Ratification

**Gifted and Talented Education

***Local Control Accountability Plan

**PERSONNEL REPORT 16-15
APRIL 10, 2017
CERTIFICATED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>ADDITIONAL ASSIGNMENTS</u>						
*Becerra, Jorge *Rogers, Elisabeth	Saturday School NTE 4.5 hrs.	Paramount High-West		<u>HOURLY</u> \$38.00 LCAP**	03-11-17	06-03-17
*Balstad, David	Math Tutoring NTE 30 hrs.	Paramount Park		\$38.00 Title I	03-20-17	05-12-17
*Wilson, D'Andre	Open House NTE 2 hrs.	Paramount Park		\$38.00 LEP-LCFF***	03-30-17	
*Armendariz, Irma *Elizondo, Margarita *Kaing, Anita *Ramirez, Brenda *Reno, Teresa	After School Tutoring NTE 18 hrs. each	Wirtz		\$38.00 LCAP	03-27-17	05-08-17
*Martin, Christie	After School Enrichment NTE 6 hrs.	Wirtz		\$38.00 Title I	03-27-17	05-10-17
*Haywood, Tonika *Lujan, Cheri *Martin, Christie *Peralta, Sonia *Ramirez, Martha *Thompson, Christine *White, Julie	After School Enrichment NTE 12 hrs. each	Wirtz		\$38.00 Title I	03-27-17	05-10-17
<u>STIPEND</u> *Diaz, Vicente *Hong, Michelle *Marin, Jesus	Intramural Soccer	Hollydale		<u>STIPEND</u> \$172.00 LCAP	03-01-17	05-05-17

*Ratification

**Local Control Accountability Plan

***Limited English Proficient-Local Control Funding Formula

PERSONNEL REPORT 16-15
APRIL 10, 2017
CERTIFICATED PERSONNEL

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>RETIREMENT</u>					
Vaughn, Kathleen	Teacher	Hollydale	Retirement	06-09-17	
Robinson, Joseph	Teacher	Paramount High-Senior	Retirement	06-09-17	

**PERSONNEL REPORT 16-15
APRIL 10, 2017
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>Employment</u> *Olide, Andres	Research Specialist 8 hrs. per day/12 mo.	Research & Evaluation	137-III	<u>Monthly</u> \$5,278 LCAP**	03-27-17	
<u>Short Term</u> *Fox, Andrea	Office Assistant NTE 8 hrs. per day	Human Resources	116-III	<u>Hourly</u> \$18.14 General Fund	01-11-17	06-30-17
*Adams, Martha *Garcia, John *Renteria, Emanuel *Sanchez, Gustavo	Campus Security NTE 4 hrs. each	Operations	118-I	\$17.26 General Fund	03-15-17 only	
*Herrera, Kimberly	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Special Education	112-I	\$14.88 Special Education	03-20-17	06-08-17
*Sparks, Erica	Instructional Assistant – SE/SH NTE 3 hrs. per day	Special Education	115-I	\$16.03 Special Education	03-20-17	06-08-17
*Hernandez, Elizabeth	Instructional Assistant – Sp. Ed. NTE 3 hrs. per day	Mokler	112-I	\$14.88 STAR Afterschool Program	03-20-17	06-08-17
<u>Substitute, on call</u> *Adams, Martha *Garcia, John *Renteria, Emanuel *Sanchez, Gustavo	Campus Security	Operations	118-I	<u>Hourly</u> \$17.26 General Fund	03-15-17	
*Jacobó, Silvia *Ramirez, Beatriz	Noon Duty AidE	Paramount High-West		\$13.00 General Fund	03-23-17 03-22-17	
<u>Student Worker</u> *Correa, Maribel *Ochoa, Martha *Ochoa Cervantes, Lucia *Patron de Quinones, Marisol *Pedroza, Lupita *Suarez, Gabriela	Student Worker NTE 27.5 hrs. per week each	Adult Education		<u>Hourly</u> \$10.50 Adult Education	02-23-17	06-30-17

* Ratification

** Local Control Accountability Plan

**PERSONNEL REPORT 16-15
APRIL 10, 2017
CLASSIFIED PERSONNEL**

NAME	POSITION	LOCATION	CLASS RANGE STEP	RATE	EFFECTIVE	
					FROM	TO
<u>WORKING OUT OF CLASSIFICATION</u>						
*Ruiz, Joe	Lead Custodian NTE 8 hrs. per day	Operations	123-I	<u>Monthly</u> \$3,384 General Fund	02-28-17	03-03-17
*Rendon, Valerie	Student Data Technician NTE 8 hrs. per day	Wirtz	119-IV	\$3,555 General Fund/ EIA-LEP**	03-13-17	06-30-17
*Vega, Maria del Socorro	School Administrative Assistant NTE 8 hrs. per day	Wirtz	123-IV	\$3,925 General Fund	03-13-17	06-30-17

* Ratification

** General Fund/Economic Impact Aid-Limited English Proficient

PERSONNEL REPORT 16-15
APRIL 10, 2017
CLASSIFIED PERSONNEL

NAME	POSITION	LOCATION	DESCRIPTION	EFFECTIVE	
				FROM	TO
<u>RESIGNATION</u>					
Granados Guevara, Alexander	Substitute Nutrition Services Worker	Student Nutrition Services	Personal	03-10-17	
Vazquez, Christian	Instructional Assistant – Short Term	Mokler	Personal	03-23-17	
Navarro, Eulalia	Instructional Assistant – Sp. Ed.	Paramount High-Senior	Personal	03-24-17	
<u>RETIREMENT</u>					
Onate, Lilia	Instructional Assistant – Sp. Ed.	Jefferson	Retirement	06-09-17	
Jackson, Betty	Instructional Assistant – Sp. Ed.	Roosevelt	Retirement	06-09-17	

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: April 10, 2017
SUBJECT: Consultant and Contract Services

BACKGROUND INFORMATION:

The District contracts with consultants or independent contractors who provide valuable and necessary specialized services not normally required on a continuing basis.

The following specialized service is/are requested:

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
1	Sea Change Staffing PC16-1780	On November 14, 2016, a contract with Sea Change Staffing was approved for \$105,000. A ratification for an additional \$45,000 is needed as the result of an extension in the medical leave for the Special Education Director and the absence of a District psychologist.	Special Education Requested by: Deborah Stark	March 27, 2017 through June 30, 2017	\$45,000 additional funds from Special Education funds
2	Paramount Pet Entertainment PC16-1798	Consultant to provide Collins preschool students the opportunity to learn about different species of reptiles. 24 students	Early Childhood Education Requested by: Elida Garcia	May 19, 2017	Not to exceed \$175 from CSPP funds

CONSENT ITEM: 3.1-C

#	Consultant	Services to be Provided/ Audience	Site/ Requested by	Time Period	Cost/ Funding Source
3	Mad Science of Los Angeles PC16-1799	Consultant to provide an interactive assembly that supports the Science curriculum. Students will learn how to identify every planet in our solar system. 620 students in grades TK-5	Tanner School Requested by: Holly Hennessy	May 3, 2017	Not to exceed \$2,500 paid from Title I site funds
4	STAR Education PC16-17100	Ratify consultant to provide eight workshops to GATE students in grades 4-8. 138 students	Jackson School Requested by: Kelly Anderson	March 25, 2017, April 13, 2017, April 15, 2017, May 4, 2017, May 6, 2017, May 11, 2017, May 18, 2017 and May 25, 2017	Not to exceed \$13,700 paid from GATE funds
5	Amplify PC17-1801	On June 8, 2016, Amplify ELA was approved and adopted as new ELA/ELD materials for grades 6-8. After implementing this digital resource in 12 classes in 2016-17, it will be expanded to include all ELA and ELD classes in grades 6- 8 in 2017-18. This contract covers licenses for all 6-8 grade students for a period of five years, print materials, two days of professional development and five coaching sessions provided by Amplify consultants.	Educational Services Requested by: Deborah Stark	Licenses for 5 years. Training and print materials for one year.	Not to exceed \$95,000 from LCAP Supplemental and Concentration funds and \$395,000 from LCAP Base funds

POLICY/ISSUE:

Board Policy 4126 – Consultants and Independent Contractors Provide
Specialized Services

FISCAL IMPACT:

As indicated above

STAFF RECOMMENDATION:

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

PREPARED BY:

Manuel San Miguel, Director – Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: April 10, 2017
SUBJECT: Overnight and/or Out-of-County Study Trips

BACKGROUND INFORMATION:

The following overnight and/or out-of-county study trip is requested:

#	Site/Location	Description/ Participants	Site/ Requested by	Time Period	Cost/ Funding Source
1	Northridge, CA	Paramount High School drama students will participate in summer camp training activities to promote performing arts skills. 7 students, 1 chaperone	Paramount High School Requested by: Greg Buckner	August 1-5, 2017	Cost of trip to be paid through Drama club funds

POLICY/ISSUE:

Education Code, Section 35330 - Excursions and Field Trips
 Board Policy 6153 - Instruction, School-Sponsored Trips

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

PREPARED BY:

Manuel San Miguel, Director - Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District’s primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Itinerary for Paramount High School Drama Club Students
Northridge, CA
August 1-5, 2017

Tuesday, August 1, 2017

9:00 a.m. Depart Paramount High School
10:30 a.m. Arrive Cal State Northridge
11:00 a.m. Lunch
2:00 p.m. Orientation
4:00 p.m. Workshop
5:30 p.m. Dinner
6:00 p.m. Recreational activity
7:15 p.m. Performance
11:30 p.m. Lights out

Wednesday, August 2, 2017

7:30 a.m. Breakfast
8:30 a.m. Groups
9:15 a.m. Workshops
12:00 p.m. Lunch
1:00 p.m. Recreational activity/workshops
5:30 p.m. Dinner
6:30 p.m. Recreational activity/performance
11:30 p.m. Lights out

Thursday, August 3, 2017

7:30 a.m. Breakfast
8:30 a.m. Groups
9:15 a.m. Workshops
12:30 p.m. Lunch
1:00 p.m. Recreational activity/workshops
5:45 p.m. Dinner
6:30 p.m. Recreational activity/performance
11:30 p.m. Lights out

Friday, August 4, 2017

7:30 a.m. Breakfast
8:30 a.m. Groups
9:15 a.m. Workshops
12:30 p.m. Lunch
1:00 p.m. Recreational activity/workshops
5:45 p.m. Dinner
6:30 p.m. Recreational activity/performance
11:30 p.m. Lights out

Saturday, August 5, 2017

7:30 a.m. Breakfast
8:30 a.m. Groups
9:15 a.m. Workshop
12:00 p.m. Lunch
1:15 p.m. ACOMEDY awards and group performances
3:20 p.m. Depart Cal State Northridge
5:00 p.m. Arrive at Paramount High School

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: April 10, 2017
SUBJECT: Purchase Order Report 16-15

BACKGROUND INFORMATION:

The Board receives and approves Purchase Orders as submitted. Individual Purchase Orders and supporting documentation are available for review in the Business Services Department.

2016/2017

1. Authorized Orders – Adult Education	\$ 11,450.00
2. Authorized Orders – Building Fund	250,000.00
3. Authorized Orders – California Clean Energy Jobs Act	14,500.00
4. Ratified Orders – Child Development Fund	2,050.00
5. Ratified Orders – General Fund	995,487.34
6. Authorized Orders – General Fund	72,447.40
7. Ratified Orders – LCAP	2,236,470.87
8. Authorized Orders – LCAP	35,244.76
	Subtotal \$ 3,617,650.37
9. Ratified Orders (Under \$1,500)	78,154.17
TOTAL OF ALL ORDERS	\$ <u>3,695,804.54</u>

POLICY/ISSUE:

Board Policy 3300 - Expenditures and Purchases

FISCAL IMPACT:

As indicated above

STAFF RECOMMENDATION:

Approve Purchase Order Report 16-15 authorizing the purchase of supplies, equipment, and services for the District.

CONSENT ITEM: 4.1-C

PREPARED BY:

Cindy DiPaola, Director-Operations

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

2016/2017

Purchase Orders To Be Ratified and Authorized

April 10, 2017

PO Number	Vendor	Site	Description	Total Amount
010 - General Fund				
17-00102	TCS BASYS CONTROLS	Maintenance & Operations	Annual: HVAC repair and supplies (increase from \$22,000 to \$27,500)	\$5,500.00 *
17-00105	MARX BROS. FIRE EXTINGUISHER COMPANY	Maintenance & Operations	Annual: fire extinguisher services and fire detection testing (increase from \$18,000 to \$24,000)	\$6,000.00 *
17-00111	NAPA AUTO PARTS	Maintenance & Operations	Annual: vehicle supplies (increase from \$23,000 to \$28,700)	\$5,700.00 *
17-00138	CHARLES G. HARDY, INC	Maintenance & Operations	Annual: maintenance/roof supplies (increase from \$24,500 to \$34,500)	\$10,000.00 *
17-00166	DON MILLER & SON'S PLUMBING SUPPLY	Maintenance & Operations	Annual: plumbing supplies (increase from \$20,000 to \$22,000)	\$2,000.00
17-00168	LYNN'S AUTO AIR INC.	Maintenance & Operations	Annual: vehicle repairs (increase from \$5,500 to \$7,000)	\$1,500.00
17-00171	B & V TRANSMISSION	Maintenance & Operations	Annual: vehicle repairs (increase from \$4,500 to \$6,000)	\$1,500.00
17-00177	NORWALK TRUE VALUE HARDWARE	Maintenance & Operations	Annual: window glazing supplies (increase from \$10,000 to \$13,000)	\$3,000.00
17-00186	QUALITY FENCE	Maintenance & Operations	Annual: fence repairs (increase from \$12,000 to \$13,500)	\$1,500.00
17-00208	LAWRENCE ROLL UP DOORS, INC.	Maintenance & Operations	Annual: roll-up door repair services (increase from \$2,000 to \$4,000)	\$2,000.00
17-00209	ORTCO, INC.	Maintenance & Operations	Annual: wood chips (increase from \$2,000 to \$7,000)	\$5,000.00 *
17-00282	STAPLES	Gaines Elementary School	Annual: online ordering (increase from \$3,000 to \$5,000)	\$2,000.00
17-02189	KIS COMPUTER CENTER	Buena Vista High School	Printing supplies	\$2,407.54
17-02193	KIS COMPUTER CENTER	Paramount High School	Telephone headsets (7)	\$1,788.94
17-02195	B&H PHOTO VIDEO	Paramount High School	Classroom materials	\$5,017.42 *
17-02196	APPLE, INC.	Paramount High School	Ipads (4)	\$3,843.65
17-02199	ULINE	Hollydale K-8 School	Trash can receptacles (3)	\$1,849.15
17-02208	STEAM X	Maintenance & Operations	Pressure washer supplies	\$1,535.63
17-02211	THE MASTER TEACHER	Educational Services	Teacher of the year incentives	\$1,563.55
17-02212	ORGANIZED SPORTSWEAR	Hollydale K-8 School	PE uniforms (390)	\$2,564.89
17-02215	INK HEAD DESIGN & PRINTS	Tanner Elementary School	Student incentives	\$1,594.28
17-02218	VIRCO INC	Hollydale K-8 School	Student chairs (150), carts (4)	\$6,355.59 *
17-02226	VIRCO INC	Hollydale K-8 School	Folding chairs (300)	\$6,133.50 *
17-02234	COMMITTEE FOR CHILDREN	Special Education	Instructional materials	\$1,800.90
17-02241	KIS COMPUTER CENTER	Paramount High School	3D printers (3)	\$7,911.56 *
17-02271	WENGER CORPORATION	Lincoln Elementary School	Choral risers (4)	\$9,584.60 *
17-02272	WENGER CORPORATION	Wirtz Elementary School	Choral risers (4)	\$9,584.60 *

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2016/2017

Purchase Orders To Be Ratified and Authorized

April 10, 2017

PO Number	Vendor	Site	Description	Total Amount
010 - General Fund				
17-02278	FOLLETT LIBRARY BOOK COMPANY	Educational Services	Library books (622)	\$2,066.57
17-02281	SCHOOL NURSE SUPPLY, INC.	Wirtz Elementary School	Health office supplies	\$1,885.30
17-02302	FOLLETT LIBRARY BOOK COMPANY	Paramount High School	Library books (145)	\$1,825.39
17-02326	FOLLETT LIBRARY BOOK COMPANY	Educational Services	Paramount High School West Campus: library books (301)	\$1,522.11
17-02347	COOLE SCHOOL	Hollydale K-8 School	Student planners (700)	\$2,953.69
17-02350	THE LATINO FAMILY LITERACY PROJECT	ECE - Gaines	Parent training materials	\$2,051.88
17-02361	SOUTHWEST SCHOOL & OFFICE SUPPLY	Paramount High School West	Annual: online ordering	\$4,000.00
17-02363	BELLFLOWER MUSIC CENTER	Paramount High School	Music instruments (37) & supplies	\$20,236.20 *
17-02365	GAS CONTROL TECHNOLOGIES, L.L.C.	Maintenance & Operations	Gas shut off valves for various sites (8)	\$21,847.00 *
17-02369	PERMA-BOUND BOOKS	Paramount Park Middle School	Rebind textbooks (120)	\$1,663.88
17-02370	ANGEL'S JANITORIAL. SVS, INC..	Maintenance & Operations	Paramount High School: pressure wash stadium	\$2,900.00
17-02377	SOUTHWEST SCHOOL & OFFICE SUPPLY	Paramount High School West	Classroom supplies	\$1,910.33
17-02380	KIS COMPUTER CENTER	Paramount High School West	3D Printers (3)	\$7,911.56 *
17-02383	OFFICE DEPOT BUSINESS SERVICES DIV	Paramount Park Middle School	Cafeteria tables (16)	\$11,531.02 *
17-02389	B&H PHOTO VIDEO	Paramount High School	Cameras (10)	\$4,860.58
17-02391	COSTCO WHOLESALE	Paramount High School	Student incentives	\$9,242.66 *
17-02395	HOUGHTON MIFFLIN HARCOURT	Educational Services	Big Day Pre K Curriculum (29) (board adopted: 4/10/17)	\$111,917.55 *
17-02400	PEARSON EDUCATION	Educational Services	Paramount HS & Paramount HS West campus: English Language Arts (5,100) (board adopted: 4/10/17)	\$662,284.22 *
17-02405	SOUTHWEST SCHOOL & OFFICE SUPPLY	Alondra Middle School	Office supplies	\$5,575.81 *
17-02410	HOUGHTON MIFFLIN HARCOURT	Special Education	Psychological assessments	\$2,197.30
17-02421	SIGNATURE STYLE JEWELRY	Paramount High School	Championship rings (27)	\$5,574.51 *
17-02423	REM CUSTOM BUILDERS INC.	Maintenance & Operations	Collins (Bond project): demolition of classrooms (5)	\$65,596.50 *
17-02494	ENTERPRISE GROUP	Maintenance & Operations	Paper rolls (10)	\$7,144.88 *

010 - General Fund - Calif. Clean Energy Jobs Act

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2016/2017

Purchase Orders To Be Ratified and Authorized

April 10, 2017

PO Number	Vendor	Site	Description	Total Amount
010 - General Fund - Calif. Clean Energy Jobs Act				
17-01040	JOHN'S WHOLESALE ELECTRIC	Maintenance & Operations	Annual: electrical supplies for LED projects (increase from \$8,500 to \$23,000)	\$14,500.00 *
010 - General Fund - LCAP				
17-00024	FLOOR TECH	Maintenance & Operations	Annual: floor repairs (increase from \$14,500 to \$30,000)	\$15,500.00 *
17-00191	SOUTH BAY HEATING & AIR CONDITIONING INC	Maintenance & Operations	Annual: HVAC maintenance & repair (increase from \$180,000 to 380,000) (Bid# 1-13-14)	\$200,000.00 *
17-00192	FC & SONS ROOFING INC.	Maintenance & Operations	Annual roofing gutter replacement (Bid #4-13-14) (increase from \$300,000 to \$340,000)	\$40,000.00 *
17-02207	ALLWOOD	Maintenance & Operations	Wirtz: install countertops (2) & swing gate	\$4,399.00
17-02267	FOLLETT LIBRARY BOOK COMPANY	Educational Services	Library books (137)	\$2,913.87
17-02268	FOLLETT LIBRARY BOOK COMPANY	Educational Services	Library books (416)	\$6,583.70 *
17-02270	CAROLINA BIOLOGICAL SUPPLY CO.	Paramount High School	Classroom materials	\$2,490.46
17-02276	FOLLETT LIBRARY BOOK COMPANY	Educational Services	Hollydale: library books (890)	\$12,797.18 *
17-02277	PERMA-BOUND BOOKS	Educational Services	Library books (539)	\$8,408.83 *
17-02278	FOLLETT LIBRARY BOOK COMPANY	Educational Services	Library books (622)	\$8,316.00 *
17-02279	FOLLETT LIBRARY BOOK COMPANY	Educational Services	Library books (435)	\$6,485.94 *
17-02301	KIS COMPUTER CENTER	Paramount High School	Digital drawing tablets (8) & supplies	\$3,995.43
17-02303	FOLLETT LIBRARY BOOK COMPANY	ECE - Gaines	ECE Gaines: library books (324)	\$2,395.07
17-02309	KIS COMPUTER CENTER	Buena Vista High School	Computer supplies	\$2,474.06
17-02325	FOLLETT LIBRARY BOOK COMPANY	Educational Services	Gaines: library books (297)	\$5,210.47 *
17-02326	FOLLETT LIBRARY BOOK COMPANY	Educational Services	Paramount High School West Campus: library books (301)	\$3,455.00
17-02327	FOLLETT LIBRARY BOOK COMPANY	Educational Services	Jackson: library books (314)	\$9,222.27 *
17-02328	FOLLETT LIBRARY BOOK COMPANY	Educational Services	Lincoln: library books (797)	\$7,583.39 *
17-02329	FOLLETT LIBRARY BOOK COMPANY	Educational Services	Jefferson: library books (315)	\$5,072.15 *
17-02330	FOLLETT LIBRARY BOOK COMPANY	Educational Services	Alondra: library books (594)	\$11,485.54 *
17-02367	U. S. BANK	Paramount High School	Classroom materials	\$2,631.93

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2016/2017

Purchase Orders To Be Ratified and Authorized

April 10, 2017

PO Number	Vendor	Site	Description	Total Amount
010 - General Fund - LCAP				
17-02372	FLOOR TECH	Maintenance & Operations	Wirtz: replace flooring office entrance & counseling office	\$4,999.00
17-02378	FENCE FABRIC	Maintenance & Operations	Paramount High School: fence screen materials	\$3,903.19
17-02381	FOLLETT LIBRARY BOOK COMPANY	Educational Services	Wirtz: library books (503)	\$8,071.43 *
17-02390	FLINN SCIENTIFIC INC	Paramount High School	Science materials	\$11,801.88 *
17-02393	MCGRAW-HILL EDUCATION	Educational Services	Paramount high school: language and composition textbooks (300) (Board adopted: 4/10/17)	\$25,127.87 *
17-02394	BEDFORD FREEMAN & WORTH PUBLISHING GROUP	Educational Services	Paramount High School: writing (300) and literature (180) textbooks (Board adopted: 4/10/17)	\$42,695.44 *
17-02396	NJP SPORTS, INC.	Maintenance & Operations	Paramount High School: tennis fence screen	\$7,526.29 *
17-02397	NJP SPORTS, INC.	Maintenance & Operations	Jackson: fence screen	\$14,031.34 *
17-02398	NJP SPORTS, INC.	Maintenance & Operations	Paramount High School: baseball fence screen	\$11,425.92 *
17-02399	CARSON TRAILERS	Maintenance & Operations	Utility trailer	\$1,587.75
17-02400	PEARSON EDUCATION	Educational Services	Paramount HS & Paramount HS West campus: English Language Arts (5,100) (board adopted: 4/10/17)	\$79,184.00 *
17-02401	UNIVERSAL ASPHALT COMPANY	Maintenance & Operations	Alondra: repair asphalt student drop off area (Bid #3-13-14)	\$15,930.00 *
17-02402	UNIVERSAL ASPHALT COMPANY	Maintenance & Operations	Lincoln: repair parking lot	\$6,520.00 *
17-02404	AMPLIFY	Educational Services	ELA & ELD student software & training materials	\$459,840.70 *
17-02422	QUALITY FENCE	Maintenance & Operations	Paramount High School: replace fencing	\$168,800.00 *
17-02424	FC & SONS ROOFING INC.	Maintenance & Operations	Roof repairs: Paramount High School & District Office	\$149,176.28 *
17-02433	FLOOR TECH	Maintenance & Operations	Replace carpet: Collins library, Wirtz (rooms 17 & 30), Lincoln (room 11), & Mokler (rooms 33 & 36)	\$14,600.00 *
17-02434	SOUTH BAY HEATING & AIR CONDITIONING INC	Maintenance & Operations	Roosevelt: replace HVAC unit in rooms 6-15 (bid # 1-13-14)	\$226,700.00 *
17-02435	SOUTH BAY HEATING & AIR CONDITIONING INC	Maintenance & Operations	Paramount High School: replace energy management systems on HVAC unit (bid # 1-13-14)	\$347,900.00 *
17-02437	ORTCO, INC.	Maintenance & Operations	Replace playground surfacing: Collins, Roosevelt, Gaines, Mokler, Wirtz, Jefferson (bid # 1-14-15)	\$310,474.25 *

110 - Adult Education Fund

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2016/2017

Purchase Orders To Be Ratified and Authorized

April 10, 2017

PO Number	Vendor	Site	Description	Total Amount
110 - Adult Education Fund				
17-02339	ADMINISTRATIVE SOFTWARE APPLICATIONS INC	Adult Education	Student surveying & reporting software	\$11,450.00 *
120 - Child Development Fund				
17-02222	QUALITY LANDSCAPE MANAGEMENT	ECE - Gaines	Landscape services	\$2,050.00
210 - Building Fund				
17-02424	FC & SONS ROOFING INC.	Maintenance & Operations	Roof repairs: Paramount High School & District Office	\$250,000.00 *

* Indicates a request over \$5,000 signifying approval prior to issuing the purchase order.

Paramount Unified School District

2016/2017

Purchase Orders To Be Ratified and Authorized

April 10, 2017

PURCHASE ORDER SUMMARY BY FUND

254 Purchase orders for a total of **\$3,695,804.54**

010 - General Fund	To Be Authorized	\$995,487.34
	To Be Ratified Over \$1,500	\$72,447.40
	To Be Ratified Under \$1,500	\$53,610.91
	Fund Total	\$1,121,545.65
010 - General Fund - Calif. Clean Energy Jobs Act	To Be Authorized	\$14,500.00
	Fund Total	\$14,500.00
010 - General Fund - LCAP	To Be Authorized	\$2,236,470.87
	To Be Ratified Over \$1,500	\$35,244.76
	To Be Ratified Under \$1,500	\$16,876.60
	Fund Total	\$2,288,592.23
110 - Adult Education Fund	To Be Authorized	\$11,450.00
	To Be Ratified Under \$1,500	\$1,346.70
	Fund Total	\$12,796.70
120 - Child Development Fund	To Be Ratified Over \$1,500	\$2,050.00
	To Be Ratified Under \$1,500	\$6,319.96
	Fund Total	\$8,369.96
210 - Building Fund	To Be Authorized	\$250,000.00
	Fund Total	\$250,000.00

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: April 10, 2017
SUBJECT: Consultant Services

BACKGROUND INFORMATION:

The District contracts with consultants or independent contractors who provide valuable and necessary specialized services not normally required on a continuing basis.

The following contract services are requested:

	Consultant	Services to be Provided/ Audience	Site/ Requested for	Time Period	Cost/ Funding Source
1	Viatron PC 16-17101	Contract to digitize payroll records to searchable records to improve speed of service, prevent the degradation of quality from aging film, and free up filing space.	Business Services Requested by: Patricia Tu	April 11, 2017 through June 30, 2017	Not to exceed \$39,690 from General Funds

POLICY/ISSUE:

Board Policy 4126 - Consultants

FISCAL IMPACT:

As indicated above

STAFF RECOMMENDATION:

Approve the consultant services requests authorizing contracts with consultants or independent contractors who provide specialized services, and authorize the Superintendent or designee to execute all necessary documents.

PREPARED BY:

Ruben Frutos, Assistant Superintendent-Business Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District’s mission.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: April 10, 2017
SUBJECT: Acceptance of Donations

BACKGROUND INFORMATION:

The Board may accept and utilize, on behalf of the District, any bequests or gifts of money or property for a purpose deemed to be suitable by the Board.

The following donations have been presented to the District:

1. The District received a donation totaling \$750 from Schools First Federal Credit Union. This donation will be designated for staff to support the 2017 Administrative Assistants' Luncheon.
2. The District received a donation totaling \$2,999 from Schools First Federal Credit Union. This donation will be designated for the students of Lincoln School to support field trips and instructional incentives.
3. The District received a donation totaling \$700 from Scholarship America. This donation will be designated for the students of Lincoln School to support field trip transportation.
4. The District received a donation of \$525 from Para Doublz, Inc. This donation will be designated for the students of Lincoln School to support student incentives.
5. The District received a donation totaling \$90 from Edison International's *Your Cause*. This donation will be designated for Lincoln School to support existing curriculum and programs to be used for student incentives.

For the current 2016-17 fiscal year through April 10, 2017, the District has received an estimated total, which includes the above amounts, of \$26,858.44 in gifts, grants, and bequests.

POLICY/ISSUE:

Board Policy 3280 – Gifts, Grants, and Bequests

FISCAL IMPACT:

None

CONSENT ITEM: 4.3-C

STAFF RECOMMENDATION:

Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

PREPARED BY:

Ruben Frutos, Assistant Superintendent-Business Services

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

TO: Board of Education
FROM: Ruth Pérez, Superintendent
DATE: April 10, 2017
SUBJECT: Resolution 16-31 – California Day of the Teacher

BACKGROUND INFORMATION:

The thirty-fifth annual “Day of the Teacher” will be commemorated in California on Wednesday, May 10, 2017. Resolution 16-31 is Paramount Unified School District’s tribute to teachers who, as skilled professionals, provide valuable instruction to students. This Resolution is a way to publicly thank and recognize the notable contributions of the Paramount Unified School District’s teaching staff.

POLICY/ISSUE:

Education Code Section 37222 – Day of the Teacher

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Adopt Resolution 16-31 recognizing the District’s teachers for their commitment, dedication, professionalism, and contributions to the educational success of students.

PREPARED BY:

Ruth Pérez, Superintendent

DISTRICT PRIORITY 5:

Increase and promote team building and staff development in decision making throughout the District.

**PARAMOUNT UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

Resolution 16-31

CALIFORNIA DAY OF THE TEACHER

WHEREAS, Wednesday, May 10, 2017, commemorates the thirty-fifth annual California “Day of the Teacher” honoring the outstanding teachers who have dedicated their lives and their talents to the education of District children, and

WHEREAS, the Board of Education recognizes that teachers in the Paramount Unified School District rank among the best in the State and provide effective academic instruction as well as valuable guidance, encouragement, and care to students, and

WHEREAS, District teachers are reaching out to every student taking into account each student’s strengths and needs, and

WHEREAS, the Board of Education appreciates teachers’ efforts in cooperatively striving to attain the District’s objectives of higher and increased student achievement, collaboratively implementing curriculum, and assisting the District’s major reform efforts while providing an environment conducive to learning, and

WHEREAS, the Board of Education extends its sincere appreciation to those talented, professional teachers for their valuable instruction and their efforts to positively enhance the lives of students, and

THEREFORE, BE IT RESOLVED that May 10, 2017, be proclaimed “Day of the Teacher” in the Paramount Unified School District.

Linda Garcia, President
Board of Education

Vivian Hansen, Vice President
Board of Education

Alicia Anderson, Member
Board of Education

Sonya Cuellar, Member
Board of Education

Tony Peña, Member
Board of Education

Dr. Ruth Pérez
Superintendent

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Myrna Morales, Assistant Superintendent-Human Resources
DATE: April 10, 2017
SUBJECT: Public Hearing – Salary Increase and Health & Welfare Benefits for 2016-17 for Certificated & Classified Management, Unrepresented, Cabinet, Superintendent & Confidential Employees

BACKGROUND INFORMATION:

Approval of the agreement between the District and the Teachers Association of Paramount authorized a salary increase and an increase in the District contribution for Health & Welfare Benefits (H & W) for 2016-17. In the past, the Board has extended a similar salary improvement and H & W offer to certificated and classified management, unrepresented, cabinet, superintendent & and confidential employees.

The disclosure information regarding the fiscal impact of the salary increase of 4% and health and welfare benefits, as required by AB 1200 is included under item 2.2-A.

There is sufficient funding in the District budget to provide a salary increase and an increase to the District's contribution to H & W. The required AB 1200 cost disclosure document was announced in the *Long Beach Press Telegram* and notices posted at District schools and departmental sites. The AB 1200 document has been available for public review and comment in the Human Resources office since March 27, 2017.

POLICY/ISSUE:

Board Policy 4300 – Management Positions/Management Team

FISCAL IMPACT:

Approximately \$405,033 from unrestricted general funds, \$116,233 from restricted general funds and \$37,818 from all other funds.

STAFF RECOMMENDATION:

Hold a public hearing regarding the salary increase of 4% and health and welfare benefits for 2016-17 for certificated and classified management, unrepresented, cabinet, superintendent & and confidential employees.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

ACTION ITEM: 2.1-A

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Myrna Morales, Assistant Superintendent-Human Resources
DATE: April 10, 2017
SUBJECT: Approval of the Salary Increase and Health & Welfare Benefits for 2016-17 for Certificated & Classified Management, Unrepresented, Cabinet, Superintendent and Confidential Employees

BACKGROUND INFORMATION:

The District and the Teachers Association of Paramount reached an agreement for a salary increase and an increase in the District contribution for Health & Welfare Benefits (H & W) for 2016-17. In the past, the Board has extended a similar salary improvement and H & W offer to certificated and classified management, unrepresented, cabinet, superintendent and confidential employees.

The required AB 1200 cost disclosure document was announced in the *Long Press Telegram* and notices posted at District schools and departmental sites. The AB 1200 document has been available for public review and comment in the Human Resources office since March 27, 2017.

POLICY/ISSUE:

Board Policy 4300 – Management Positions/Management Team

FISCAL IMPACT:

Approximately \$405,033 from unrestricted general funds, \$116,233 from restricted general funds and \$37,818 from all other funds.

STAFF RECOMMENDATION:

Approve the salary increase of 4% and health and welfare benefits for 2016-17 for certificated and classified management, unrepresented, cabinet, superintendent and confidential employees.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

ACTION ITEM: 2.2-A

**Los Angeles County Office of Education
Division of Business Advisory Services**

**PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
in accordance with AB 1200 (Chapter 1213/Statutes 1992), AB 2756 (Chapter 52/Statutes 2004), GC 3547.5**

Name of School District: **Paramount Unified School District**
 Name of Bargaining Unit: **Management & Confidential**
 Certificated, Classified, Other: **Certificated & Classified**

The proposed agreement covers the period beginning: **July 1, 2016** and ending: **June 30, 2017**
 (date) (date)

The Governing Board will act upon this agreement on: **April 10, 2017**
 (date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation

Bargaining Unit Compensation All Funds - Combined	Annual Cost Prior to Proposed Settlement	Fiscal Impact of Proposed Agreement (Complete Years 2 and 3 for multiyear and overlapping agreements only)		
		Year 1 Increase/(Decrease)	Year 2 Increase/(Decrease)	Year 3 Increase/(Decrease)
		2016-17	2017-18	2018-19
1. Salary Schedule Including Step and Column	\$ 11,326,419	\$ 453,057	\$ -	\$ -
		4.00%	0.00%	0.00%
2. Other Compensation Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.				
Description of Other Compensation				
3. Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 2,359,302	\$ 94,372	\$ -	\$ -
		4.00%	0.00%	0.00%
4. Health/Welfare Plans	\$ 1,477,417	\$ 11,655	\$ -	\$ -
		0.79%	0.00%	0.00%
5. Total Bargaining Unit Compensation Add Items 1 through 4 to equal 5	\$ 15,163,139	\$ 559,084	\$ -	\$ -
		3.69%	0.00%	0.00%
6. Total Number of Bargaining Unit Employees (Use FTEs if appropriate)	105.00			
7. Total Compensation Average Cost per Bargaining Unit Employee	\$ 144,411	\$ 5,325	\$ -	\$ -
		3.69%	0.00%	0.00%

Paramount Unified School District
Management & Confidential

8. What was the negotiated percentage change? For example, if the change in "Year 1" was for less than a year, what is the annualized percentage of that change for "Year 1"?

The negotiated settlement for salary adjustment is a 4% increase for fiscal year 2016-17, retroactive to July 1, 2016.

9. Were any additional steps, columns, or ranges added to the salary schedules? (If yes, please explain.)

No.

10. Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

11. Does this bargaining unit have a negotiated cap for Health and Welfare Yes No

If yes, please describe the cap amount.

The negotiated cap for Health and Welfare increases to \$14,034 per employee commencing January 1, 2017.

B. Proposed negotiated changes in noncompensation items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

None.

C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

None.

Paramount Unified School District
Management & Confidential

D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

None

E. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

None

F. Source of Funding for Proposed Agreement:

1. Current Year

The source of funding for this proposed settlement is the use of District reserves.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years?

The ongoing cost of this settlement will be funded from a combination of LCFE increases, reduction in expenditures (if needed) and reserves (if needed).

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

Paramount Unified School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Bargaining Unit:		Unrestricted General Fund Management & Confidential			
Object Code	Column 1 Latest Board- Approved Budget Before Settlement (As of 3/13/17)	Column 2 Adjustments as a Result of Settlement (compensation)	Column 3 Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Column 4 Total Revised Budget (Columns 1+2+3)	
REVENUES					
LCFF Revenue	8010-8099	\$ 155,978,945	\$ -	\$ 155,978,945	
Federal Revenue	8100-8299	\$ 53,702	\$ -	\$ 53,702	
Other State Revenue	8300-8599	\$ 5,895,229	\$ -	\$ 5,895,229	
Other Local Revenue	8600-8799	\$ 761,353	\$ -	\$ 761,353	
TOTAL REVENUES		\$ 162,689,229	\$ -	\$ 162,689,229	
EXPENDITURES					
Certificated Salaries	1000-1999	\$ 68,389,684	\$ 244,132	\$ 68,633,816	
Classified Salaries	2000-2999	\$ 14,894,051	\$ 85,047	\$ 14,979,098	
Employee Benefits	3000-3999	\$ 32,157,116	\$ 75,854	\$ 32,232,970	
Books and Supplies	4000-4999	\$ 10,072,547	\$ -	\$ 10,072,547	
Services, Other Operating Expenses	5000-5999	\$ 14,005,890	\$ -	\$ 14,005,890	
Capital Outlay	6000-6999	\$ 5,020,891	\$ -	\$ 5,020,891	
Other Outgo	7100-7299 7400-7499	\$ 100,000	\$ -	\$ 100,000	
Indirect/Direct Support Costs	7300-7399	\$ (882,187)	\$ -	\$ (882,187)	
TOTAL EXPENDITURES		\$ 143,757,992	\$ 405,033	\$ 144,163,025	
OTHER FINANCING SOURCES/USES					
Transfers In and Other Sources	8900-8979	\$ -	\$ -	\$ -	
Transfers Out and Other Uses	7600-7699	\$ 1,545,000	\$ -	\$ 1,545,000	
Contributions	8980-8999	\$ (18,141,041)	\$ -	\$ (18,141,041)	
OPERATING SURPLUS (DEFICIT)*		\$ (754,804)	\$ (405,033)	\$ (1,159,837)	
BEGINNING FUND BALANCE					
Prior-Year Adjustments/Restatements	9791 9793/9795	\$ 40,900,660 \$ (3,773,051)		\$ 40,900,660 \$ (3,773,051)	
ENDING FUND BALANCE		\$ 36,372,805	\$ (405,033)	\$ 35,967,772	
COMPONENTS OF ENDING BALANCE:					
Nonspendable Amounts	9711-9719	\$ 340,000	\$ -	\$ 340,000	
Restricted Amounts	9740				
Committed Amounts	9750-9760		\$ -	\$ -	
Assigned Amounts	9780	\$ 19,987,237		\$ 19,987,237	
Reserve for Economic Uncertainties	9789	\$ 12,000,000	\$ -	\$ 12,000,000	
Unassigned/Unappropriated Amount	9790	\$ 4,045,568	\$ (405,033)	\$ 3,640,535	

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Paramount Unified School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Bargaining Unit: Object Code		Restricted General Fund Management & Confidential			
		Column 1 Latest Board- Approved Budget Before Settlement (As of 3/13/17)	Column 2 Adjustments as a Result of Settlement (compensation)	Column 3 Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Column 4 Total Revised Budget (Columns 1+2+3)
REVENUES					
LCFF Revenue	8010-8099	\$ -		\$ -	\$ -
Federal Revenue	8100-8299	\$ 11,247,564		\$ -	\$ 11,247,564
Other State Revenue	8300-8599	\$ 9,846,704		\$ -	\$ 9,846,704
Other Local Revenue	8600-8799	\$ 1,599,341		\$ -	\$ 1,599,341
TOTAL REVENUES		\$ 22,693,609		\$ -	\$ 22,693,609
EXPENDITURES					
Certificated Salaries	1000-1999	\$ 14,214,946	\$ 63,077	\$ -	\$ 14,278,023
Classified Salaries	2000-2999	\$ 7,047,129	\$ 30,763	\$ -	\$ 7,077,892
Employee Benefits	3000-3999	\$ 7,621,326	\$ 22,393	\$ -	\$ 7,643,719
Books and Supplies	4000-4999	\$ 5,339,892		\$ -	\$ 5,339,892
Services, Other Operating Expenses	5000-5999	\$ 7,883,971		\$ -	\$ 7,883,971
Capital Outlay	6000-6999	\$ 553,402		\$ -	\$ 553,402
Other Outgo	7100-7299	\$ 80,000		\$ -	\$ 80,000
	7400-7499				
Indirect/Direct Support Costs	7300-7399	\$ 701,914		\$ -	\$ 701,914
TOTAL EXPENDITURES		\$ 43,442,580	\$ 116,233	\$ -	\$ 43,558,813
OTHER FINANCING SOURCES/USES					
Transfers In and Other Sources	8900-8979		\$ -	\$ -	\$ -
Transfers Out and Other Uses	7600-7699	\$ -	\$ -	\$ -	\$ -
Contributions	8980-8999	\$ 18,141,041	\$ -	\$ -	\$ 18,141,041
OPERATING SURPLUS (DEFICIT)*		\$ (2,607,930)	\$ (116,233)	\$ -	\$ (2,724,163)
BEGINNING FUND BALANCE					
	9791	\$ 7,287,817			\$ 7,287,817
Prior-Year Adjustments/Restatements	9793/9795	\$ -			\$ -
ENDING FUND BALANCE		\$ 4,679,887	\$ (116,233)	\$ -	\$ 4,563,655
COMPONENTS OF ENDING BALANCE:					
Nonspendable Amounts	9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted Amounts	9740	\$ 4,679,887	\$ (116,233)	\$ -	\$ 4,563,655
Committed Amounts	9750-9760				
Assigned Amounts	9780				
Reserve for Economic Uncertainties	9789		\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount	9790	\$ -	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positiveLos Angeles County Office of Education
Division of Business Advisory Services

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Paramount Unified School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Bargaining Unit:		Combined General Fund Management & Confidential			
Object Code		Column 1	Column 2	Column 3	Column 4
		Latest Board- Approved Budget Before Settlement (As of 3/13/17)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES					
LCFF Revenue	8010-8099	\$ 155,978,945		\$ -	\$ 155,978,945
Federal Revenue	8100-8299	\$ 11,301,266		\$ -	\$ 11,301,266
Other State Revenue	8300-8599	\$ 15,741,933		\$ -	\$ 15,741,933
Other Local Revenue	8600-8799	\$ 2,360,694		\$ -	\$ 2,360,694
TOTAL REVENUES		\$ 185,382,838		\$ -	\$ 185,382,838
EXPENDITURES					
Certificated Salaries	1000-1999	\$ 82,604,630	\$ 307,209	\$ -	\$ 82,911,839
Classified Salaries	2000-2999	\$ 21,941,180	\$ 115,810	\$ -	\$ 22,056,990
Employee Benefits	3000-3999	\$ 39,778,442	\$ 98,247	\$ -	\$ 39,876,689
Books and Supplies	4000-4999	\$ 15,412,439		\$ -	\$ 15,412,439
Services, Other Operating Expenses	5000-5999	\$ 21,889,861		\$ -	\$ 21,889,861
Capital Outlay	6000-6999	\$ 5,574,293		\$ -	\$ 5,574,293
Other Outgo	7100-7299	\$ 180,000		\$ -	\$ 180,000
	7400-7499				
Indirect/Direct Support Costs	7300-7399	\$ (180,273)		\$ -	\$ (180,273)
TOTAL EXPENDITURES		\$ 187,200,572	\$ 521,266	\$ -	\$ 187,721,838
OTHER FINANCING SOURCES/USES					
Transfer In and Other Sources	8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses	7600-7699	\$ 1,545,000	\$ -	\$ -	\$ 1,545,000
Contributions	8980-8999	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*		\$ (3,362,734)	\$ (521,266)	\$ -	\$ (3,884,000)
BEGINNING FUND BALANCE					
	9791	\$ 48,188,478			\$ 48,188,478
Prior-Year Adjustments/Restatements	9793/9795	\$ (3,773,051)			\$ (3,773,051)
ENDING FUND BALANCE		\$ 41,052,693	\$ (521,266)	\$ -	\$ 40,531,426
COMPONENTS OF ENDING BALANCE:					
Nonspendable Amounts	9711-9719	\$ 340,000	\$ -	\$ -	\$ 340,000
Restricted Amounts	9740	\$ 4,679,887	\$ (116,233)	\$ -	\$ 4,563,655
Committed Amounts	9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned Amounts	9780	\$ 19,987,237	\$ -	\$ -	\$ 19,987,237
Reserve for Economic Uncertainties	9789	\$ 12,000,000	\$ -	\$ -	\$ 12,000,000
Unassigned/Unappropriated Amount	9790	\$ 4,045,568	\$ (405,033)	\$ -	\$ 3,640,535

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positiveLos Angeles County Office of Education
Division of Business Advisory Services

Revised 7/10/15

Paramount Unified School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Fund 11 - Adult Education Fund**

Bargaining Unit:

Management & Confidential

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 3/13/17)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
Federal Revenue 8100-8299	\$ 878,596		\$ -	\$ 878,596
Other State Revenue 8300-8599	\$ 6,082,692		\$ -	\$ 6,082,692
Other Local Revenue 8600-8799	\$ 273,793		\$ -	\$ 273,793
TOTAL REVENUES	\$ 7,235,081		\$ -	\$ 7,235,081
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 1,431,542	\$ 9,374	\$ -	\$ 1,440,916
Classified Salaries 2000-2999	\$ 557,721		\$ -	\$ 557,721
Employee Benefits 3000-3999	\$ 563,122	\$ 1,961	\$ -	\$ 565,083
Books and Supplies 4000-4999	\$ 211,500		\$ -	\$ 211,500
Services, Other Operating Expenses 5000-5999	\$ 4,427,076		\$ -	\$ 4,427,076
Capital Outlay 6000-6999	\$ -		\$ -	\$ -
Other Outgo 7100-7299 7400-7499	\$ -		\$ -	\$ -
Indirect/Direct Support Costs 7300-7399	\$ 79,416		\$ -	\$ 79,416
TOTAL EXPENDITURES	\$ 7,270,377	\$ 11,335	\$ -	\$ 7,281,712
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ (35,296)	\$ (11,335)	\$ -	\$ (46,631)
BEGINNING FUND BALANCE				
9791	\$ 2,744,095			\$ 2,744,095
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 2,708,799	\$ (11,335)	\$ -	\$ 2,697,464
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted Amounts 9740	\$ 749,493	\$ -	\$ -	\$ 749,493
Committed Amounts 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ 1,959,306	\$ (11,335)	\$ -	\$ 1,947,971
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Los Angeles County Office of Education

Division of Business Advisory Services

Revised 7/10/15

Paramount Unified School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**Fund 12 - Child Development Fund**

Bargaining Unit:

Management & Confidential

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 3/13/17)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
Federal Revenue 8100-8299	\$ 184,000		\$ -	\$ 184,000
Other State Revenue 8300-8599	\$ 2,332,080		\$ -	\$ 2,332,080
Other Local Revenue 8600-8799	\$ 37,400		\$ -	\$ 37,400
TOTAL REVENUES	\$ 2,553,480		\$ -	\$ 2,553,480
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 733,800	\$ 2,507	\$ -	\$ 736,307
Classified Salaries 2000-2999	\$ 697,851		\$ -	\$ 697,851
Employee Benefits 3000-3999	\$ 488,200	\$ 522	\$ -	\$ 488,722
Books and Supplies 4000-4999	\$ 224,538		\$ -	\$ 224,538
Services, Other Operating Expenses 5000-5999	\$ 175,123		\$ -	\$ 175,123
Capital Outlay 6000-6999	\$ -		\$ -	\$ -
Other Outgo 7100-7299	\$ -		\$ -	\$ -
7400-7499				
Indirect/Direct Support Costs 7300-7399	\$ 100,857		\$ -	\$ 100,857
TOTAL EXPENDITURES	\$ 2,420,369	\$ 3,029	\$ -	\$ 2,423,398
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ 133,111	\$ (3,029)	\$ -	\$ 130,082
BEGINNING FUND BALANCE				
9791	\$ 710,598			\$ 710,598
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 843,709	\$ (3,029)	\$ -	\$ 840,680
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts 9711-9719		\$ -	\$ -	\$ -
Restricted Amounts 9740	\$ 788,674	\$ -	\$ -	\$ 788,674
Committed Amounts 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ 55,035	\$ (3,029)	\$ -	\$ 52,007
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Los Angeles County Office of Education

Division of Business Advisory Services

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Paramount Unified School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Fund 13/61 - Cafeteria Fund
Management & Confidential

Bargaining Unit:

Object Code		Column 1	Column 2	Column 3	Column 4
		Latest Board- Approved Budget Before Settlement (As of 3/13/17)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES					
LCFF Revenue	8010-8099	\$ -		\$ -	\$ -
Federal Revenue	8100-8299	\$ 8,646,350		\$ -	\$ 8,646,350
Other State Revenue	8300-8599	\$ 688,794		\$ -	\$ 688,794
Other Local Revenue	8600-8799	\$ 379,856		\$ -	\$ 379,856
TOTAL REVENUES		\$ 9,715,000		\$ -	\$ 9,715,000
EXPENDITURES					
Certificated Salaries	1000-1999	\$ -	\$ -	\$ -	\$ -
Classified Salaries	2000-2999	\$ 3,556,572	\$ 18,156	\$ -	\$ 3,574,728
Employee Benefits	3000-3999	\$ 1,484,834	\$ 5,297	\$ -	\$ 1,490,131
Books and Supplies	4000-4999	\$ 4,370,682		\$ -	\$ 4,370,682
Services, Other Operating Expenses	5000-5999	\$ 159,779		\$ -	\$ 159,779
Capital Outlay	6000-6999	\$ 30,000		\$ -	\$ 30,000
Other Outgo	7100-7299 7400-7499	\$ -		\$ -	\$ -
Indirect/Direct Support Costs	7300-7399	\$ -		\$ -	\$ -
TOTAL EXPENDITURES		\$ 9,601,867	\$ 23,454	\$ -	\$ 9,625,321
OTHER FINANCING SOURCES/USES					
Transfers In and Other Sources	8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses	7600-7699	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*		\$ 113,133	\$ (23,454)	\$ -	\$ 89,679
BEGINNING FUND BALANCE					
Prior-Year Adjustments/Restatements	9791	\$ 737,954			\$ 737,954
	9793/9795	\$ -			\$ -
ENDING FUND BALANCE		\$ 851,087	\$ (23,454)	\$ -	\$ 827,633
COMPONENTS OF ENDING BALANCE:					
Nonspendable Amounts	9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted Amounts	9740	\$ 686,954	\$ -	\$ -	\$ 686,954
Committed Amounts	9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned Amounts	9780	\$ 164,133	\$ (23,454)		\$ 140,679
Reserve for Economic Uncertainties	9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount	9790	\$ -	\$ -	\$ -	\$ -

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positiveLos Angeles County Office of Education
Division of Business Advisory Services

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Paramount Unified School District
Management & Confidential

Explanations for Column 3 "Other Revisions" entered on Pages 4a through 4h:

Page 4a: Unrestricted General Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4b: Restricted General Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4d: Fund 11 - Adult Education Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4e: Fund 12 - Child Development Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4f: Fund 13/61 - Cafeteria Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4g: Other	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4h: Other	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Additional Comments:

Paramount Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Unrestricted General Fund MYP

Bargaining Unit:

Management & Confidential

Object Code	2016-17	2017-18	2018-19
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue 8010-8099	\$ 155,978,945	\$ 157,608,241	\$ 160,479,568
Federal Revenue 8100-8299	\$ 53,702	\$ 53,702	\$ 53,702
Other State Revenue 8300-8599	\$ 5,895,229	\$ 3,370,893	\$ 2,683,341
Other Local Revenue 8600-8799	\$ 761,353	\$ 761,353	\$ 761,353
TOTAL REVENUES	\$ 162,689,229	\$ 161,794,189	\$ 163,977,964
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 68,633,816	\$ 69,896,678	\$ 71,182,777
Classified Salaries 2000-2999	\$ 14,979,098	\$ 15,236,738	\$ 15,501,858
Employee Benefits 3000-3999	\$ 32,232,970	\$ 33,199,959	\$ 35,324,756
Books and Supplies 4000-4999	\$ 10,072,547	\$ 10,587,223	\$ 10,896,370
Services, Other Operating Expenses 5000-5999	\$ 14,005,890	\$ 14,135,637	\$ 14,418,350
Capital Outlay 6000-6999	\$ 5,020,891	\$ 4,349,945	\$ 2,479,000
Other Outgo 7100-7299 7400-7499	\$ 100,000	\$ 100,000	\$ 100,000
Indirect/Direct Support Costs 7300-7399	\$ (882,187)	\$ (881,090)	\$ (881,090)
Other Adjustments			\$ -
TOTAL EXPENDITURES	\$ 144,163,025	\$ 146,625,090	\$ 149,022,021
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 1,545,000	\$ 1,542,000	\$ 1,577,000
Contributions 8980-8999	\$ (18,141,041)	\$ (18,749,654)	\$ (20,989,736)
OPERATING SURPLUS (DEFICIT)*	\$ (1,159,837)	\$ (5,122,555)	\$ (7,610,793)
BEGINNING FUND BALANCE			
9791	\$ 40,900,660	\$ 35,967,772	\$ 30,845,217
Prior-Year Adjustments/Restatements 9793/9795	\$ (3,773,051)		
ENDING FUND BALANCE	\$ 35,967,772	\$ 30,845,217	\$ 23,234,424
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts 9711-9719	\$ 340,000	\$ 340,000	\$ 340,000
Restricted Amounts 9740			
Committed Amounts 9750-9760	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ 19,987,237	\$ 15,987,237	\$ 8,987,237
Reserve for Economic Uncertainties 9789	\$ 12,000,000	\$ 12,000,000	\$ 12,000,000
Unassigned/Unappropriated Amount 9790	\$ 3,640,535	\$ 2,517,980	\$ 1,907,187

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Paramount Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Restricted General Fund MYP

Bargaining Unit:

Management & Confidential

Object Code	2016-17	2017-18	2018-19
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCCF Revenue 8010-8099	\$ -	\$ -	\$ -
Federal Revenue 8100-8299	\$ 11,247,564	\$ 11,118,805	\$ 11,118,805
Other State Revenue 8300-8599	\$ 9,846,704	\$ 9,846,704	\$ 8,851,252
Other Local Revenue 8600-8799	\$ 1,599,341	\$ 1,598,744	\$ 1,598,744
TOTAL REVENUES	\$ 22,693,609	\$ 22,564,253	\$ 21,568,801
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 14,278,023	\$ 14,563,583	\$ 14,854,855
Classified Salaries 2000-2999	\$ 7,077,892	\$ 7,172,028	\$ 7,271,002
Employee Benefits 3000-3999	\$ 7,643,719	\$ 7,873,031	\$ 8,392,651
Books and Supplies 4000-4999	\$ 5,339,892	\$ 4,815,586	\$ 4,326,275
Services, Other Operating Expenses 5000-5999	\$ 7,883,971	\$ 7,421,426	\$ 6,521,426
Capital Outlay 6000-6999	\$ 553,402	\$ 26,352	\$ 26,352
Other Outgo 7100-7299 7400-7499	\$ 80,000	\$ -	\$ -
Indirect/Direct Support Costs 7300-7399	\$ 701,914	\$ 706,921	\$ 706,921
Other Adjustments		\$ -	\$ -
TOTAL EXPENDITURES	\$ 43,558,813	\$ 42,578,927	\$ 42,099,482
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ -		
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -
Contributions 8980-8999	\$ 18,141,041	\$ 18,749,654	\$ 20,989,736
OPERATING SURPLUS (DEFICIT)*	\$ (2,724,163)	\$ (1,265,020)	\$ 459,055
BEGINNING FUND BALANCE			
9791	\$ 7,287,817	\$ 4,563,655	\$ 3,298,635
Prior-Year Adjustments/Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 4,563,655	\$ 3,298,635	\$ 3,757,690
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts 9711-9719	\$ -	\$ -	\$ -
Restricted Amounts 9740	\$ 4,563,655	\$ 3,298,635	\$ 3,757,690
Committed Amounts 9750-9760			
Assigned Amounts 9780			
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ (0)	\$ (0)

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Paramount Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**Combined General Fund MYP**

Bargaining Unit:

Management & Confidential

Object Code	2016-17	2017-18	2018-19
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue 8010-8099	\$ 155,978,945	\$ 157,608,241	\$ 160,479,568
Federal Revenue 8100-8299	\$ 11,301,266	\$ 11,172,507	\$ 11,172,507
Other State Revenue 8300-8599	\$ 15,741,933	\$ 13,217,597	\$ 11,534,593
Other Local Revenue 8600-8799	\$ 2,360,694	\$ 2,360,097	\$ 2,360,097
TOTAL REVENUES	\$ 185,382,838	\$ 184,358,442	\$ 185,546,765
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 82,911,839	\$ 84,460,261	\$ 86,037,632
Classified Salaries 2000-2999	\$ 22,056,990	\$ 22,408,766	\$ 22,772,860
Employee Benefits 3000-3999	\$ 39,876,689	\$ 41,072,990	\$ 43,717,407
Books and Supplies 4000-4999	\$ 15,412,439	\$ 15,402,809	\$ 15,222,645
Services, Other Operating Expenses 5000-5999	\$ 21,889,861	\$ 21,557,063	\$ 20,939,776
Capital Outlay 6000-6999	\$ 5,574,293	\$ 4,376,297	\$ 2,505,352
Other Outgo 7100-7299 7400-7499	\$ 180,000	\$ 100,000	\$ 100,000
Indirect/Direct Support Costs 7300-7399	\$ (180,273)	\$ (174,169)	\$ (174,169)
Other Adjustments		\$ -	\$ -
TOTAL EXPENDITURES	\$ 187,721,838	\$ 189,204,017	\$ 191,121,503
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 1,545,000	\$ 1,542,000	\$ 1,577,000
Contributions 8980-8999	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ (3,884,000)	\$ (6,387,575)	\$ (7,151,738)
BEGINNING FUND BALANCE 9791	\$ 48,188,478	\$ 40,531,426	\$ 34,143,851
Prior-Year Adjustments/Restatements 9793/9795	\$ (3,773,051)		
ENDING FUND BALANCE	\$ 40,531,426	\$ 34,143,851	\$ 26,992,114
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts 9711-9719	\$ 340,000	\$ 340,000	\$ 340,000
Restricted Amounts 9740	\$ 4,563,655	\$ 3,298,635	\$ 3,757,690
Committed Amounts 9750-9760	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ 19,987,237	\$ 15,987,237	\$ 8,987,237
Reserve for Economic Uncertainties 9789	\$ 12,000,000	\$ 12,000,000	\$ 12,000,000
Unassigned/Unappropriated Amount 9790	\$ 3,640,535	\$ 2,517,979	\$ 1,907,187

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Paramount Unified School District
Management & Confidential

I. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2016-17	2017-18	2018-19
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 189,266,838	\$ 190,746,017	\$ 192,698,503
b.	Less: Special Education Pass-Through Funds	\$ -	\$ -	\$ -
c.	Net Expenditures, Transfers Out, and Uses	\$ 189,266,838	\$ 190,746,017	\$ 192,698,503
d.	State Standard Minimum Reserve Percentage for this District Enter percentage →	3.00%	3.00%	3.00%
e.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. or \$50,000)	\$ 5,678,005	\$ 5,722,381	\$ 5,780,955

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9789)	\$ 12,000,000	\$ 12,000,000	\$ 12,000,000
b.	General Fund Budgeted Unrestricted Unassigned/Unappropriated Amount (9790)	\$ 3,640,535	\$ 2,517,980	\$ 1,907,187
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9789)	\$ -	\$ -	\$ -
d.	Special Reserve Fund (Fund 17) Budgeted Unassigned/Unappropriated Amount (9790)	\$ -	\$ -	\$ -
e.	Total Available Reserves	\$ 15,640,535	\$ 14,517,980	\$ 13,907,187
f.	Reserve for Economic Uncertainties Percentage	8.26%	7.61%	7.22%

3. Do unrestricted reserves meet the state minimum reserve amount?

2016-17	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2017-18	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2018-19	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

Paramount Unified School District
Management & Confidential

5. Does the Total Compensation Increase/(Decrease) on Page 1, Section A, #5 agree with the Total Increase/(Decrease) for all funds as a result of the settlement(s)? Please explain any variance.

Total Compensation Increase/(Decrease) on Page 1, Section A, #5	\$	559,084
General Fund balance Increase/(Decrease), Page 4c, Column 2	\$	(521,266)
Adult Education Fund balance Increase/(Decrease), Page 4d, Column 2	\$	(11,335)
Child Development Fund balance Increase/(Decrease), Page 4e, Column 2	\$	(3,029)
Cafeteria Fund balance Increase/(Decrease), Page 4f, Column 2	\$	(23,454)
Other Fund balance Increase/(Decrease), Page 4g, Column 2	\$	-
Other Fund balance Increase/(Decrease), Page 4h, Column 2	\$	-
Total all fund balances Increase/(Decrease) as a result of the settlement(s)	\$	(559,084)
	Variance \$	-

Variance Explanation:



6. Will this agreement create or increase deficit financing in the current or subsequent years?

"Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If a deficit is shown below, provide an explanation and any deficit reduction plan, as necessary.

General Fund Combined	Surplus/ (Deficit)	(Deficit) %	Deficit primarily due to:
Current FY Surplus/(Deficit) before settlement(s)?	\$ (3,362,734)	(1.8%)	
Current FY Surplus/(Deficit) after settlement(s)?	\$ (3,884,000)	(2.1%)	
1st Subsequent FY Surplus/(Deficit) after settlement(s)?	\$ (6,387,575)	(3.3%)	
2nd Subsequent FY Surplus/(Deficit) after settlement(s)?	\$ (7,151,738)	(3.7%)	

Deficit Reduction Plan (as necessary):

The District plans to re-align its spending priorities in current and subsequent years by examining program costs and reducing expenditures in other areas.

Were "Other Adjustments" amount(s) entered in the multiyear projections (pages 5a and 5b) for 1st and 2nd

7. Subsequent FY?

"Other Adjustments" could indicate that a budget reduction plan was/is being developed to address deficit spending and to rebuild reserves. Any amount shown below must have an explanation. If additional space is needed, attach a separate sheet or use Page 9a.

MYP	Amount	"Other Adjustments" Explanation
1st Subsequent FY Unrestricted, Page 5a	\$ -	
1st Subsequent FY Restricted, Page 5b	\$ -	
2nd Subsequent FY Unrestricted, Page 5a	\$ -	
2nd Subsequent FY Restricted, Page 5b	\$ -	

Management & Confidential

J. COMPARISON OF PROPOSED CHANGE IN TOTAL COMPENSATION TO CHANGE IN LCFF FUNDING FOR THE NEGOTIATED PERIOD

The purpose of this form is to determine if the district has entered into bargaining agreements that would result in salary increases that are expected to exceed the projected increase in LCFF funding

(fill out columns for which there is agreement)

	Prior Year	2016-17	2017-18	2018-19
a. LCFF Gap Funding per ADA	1,541.44	730.09	181.15	-
b. Amount Change from Prior Year Funding per ADA	(811.35)	(548.94)		-
c. Percentage Change from Prior Year Funding per ADA	-52.64%	-75.19%		0.00%
d. Total Compensation Amount Change (from Page 1, Section A, Line 5)	559,083.87			-
e. Total Compensation Percentage Change (from Page 1, Section A, Line 5)	3.69%	0.00%		0.00%
f. Proposed agreement is within/exceeds change in LCFF Funding (f vs. e)		Exceeds	-	-

K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF THE COLLECTIVE BARGAINING AGREEMENT

This certification page must be signed by the district's Superintendent and Chief Business Official at the time of public disclosure and is intended to assist the district's Governing Board in determining whether the district can meet the costs incurred under the tentative Collective Bargaining Agreement in the current and subsequent years. The absence of a certification signature or if "I am unable to certify" is checked should serve as a "red flag" to the district's Governing Board.

In accordance with the requirements of Government Code Sections 3540.2 and 3547.5, the Superintendent and Chief Business Official of the Paramount Unified School District, hereby certify that the District can meet the costs incurred under this Collective Bargaining Agreement during the term of the agreement from July 1, 2016 to June 30, 2017

Board Actions

The board actions necessary to meet the cost of the agreement in each year of its term are as follows:

Current Year

Budget Adjustment Categories:

Revenues/Other Financing Sources
 Expenditures/Other Financing Uses
 Ending Balance(s) Increase/(Decrease)

	Budget Adjustment Increase/(Decrease)
\$	-
\$	559,084
\$	(559,084)

Subsequent Years

Budget Adjustment Categories:

Revenues/Other Financing Sources
 Expenditures/Other Financing Uses
 Ending Balance(s) Increase/(Decrease)

	Budget Adjustment Increase/(Decrease)
\$	-
\$	-

Budget Revisions

If the district does not adopt and submit within 45 days all of the revisions to its budget needed in the current year to meet the costs of the agreement at the time of the approval of the proposed collective bargaining agreement, the county superintendent of schools is required to issue a qualified or negative certification for the district on its next interim report.

Assumptions

See attached page for a list of the assumptions upon which this certification is based.

Certifications

I hereby certify I am unable to certify

Ruth Perez
 District Superintendent
 (Signature)

March 13, 2017
 Date

I hereby certify I am unable to certify

[Signature]
 Chief Business Official
 (Signature)

3/13/17
 Date

Special Note: The Los Angeles County Office of Education may request additional information, as necessary, to review the district's compliance with requirements.

Paramount Unified School District
Management & Confidential

Assumptions and Explanations (enter or attach documentation)

The assumptions upon which this certification is made are as follows:

Table with 4 columns: Description, 2016-17, 2017-18, 2018-19. Rows include Net Funded COLA, Base Grant + Augmentation (Grades K-3, 4-6, 7-8, 9-12), Gap Funding %, and LCFF Funding.

Concerns regarding affordability of agreement in subsequent years (if any):

Large empty yellow rectangular area for providing concerns regarding affordability of agreement in subsequent years.

L. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Sections 3540.2(a) and 3547.5.

Paramount Unified School District

District Name

**District Superintendent
 (Signature)**

Patricia Tu

Contact Person

Date

562-602-6021

Phone

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on April 10, 2017, took action to approve the proposed agreement with the Management and Confidential Unit(s).

**President (or Clerk), Governing Board
 (Signature)**

Date

Special Note: The Los Angeles County Office of Education may request additional information, as necessary, to review the district's compliance with requirements.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Myrna Morales, Assistant Superintendent-Human Resources
DATE: April 10, 2017
SUBJECT: Clinical Experience Agreement with Rancho Santiago Community College District on behalf of Santa Ana College

BACKGROUND INFORMATION:

Periodically, the District enters into agreements with accredited universities and colleges to provide fieldwork placement or clinical experience for students enrolled in such institutions. Rancho Santiago Community College District has requested that the District participate in such an agreement for clinical experience for Occupational Therapy Assistants. The agreement, if approved, would commence April 11, 2017 and terminate in five years, unless previously terminated, in writing, by either party.

The District has participated in numerous programs, which have proven to be of definite benefit to the students, as well as the college students.

POLICY/ISSUE:

Board Policy 1600 – Relations between Non-public and other Educational Organizations

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the agreement with Rancho Santiago Community College District on behalf of Santa Ana College for participation in clinical experience for Occupational Therapy Assistants.

PREPARED BY:

Myrna Morales, Assistant Superintendent – Human Resources

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus, especially reading/language arts, ELD, mathematics and core.

ACTION ITEM: 2.3-A

EDUCATIONAL AFFILIATION AGREEMENT

Occupational Therapy Assistant Program

THIS AGREEMENT is made and entered into by and between **Paramount Unified School District**, hereinafter called the Agency, and **Rancho Santiago Community College District on behalf of Santa Ana College**, hereinafter called the District.

PART I. BASIS AND PURPOSE OF AGREEMENT

WITNESSETH:

WHEREAS, the District and Agency acknowledge a public obligation to contribute to Occupational Therapy Assistant Program education for the benefit for students and to meet community needs.

WHEREAS, the District provides programs in Occupational Therapy Assistant Program education, which require clinical experience for students, enrolled in these programs.

WHEREAS, the Agency has facilities suitable for the clinical needs of the District programs in the Occupational Therapy Assistant Program.

WHEREAS, it is to the benefit of both District and Agency that Occupational Therapy Assistant Program students have opportunities for clinical experience to enhance their capabilities as practitioners.

NOW, THEREFORE, the District and Agency do covenant and agree as follows:

PART II. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE COLLEGE

A. For the Program in General

1. The District will assume full responsibility for offering Occupational Therapy Assistant Program education programs eligible for accreditation by the appropriate State Board.
2. District faculty members may be invited to serve as voluntary resource persons to the Agency staff by serving on Occupational Therapy Assistant Program care committees, by sharing knowledge as clinical experts, and by participation in other matters dealing with the quality of patient care.
3. For Background clearance
The District shall inform The Occupational Therapy Assistant Program students of the Background Check requirement and their responsibility of payment.

SAC-XX-XXX

SAC OTA Standard Agreement_04-2016

B. For Program Planning

1. The District will initiate the development of mutually acceptable clinical instruction plans for using the Agency's clinical areas to meet the educational goals of Occupational Therapy Assistant Program curricula. These plans will be made available to the Agency at a mutually agreed upon time prior to the beginning of the school term and subject to revision in instances of conflicts with agency patient care responsibilities and/or District interests.
2. The District has the privilege of regularly scheduled meetings with Agency staff, including both selected Agency personnel and administrative level representatives for the purpose of interpreting, discussing, and evaluating the educational program in occupational therapy.

C. For Occupational Therapy Assistant Program Students

1. The District will be responsible for assuring that Occupational Therapy Assistant Program students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness, and shall provide certification that the Occupational Therapy Assistant Program students have been immunized against the common communicable diseases.

PART III. **GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY**

A. For the Program in General

1. The Agency will maintain the standards, which make it eligible for approval as a clinical area for instruction in accredited Occupational Therapy Assistant Program programs. To further this, the Agency agrees to provide and maintain personnel who are in its opinion, capable and qualified in those divisions in which students are placed.
2. The administration of the service and patient care at the Agency shall be the responsibility of and under the control and supervision of the Agency and shall be administered through the Agency and shall be administered through the Agency staff.
3. The Agency will designate a staff member who will function as Education Coordinator for Occupational Therapy Assistant Program education uses of the Agency facilities, including joint planning and representatives of all involved Occupational Therapy Assistant Program programs.
4. The Agency will provide orientation for students and faculty to familiarize them with Agency policies and facilities before assigning them to duties at the Agency.
5. The Agency will permit its employees to participate in the educational program as

resource persons and clinical experts provided such participation does not interfere with assigned duties.

6. The Agency will permit the faculty and students of the District to use its patient care and patient service facilities for clinical education according to approved curricula.
7. The Agency will confer with the District prior to making a commitment for new or expanded use of its clinical facilities by any other Occupational Therapy Assistant Program that interfere with current student placement.

B. For Services and Facilities

1. The Agency will permit the educational use of such supplies and equipment as are commonly available for patient care.
2. The Agency will permit use of the following facilities and services by District Occupational Therapy Assistant Program students and faculty at such times and to the degrees considered feasible by the agency.
 - a. Parking areas.
 - b. Locker, storage and dressing facilities.
 - c. Same food services as are available for Agency staff.
 - d. First aid treatment with written consent required for minors.
 - e. Access to sources of information for education purposes such as:
 1. Patient's chart.
 2. Procedure guides policy manuals.
 3. Medical dictionaries, pharmacology references, and other references suitable to the clinical area.
 4. Books and periodicals in the Medical library.

C. For the Control of District Personnel

1. The Agency may refuse access to its clinical areas to Occupational Therapy Assistant Program students or district faculty who do not meet its employee standards for safety, health, cooperation, or ethical behavior pending investigation and resolution of the matter by the Agency and the District.

PART IV. **JOINT RESPONSIBILITIES AND PRIVILEGES**

A. For publications

1. Publication by District faculty, or Agency staff members of any material relative to their clinical experience, that has not been approved for release by the District and Agency signers of this agreement, is prohibited.

SAC-XX-XXX

SAC OTA Standard Agreement_04-2016

B. Insurance:

Insurance Carried by the District. District agrees to maintain in full force and effect coverage of not less than one million dollars (\$1,000,000)) per occurrence and three million dollars (\$3,000,000) in the aggregate for bodily injury, contractual liability and general liability insurance, including errors and omissions coverage which protects and insures against any and all liability attributable to the District, its employees, students, agents, officers, Board Members, and others arising from the activities required under this agreement and said policy shall remain in full force and effect during the term hereof. District shall provide workers' compensation coverage for its staff and students participating in this program. Proof of insurance to be provided to Clinical Facility.

Insurance Carried By Clinical Facility. Clinical Facility agrees to maintain in full force and effect coverage of not less than one million dollars (\$1,000,000)) per occurrence and three million dollars (\$3,000,000) in the aggregate for bodily injury, contractual liability and general liability insurance, including errors and omissions coverage which protects and insures against any and all liability attributable to the Clinical Facility, its employees, agents, officers, Board Members, and others arising from the activities required under this agreement and said policy shall remain in full force and effect during the term hereof. Proof of insurance to be provided to District.

C. Indemnification

All parties to this Agreement shall agree to defend, indemnify, and hold harmless the other party, its officers, agents, employees, students and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of the activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying party, or those of any of its officers, agents, employees, students or volunteers. The provisions of this Article do not apply to any damage or losses caused solely by the negligence or intentional acts of the non-indemnifying party or any of its agents or employees.

PART V. STATUS OF OCCUPATIONAL THERAPY ASSISTANT STUDENTS

- A. Occupational Therapy Assistant Program students shall have the status as learners and shall not be considered to be Agency employees nor shall they replace Agency staff. Any service rendered by the student during the experience is to be considered in addition to planned patient care in that area. Clinical experience will be conducted as a laboratory learning experience. The Agency will provide regular staffing for patient care in areas where students are obtaining clinical experience.
- B. Occupational Therapy Assistant Program students are subject to the authority, policies, and regulations of the district. They are also subject, during clinical assignment, to applicable agency regulations and must conform to the same standards as are for Agency employees in

matters relating to the welfare of patients and general Agency operations.

- C. The District will be responsible for assuring that health care students assigned to the Agency for clinical instruction meet both District and Agency standards of health and physical fitness.

PART VI. PERIOD OF AGREEMENT, TERMINATION

- A. This agreement shall be effective as of the date signed, and shall continue in effect for five years, unless terminated earlier by written notice of either party. Either party to this Agreement may, in its sole discretion, terminate this Agreement with or without cause by giving the other party at least 30 days' prior written notice. In the event the Agreement is terminated for cause, all of the obligations of the terminating party shall be waived immediately upon written notice of termination. In the event of termination without cause, the parties agree to fulfill their respective obligations associated with the current term or semester, prior to such termination becoming effective.

IN WITNESS WHEREOF, the said parties have hereunto set their hands:

**District: Rancho Santiago Community
College District**

**Rancho Santiago Community College
District**
2323 N. Broadway
Santa Ana, CA 92706

Agency:
Paramount Unified School District

Name of Agency:
Address:

Peter J. Hardash
Vice Chancellor
Business Operations & Fiscal Services

Person Responsible:
Title:

Date

Date

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent–Educational Services
DATE: April 10, 2017
SUBJECT: Adoption of Literacy Materials for Early Childhood Education and Transitional Kindergarten

BACKGROUND INFORMATION:

In order to provide updated materials to early childhood students, a committee of Early Childhood Education and Transitional Kindergarten (TK) teachers met to review and recommend new literacy materials for preschool and TK classes. After carefully reviewing recently published materials developed specifically for young children the committee recommends the following for use in the 2017-18 school year:

Course	Textbook	Publisher	Date
Preschool	Big Day	Houghton Mifflin	2015
Transitional Kindergarten	Big Day	Houghton Mifflin	2015

The required public notice of intent to recommend the adoption of textbooks and materials was published in the Long Beach Press Telegram and posted in the District Office, K-5 Schools, Early Childhood Education Offices and the Paramount Public Library. Staff and community members were invited to examine the textbooks and resources on display at the District Office.

POLICY/ISSUE:

Board Policy 6141 – Curriculum Development

FISCAL IMPACT:

Approximately \$113,000 from LCAP Funds.

STAFF RECOMMENDATION:

Approve the adoption and purchase of reading/literacy materials for ECE and Transitional Kindergarten classes for the 2017-18 school year.

PREPARED BY:

Elida Garcia, Director, Early Childhood Education

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District’s primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.1-A

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: April 10, 2017
SUBJECT: Nonpublic School Placement for Special Education Students for 2016-17

BACKGROUND INFORMATION:

In order to facilitate appropriate educational progress some students require programs not available in the District. These students receive services from nonpublic schools and agencies which provide the necessary programs. The District contracts on an as needed basis for services based on needs identified in the Individual Education Plan (IEP) process.

A middle school student (2010004909) with a diagnosis of emotional disturbance was unsuccessful in a District placement. The IEP team recommends placement at Rossier Park School with designated instructional services (DIS) counseling as the least restrictive environment for the 2016-17 school year. The estimated cost not to exceed \$15,000.

An elementary school student (2016002286) with a diagnosis of specific learning disability was unsuccessful in a District placement. The IEP team recommends placement at Olive Crest Academy with DIS counseling as the least restrictive environment for the 2016-17 school year. The estimated cost not to exceed \$17,000.

A high school student (2016002535) with a diagnosis of emotional disturbance was unsuccessful in a District placement. The IEP team recommends placement at Epiphany Academy DIS counseling and a 1:1 aide as the least restrictive environment for the 2016-17 school year. The estimated cost not to exceed \$11,000.

An elementary school student (2015001217) with a diagnosis of emotional disturbance was unsuccessful in a District placement. The IEP team recommends placement at Olive Crest Academy with DIS counseling as the least restrictive environment for the 2016-17 school year. The estimated cost not to exceed \$15,500.

A middle school student (2010003308) with a diagnosis of emotional disturbance was unsuccessful in a District placement. The IEP team recommends placement at Olive Crest Academy with DIS counseling as the least restrictive environment for the 2016-17 school year. The estimated cost not to exceed \$15,500.

ACTION ITEM: 3.2-A

POLICY/ISSUE:

Education Code 56020-56040 - Education of Exceptional Children in Non-Public Schools

FISCAL IMPACT:

Estimated cost not to exceed \$50,500 from special education funds and \$23,500 from mental health funds.

STAFF RECOMMENDATION:

Approve the placement for special education students in nonpublic schools as determined by the students' Individual Education Plan for the 2016-17 school year.

PREPARED BY:

Deborah Stark, Assistant Superintendent – Educational Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is this District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent–Educational Services
DATE: April 10, 2017
SUBJECT: Adoption of Textbooks and Instructional Materials for Grades 9-12 Language Arts, ELD and Advanced Placement Language Arts Courses

BACKGROUND INFORMATION:

Texts currently used in high school Language Arts courses have not been updated for fifteen years. To address this need, a committee of high school teachers met to review recently published materials for core Language Arts for grades 9-12, ELD for English Learners and Advanced Placement Language Arts courses. After a comprehensive evaluation of materials using criteria that addressed the state standards for Language Arts and ELD, the following textbooks are recommended for adoption and use in 2017-18:

Course	Textbook	Publisher	Date
Language Arts 1 -4	<i>myPerspectives</i>	Pearson	2017
ELD	<i>English 3D</i>	Houghton Mifflin Harcourt	2014
	<i>The Bedford Introduction to Literature: Reading, Thinking, Writing</i>	Bedford/St. Martin's	2015
AP Literature and Composition	<i>Supplemental: A Writer's Reference with Exercises with MLA Update</i>	Bedford/St. Martin's	2016
	<i>Language and Composition: The Art of Voice, AP Edition</i>	McGraw Hill	2013
AP Language and Composition	<i>Supplemental: A Writer's Reference with Exercises with MLA Update</i>	Bedford/St. Martin's	2016

The purchase of *myPerspectives* for 9-12 Language Arts courses includes print and digital materials for a period of six years.

The required public notice of intent to recommend the adoption of textbooks and materials was published in the Long Beach Press Telegram and posted at the District Office, Paramount High School West Campus, Paramount High, Buena Vista, Paramount Community Day School and the Paramount Public Library. Staff and community members were invited to examine the textbooks and resources on display in the District Office.

POLICY/ISSUE:

Board Policy 6141 – Curriculum Development

ACTION ITEM: 3.3-A

FISCAL IMPACT:

Approximately \$810,000 from LCAP and Lottery funds for texts and materials for core ELA and Advanced Placement courses.

STAFF RECOMMENDATION:

Approve the adoption and purchase of textbooks and instructional materials for high school Language Arts, ELD and Advanced Placement Language Arts courses for the 2017-18 school year.

PREPARED BY:

Deborah Stark, Assistant Superintendent – Educational Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: April 10, 2017
SUBJECT: Summer School and Extended School Year Program for 2017

BACKGROUND INFORMATION:

The District will provide Summer School and Extended School Year Programs for students as follows:

Grades	Program	Description
Pre-K – Adult	Special Education	Students in pre-kindergarten through Adult Transition who require extended year, per their Individual Education Plans
1 – 5	Foundational skills in math and reading	Current K-4 students will receive: <ul style="list-style-type: none">• Support in foundational math and reading skills• Language development for English Learners integrated with math and reading
6	Grade 6 orientation to middle school	Current grade 5 students from all K-5 schools
6-8	Math, science and language arts	Current grade 5 - 7 students from all middle schools who meet specific criteria will receive instruction in math, science and language arts
9	Summer Bridge	Current grade 8 students from all middle schools
10 -12	High School	Students who need courses to graduate. Priority is given to grade 12 students.

POLICY/ISSUE:

Education Code 51225.3 - Requirements for Graduation

Board Policy 6146.4 - Instruction, High School Graduation Requirements

Board Policy 6154.1 - Credit and Course Make-up

Board Policy 6173 - Summer/Vacation School

FISCAL IMPACT:

Estimated cost not to exceed \$600,000 from LCAP/Title I/Title III funds and \$400,000 from Special Education funds.

STAFF RECOMMENDATION:

Approve the 2017 Summer School and Extended School Year Program and authorize the employment of staff and purchase of materials and supplies.

PREPARED BY:

Renée Jeffrey, Director-K-5 School Support and Innovative Programs/
Gregoire Francois, Director-Secondary Education and Instructional Technology

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

ACTION ITEM: 3.4-A

Paramount Unified School District

2017 Summer School and Extended School Year Program

Grade	Location/School	Date (Mon-Thurs.)	Time	Focus
PreK-8/ Adult Transition	Lincoln, Los Cerritos, Wirtz, Alondra, Paramount Adult School, CDS, PHS, PHS West	6/12 - 7/13 20 days	8:00 - 11:30 am	<ul style="list-style-type: none"> • PreK - 8 Special Day Classes
1 – 5	Lincoln, Los Cerritos and Wirtz Elementary Schools	6/12 – 7/13 1 session of 5 weeks (4 days per week)	8:00 – 11:30 am	<ul style="list-style-type: none"> • Foundational reading skills • Math fluency • Integrated ELD
6	Alondra, Hollydale, Jackson, Paramount Park and Zamboni Middle Schools	6/12 – 6/15 1 session of 4 days	8:00 – 11:30 am	<ul style="list-style-type: none"> • Grade 6 orientation to middle school
6	Alondra Middle School	6/19 – 7/13 1 session of 4 weeks (4 days per week)	8:00 - 11:30 a.m.	<ul style="list-style-type: none"> • Expository reading and research science • STEM Activities • Integrated ELD
7-8	Alondra Middle School	6/12 – 7/13 1 session of 5 weeks (4 days per week)	8:00 – 11:30 am	<ul style="list-style-type: none"> • Expository reading and research science • STEM Activities • Integrated ELD
9/ESY	Paramount High School-West Campus	6/12 – 7/20 1 session of 6 weeks	8:30 am – 12:00 pm	<ul style="list-style-type: none"> • Summer Bridge • Enrichment courses
10 – 12/ ESY	Paramount High School-Senior Campus	6/12 – 7/20 2 sessions of 3 weeks	8:00 am – 1:15 pm	<ul style="list-style-type: none"> • Courses required for graduation • Special Education • Enrichment courses • Athletics
10 – 12/ ESY	Buena Vista High School	6/12 – 7/20 1 session of 6 weeks	9:00 am – 12:30 pm	<ul style="list-style-type: none"> • Special Education • Online credit recovery

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Deborah Stark, Assistant Superintendent-Educational Services
DATE: April 10, 2017
SUBJECT: Sexual Health Education Curriculum for Grades 7-12

BACKGROUND INFORMATION:

The California Healthy Youth Act expands the requirements for comprehensive sexual health and HIV/AIDS prevention education in middle and high school to include new content that addresses sexual orientation, gender identify, sexual harassment and sex trafficking. A committee of 7th -12th grade science and health teachers reviewed current materials that align to the requirements of this legislation. After a thorough review based on criteria, the committee recommends the following materials, which will be supplemental to the seventh grade Life Science and high school Health course:

Course	Program
Science, Grade 7	<i>Teen Talk Middle School</i>
Health, Grades 9-12	<i>Be Real. Be Ready. Smart Sexuality Education</i>

The curriculum guides for these two courses will be revised to include this material. Teachers will receive professional development on the new content and requirements. Parents and guardians will receive a letter informing them that students will receive this instruction and that they have the opportunity to review instructional materials. Parent notification will include information about the rights to excuse a child from all or part of the comprehensive sexual health education and HIV/AIDS education.

The required public notice of intent to recommend the adoption of supplemental materials was published in the Long Beach Press Telegram and posted at the District Office, all Middle Schools, Paramount High School West Campus, Paramount High, Buena Vista, and the Paramount Public Library. Staff and community members were invited to examine the textbooks and resources on display in the District Office.

FISCAL IMPACT:

Approximately \$1,500 from LCAP funds

ACTION ITEM: 3.5-A

STAFF RECOMMENDATION:

Approve the sexual health education curriculum and materials for implementation in spring 2017.

PREPARED BY:

Kelly Morales – K-12 Facilitator of Instructional Improvement

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent–Educational Services
DATE: April 10, 2017
SUBJECT: New Course: Advanced Placement Statistics

BACKGROUND INFORMATION:

As evidenced in Paramount Unified School District’s LCAP Goal 2, we will continue to create a college going culture and prepare students for college and career by continually increasing college preparedness programs. To support this, a new Advanced Placement (AP) course will be offered at Paramount High School in 2017-18 for students in grades 11 and 12 who have completed Algebra 2.

The AP Statistics course introduces students to the major concepts and tools for collecting, analyzing and drawing conclusions from data. There are four themes in the AP Statistics course: exploring data, sampling and experimentation, anticipating patterns and statistical inference. Students use technology, investigations, problem solving and writing as they build conceptual understanding. Once approved, this course will be submitted for UC A-G and AP approval.

A committee of mathematics teachers, curriculum specialists and administrators reviewed the Advanced Placement Statistics Standards and recommend the following textbook for this course:

Course	School	Projected Enrollment	Grade	Textbook	Year	Publisher
AP Statistics	Paramount High School	70	11-12	The Practice of Statistics	2015	Macmillan Learning

The required public notice of intent to recommend the adoption of textbooks for the AP Statistics course was published in the Long Beach Press Telegram and posted in the District Office. Staff and community members were invited to examine the textbook on display in the District Office.

A copy of the course outline is attached under separate cover.

POLICY/ISSUE:

Board Policy 6141 – Curriculum Development

FISCAL IMPACT:

Approximately \$9,500.00 from LCAP funds

ACTION ITEM: 3.6-A

STAFF RECOMMENDATION:

Approve the adoption of the Advanced Placement Statistics course and the purchase of textbooks for the 2017-18 school year.

PREPARED BY:

Greg Francois, Director – Secondary Education and Instructional Technology

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/Language Arts, ELD, Mathematics and core.



Paramount Unified School District

Educational Services

AP Statistics Course Outline

Course Overview

Statistics are used everywhere from fast food businesses ordering hamburger patties to insurance companies setting rates to predicting a student's future success by the results of a test. Students will become familiar with the vocabulary, method, and meaning in the statistics which exist in the world around them. This is an applied course in which students actively construct their own understanding of the methods, interpretation, communication, and application of statistics. [C4] Each unit is framed by enduring understandings and essential questions designed to allow students a deep understanding of the concepts at hand rather than memorization and emulation. Students will also complete several performance tasks throughout the year consisting of relevant, open-ended tasks requiring students to connect multiple statistical topics together. [C4] The TI-83+/84 OR 89 calculator and computers will be used to explore the world of data and the patterns which can be found by analyzing this information as well as statistical relationships. [C5] General topics of study include "exploring data," "planning and design of a study," anticipating patterns," and "statistical inference."

C4: The course teaches students how to communicate methods, results, and interpretations using the vocabulary of statistics.

C5: The course teaches students how to use graphing calculators and demonstrates the use of computers and/or computer output to enhance the development of statistical understanding through exploration and analysis of data, assessment of models, and simulations.

Primary Textbook References and Resource Materials

Selected, released free response questions from The College Board.

Various website resources including but not limited to: [Exploring Data](#), [Surfstat.australia](#), [Hyperstat](#), and [Online Statbook](#).

Teacher Reference: Starnes, Daren S., Tabor, Josh, Yates, Daniel S., and Moore, David S. *The Practice of Statistics*. Fifth Edition. New York: W. H. Freeman and Company, 2015.

Overarching Enduring Understandings for the course

- Mathematics is a useful language for symbolically modeling and thus simplifying and analyzing our world.
- Mathematics is a logical and objective means of analyzing and solving problems.
- The effective communication of mathematics is essential to its application. [C4]

C4: The course teaches students how to communicate methods, results, and interpretations using the vocabulary of statistics.

Topical Enduring Understandings for the course

- Students will understand that statistical information is a powerful, pervasive force in our world.
- Exploratory analysis of data makes use of graphical and numerical techniques to study patterns and departures from patterns. [C2a]
- Data must be collected according to a well-developed plan if valid information is to be obtained. [C2b]
- Probability is the tool used for anticipating what the distribution of data should look like under a given model. [C2c]
- Statistical inference guides the selection of appropriate models. [C2d]
- Students will understand that statistics can be used to make valuable, reliable inferences from empirical information. [C2d]
- The appropriate communication and interpretation of statistics is essential to avoiding statistical abuse and/or misunderstanding. [C4]
- Analysis of data is made possible through the use of calculator and computer technology. [C5]

C2a: The course provides instruction in each of the following four broad conceptual themes outlined in the Course Description with appropriate emphasis on exploring data.

C2b: The course provides instruction in each of the following four broad conceptual themes outlined in the Course Description with appropriate emphasis on sampling and experimentation.

C5: The course teaches students how to use graphing calculators and demonstrates the use of computers and/or computer output to enhance the development of statistical understanding through exploration and analysis of data, assessment of models, and simulations.

C4: The course teaches students how to communicate methods, results, and interpretations using the vocabulary of statistics.

C2d: The course provides instruction in each of the following four broad conceptual themes outlined in the Course Description with appropriate emphasis on statistical inferences.

C2c: The course provides instruction in each of the following four broad conceptual themes outlined in the Course Description with appropriate emphasis on anticipating patterns.

Unit 1 – Exploring Univariate Data (3.5 Weeks – Sections 1.2, 1.3, 2.1)

Enduring Understandings

- Interpretation of data is dependent upon the graphical displays and numerical summaries. [C2a]
- Graphical displays are created for the purpose of analysis and communication. [C4]

C2a: The course provides instruction in each of the following four broad conceptual themes outlined in the Course Description with appropriate emphasis on exploring data.

Essential Questions

- How do we communicate data?
- How do we understand data?
- Can you lie with statistics? How and to what extent?

C4: The course teaches students how to communicate methods, results, and interpretations using the vocabulary of statistics.

Knowledge and Skills

- Construct dotplots, stemplots, histograms, and cumulative frequency plots.
- Interpret dotplots, stemplots, histograms, and cumulative frequency plots.
- Describe center, shape, spread, clusters, gaps, outliers and other unusual features
- Measure center using mean and median
- Measure spread using range, interquartile range, and standard deviation
- Measure position using quartiles, percentiles, and standardized (z) scores
- Use boxplots (and modified) with the five number summary
- Understand the effect of changing units on summary measures
- Do normal calculations
- Use dotplots, back-to-back stemplots, and parallel boxplots
- Compare center and spread both within a group and between groups
- Discuss shape, outliers, center, and spread of distributions
- Compare position of different distributions using standardization

C5: The course teaches students how to use graphing calculators and demonstrates the use of computers and/or computer output to enhance the development of statistical understanding through exploration and analysis of data, assessment of models, and simulations.

Sample Assessments/Activities

- Using one of the sites below (from the [DASL website](#)), students perform an analysis of the distribution of the data. Analysis includes graphically displaying the data, evaluating its ‘normalcy’, describing it numerically, and making claims about the distribution of individual data values. Students then locate an individual data point, find its standardized value, and determine its percentile ranking. Findings are presented in a format of their choice. [C2a, C4, C5]
- Students complete a variety of released free response items focused on summarizing and comparing univariate data.

Unit 2 – Exploring Bivariate and Categorical Data (4 Weeks – Sections 3.1, 3.2, 12.2, 1.1, 5.2, 5.3)

Enduring Understandings

- Regression is an effective model for prediction. [C2a]
- There is a difference between causation and correlation. [C2a]

Essential Questions

- To what extent can we predict the future?
- Is correlation ever causation?
- How can modeling data help us to understand patterns?

Knowledge and Skills

- Create and analyze patterns in scatterplots
- Understand correlation and linearity
- Construct, interpret and use least-squares regression lines
- Construct and interpret residual plots
- Identify and describe outliers and influential points
- Make transformations to achieve linearity (logarithmic and power)
- Create and interpret frequency tables and bar charts
- Create and interpret marginal and joint frequencies for two-way tables
- Create and interpret conditional relative frequencies and determine association
- Compare distributions using bar charts

Sample Assessments/Activities

- Choose a problem that interests you involving a dependent variable and an independent variable. The sample data for this problem must consist of at least 20 data points and must come from your own research or from an official, reputable site on the World Wide Web. Using technology (TI-Interactive or other application), construct a scatterplot and then perform a correlation & regression analysis on this data set. Write a report on the data and its analysis which includes a complete reference for the source of your data, the computer analysis of your data (must consist of a scatterplot, correlation analysis and regression analysis) and one or two well-written paragraphs summarizing your interpretation of these results. Be sure to address both sides of the story statistically. [C2a, C5]
- Students complete a variety of released free response items focused on linear and non-linear regression.

C2a: The course provides instruction in each of the following four broad conceptual themes outlined in the Course Description with appropriate emphasis on exploring data.

C5: The course teaches students how to use graphing calculators and demonstrates the use of computers and/or computer output to enhance the development of statistical understanding through exploration and analysis of data, assessment of models, and simulations.

Unit 3 – Planning and Conducting Studies and Experiments (3 Weeks – Sections 4.1, 4.2, 4.3)

Enduring Understandings

- Careful planning is essential to obtaining valid data. [C2b]
- Clarifying the question leads to appropriate methodology. [C2b]
- The analysis is only as good as the data. [C2b]
- Students will understand how to deconstruct statistical information in an effort to evaluate its validity and assess the aims of the authors in presenting the information. [C2b]

C2b: The course provides instruction in each of the following four broad conceptual themes outlined in the Course Description with appropriate emphasis on sampling and experimentation.

Essential Questions

- How do we obtain data?
- To what extent is all data biased?
- To what extent does data collection methodology affect results?
- How can variable be eliminated through randomization?
- How does one decide between an observational study, an experiment, and a simulation?
- To what extent can data be purposefully biased?

Knowledge and Skills

Methods of data collection:

- Census, Sample survey, Experiment, Observational study

Planning and conducting surveys

- Know the characteristics of a well-designed survey
- Understand populations, samples, and random selection
- Recognize sources of bias in sampling and surveys (under coverage, voluntary response, etc.)
- Recognize and apply sampling methods (simple random sampling, stratified random sampling, and cluster sampling)

Planning and conducting experiments

- Know the characteristics of a well-designed and well-conducted experiment
- Understand treatments, control groups, experimental units, random assignments, and replication
- Recognize sources of bias (including confounding variables, the placebo effect, and blinding)
- Recognize and apply completely randomized designs
- Recognize and apply different experimental designs (randomized block design, matched pairs design)

Generalize results from collected data

Understand the types of conclusions that may be drawn from collected data

Sample Assessments/Activities

- Students find and statistically analyze an article in a newspaper, magazine, or other current publication. Students consider: [C2b, C4, C3]
 - Is this an observational study or an experiment?
 - What was the sampling design or experimental design?
 - What are the possible biases in the study?
 - How was randomization utilized?
 - To what extent are the conclusions in the article justified and able to be generalized?
- Students complete a variety of released free response items focused on sampling methods, simulations, and experimental design.

C4: The course teaches students how to communicate methods, results, and interpretations using the vocabulary of statistics.

C3: The course draws connections between all aspects of the statistical process, including design, analysis, and conclusions.

Unit 4 – Probability and Random Variables (3.5 Weeks – Sections 5.1, 5.2, 5.3, 6.1, 6.3, 6.2, 2.2)

Enduring Understandings

- Probability models are useful tools for making decisions and predictions. [C2c]
- Students will understand that probability is the basis of statistical inference. [C2c]
- The notion and behavior of a random variable is foundational to understanding probability distributions. [C2c]

C2c: The course provides instruction in each of the following four broad conceptual themes outlined in the Course Description with appropriate emphasis on anticipating patterns.

Essential Questions

- When is probability a sure thing?
- How can we base decisions on chance?
- What is a random variable?
- How may random variables be combined?

Knowledge and Skills

- Create and interpret probability models
- Find and interpret long-run relative frequencies
- Apply the Law of Large Numbers
- Apply the addition and multiplication rules
- Understand independence and disjoint
- Understand conditional probability
- Create and apply simulations to access their probability distributions [C5]
- Mean and standard deviation for sums and differences of independent random variables.

Sample Assessments/Activities

- Students design and play a game of chance (using dice or cards) to illustrate their understanding of the rules of probability, expected value, the law of large numbers, and the nature of random variables. Students first use simulation [C5] to 'test' the variance of their game and follow up by actually playing the game with classmates and subsequently write a summary of their results. Results help students to conceptualize the notions of sampling variability and set the stage for the study of sampling distributions. [C2c]
- Students complete a variety of released free response items focused on probability and expected value.

C5: The course teaches students how to use graphing calculators and demonstrates the use of computers and/or computer output to enhance the development of statistical understanding through exploration and analysis of data, assessment of models, and simulations.

Unit 5 – Binomial, Geometric, and Sampling Distributions (3.5 Weeks - Sections 10.1, 10.2, 11.1, 7.2, 7.3, 7.1, 8.3)

Enduring Understandings

- Many discrete phenomena may be described and thus predicted by binomial and geometric models. [C2b, C2c]
- The normal distribution and central limit theorem are essential to analyzing samples of data. [C2b, C2c]

C2b: The course provides instruction in each of the following four broad conceptual themes outlined in the Course Description with appropriate emphasis on sampling and experimentation.

Essential Questions

- How can modeling predict the future?
- To what extent does our world exhibit binomial and geometric phenomena?
- How do sampling distributions relate to population distributions?
- What is a normal distribution?
- How does the normal distribution apply to the real world?

C2c: The course provides instruction in each of the following four broad conceptual themes outlined in the Course Description with appropriate emphasis on anticipating patterns.

Knowledge and Skills

- Recognize and apply the binomial distribution
- Find the mean and standard deviation of a binomial distribution
- Recognize and apply the geometric distribution
- Find the geometric mean
- Properties of the normal distribution
- The normal distribution as a model for measurements
- Sampling distribution of a sample proportion
- Sampling distribution of a sample mean
- Central Limit Theorem
- Sampling distribution of a difference between two sample proportions
- Sampling distribution of a difference between two sample means

Sample Assessments/Activities

- Students visit the [Rice Virtual Lab](#) to explore the Central Limit Theorem and sampling distributions. Students construct their understanding of how sample size and the shape of the population distribution affect the sampling distribution of the mean (and other statistics). [C2c, C5]
- Students complete a variety of released free response items focused on binomial, geometric, and sampling distributions.

C5: The course teaches students how to use graphing calculators and demonstrates the use of computers and/or computer output to enhance the development of statistical understanding through exploration and analysis of data, assessment of models, and simulations.

Unit 6 – Introduction to Inference (3.5 Weeks- Sections 8.1, 8.2, 10.1, 8.3, 9.3, 10.2, 12.1)

Enduring Understandings

- Students will understand the underpinnings of statistical inference. [C2d]
- Inference is based upon chance. [C2d]
- Confidence intervals are effective tools for estimation. [C2d]
- Tests of significance and confidence intervals drive decision making in our world. [C2d]
- Error analysis is a critical component of significance testing. [C2d]

C2d: The course provides instruction in each of the following four broad conceptual themes outlined in the Course Description with appropriate emphasis on statistical inferences.

Essential Questions

- What is inference?
- How can decisions be based on chance?
- To what extent should decisions be based on chance?
- How can we determine the mean of a population with a “small” sample?
- When are tests of significance and confidence intervals used?
- How can one prepare for errors from significance tests?

Knowledge and Skills

- Check assumptions for confidence intervals and significance tests
- Find confidence intervals
- Conduct significance tests
- Type I, Type II errors, and Power
- Find the probability of Type I errors
- Understand the relationship between the probabilities of Type I and Type II errors

Sample Assessments/Activities

- Class activity to determine which students had ESP (extra sensory perception). Students work in pairs setting up an experiment to determine if their partner has ESP. Data is then analyzed through conducting a significance test as well as a discussion of significance level and probability of Type I and Type II errors. [C2d, C4]

C4: The course teaches students how to communicate methods, results, and interpretations using the vocabulary of statistics.

Unit 7 – Inference for Means and Proportions (3.5 Weeks – Sections 9.1, 9.2, 10.1, 9.3, 10.2, 12.1)

Enduring Understandings

- Confidence intervals are effective tools for estimating the mean of a population. [C2d]
- Significance tests determine the likelihood of a sample. [C2d]
- The analysis is only as good as the data. [C3]
- Confidence intervals are effective tools for estimating the proportion of a population. [C2d]
- Significance tests determine the likelihood of a sample. [C2d]

C2d: The course provides instruction in each of the following four broad conceptual themes outlined in the Course Description with appropriate emphasis on statistical inferences.

Essential Questions

- How can we determine the mean of a population with a “small” sample?
- To what extent are significance tests reliable?
- How can we determine the proportion of a population with a “small” sample?
- To what extent are significance tests reliable?

C3: The course draws connections between all aspects of the statistical process, including design, analysis, and conclusions.

Knowledge and Skills

- Check assumptions for confidence intervals and significance tests of means (both 1 sample and 2 sample)
- Find confidence intervals for means (both 1 sample and 2 sample)
- Conduct significance tests for means (both 1 sample and 2 sample)
- Determine sample size for a desired margin of error
- Check assumptions for confidence intervals and significance tests of proportions (both 1 sample and 2 sample)
- Find confidence intervals for proportions (both 1 sample and 2 sample)
- Conduct significance tests for proportions (both 1 sample and 2 sample)
- Determine sample size for a desired margin of error

Sample Assessments/Activities

- Parking lot proportions: Students venture out to the school parking lot and collect data about the vehicles in the staff lot as well as the student lot. Data such as car color, make, country of origin, and type of car. Students then construct confidence intervals and run significance tests to determine if and what differences there are between the students' cars and staffs' cars. [C2d, C4]
- Students complete a variety of released free response items focused on inference for means and proportions.

C4: The course teaches students how to communicate methods, results, and interpretations using the vocabulary of statistics.

Unit 8 – Inference for Goodness of Fit, Independence, Homogeneity, and Regression (4 Weeks - Chapter 12)

Enduring Understandings

- Significance tests can also determine the likelihood of a sample from a series of proportions. [C2d]
- Significance tests can also determine the whether two variables are independent. [C2d]
- Significance tests can determine the likelihood of a bivariate sample's slope. [C2d]

C2d: The course provides instruction in each of the following four broad conceptual themes outlined in the Course Description with appropriate emphasis on statistical inferences.

Essential Questions

- How can we test a series of proportions?
- How can we verify that two variables are independent?
- How can we test the slope of a correlation?

C3: The course draws connections between all aspects of the statistical process, including design, analysis, and conclusions.

Knowledge and Skills

- Check assumptions for both chi-squared goodness of fit and chi-squared test of independence
- Conduct significance tests for both chi-squared goodness of fit and chi-squared test of independence
- Check assumptions for inference for regression or a linear regression test.
- Conduct significance tests for linear regressions

Sample Assessments/Activities

- Have you ever wondered why the package of M&Ms you just bought never seems to have enough of your favorite color? Or, why is it that you always seem to get the package of mostly brown M&Ms? What's going on at the Mars Company? Is the number of the different colors of M&Ms in a package really different from one package to the next, or does the Mars Company do something to insure that each package gets the correct number of each color of M&M? Students run a complete significance test both in groups and as an entire class to justify their results. [C2d, C3, C4]
- Students complete a variety of released free response items focused on inference for independence, goodness of fit, and regression.

C3: The course draws connections between all aspects of the statistical process, including design, analysis, and conclusions.

C4: The course teaches students how to communicate methods, results, and interpretations using the vocabulary of statistics.

Unit 9 – Review (3 Weeks)

Students review and prepare for the AP exam. Students take released exams and practice released free response questions. Students participate in peer scoring free response questions.

Unit 10 – Culminating Project (3 Weeks)

The purpose of the AP course in statistics is to introduce students to the major concepts and tools for collecting, analyzing, and drawing conclusions from data.

C3: The course draws connections between all aspects of the statistical process, including design, analysis, and conclusions.

Overarching ideas:

- Mathematics is a useful language for symbolically modeling and thus simplifying and analyzing our world.
- Mathematics is a logical and objective means of analyzing and solving problems.
- The effective communication of mathematics is essential to its application.

C4: The course teaches students how to communicate methods, results, and interpretations using the vocabulary of statistics.

Statistics Ideas:

- Students will understand that statistical information is a powerful, pervasive force in our world.
- Exploratory analysis of data makes use of graphical and numerical techniques to study patterns and departures from patterns.
- Data must be collected according to a well-developed plan if valid information is to be obtained.
- Probability is the tool used for anticipating what the distribution of data should look like under a given model.
- Statistical inference guides decision making.

C5: The course teaches students how to use graphing calculators and demonstrates the use of computers and/or computer output to enhance the development of statistical understanding through exploration and analysis of data, assessment of models, and simulations.

Students' task: To work in groups of 2 or 3 to complete a project that demonstrates thorough understanding of the ideas completed in class.

Stage 1: Design a proposal.

Students decide in what way they will demonstrate an understanding of the aforementioned ideas. This is completely open-ended; many ideas will be brainstormed in class. The proposal must include a timeline and date for presentation to the class. A typical project is a complete statistical study. [C3, C4, C5]

Stage 2: Criteria for final presentation.

Component / Points	4	3	2	1	0
Professionalism	Paper is error free, organized and professionally formatted.	Paper is almost error free, organized and professionally formatted.	Paper contains some errors and may contain a few flaws.	Paper contains significant number of errors.	Paper is clearly unpolished and poorly done.
Statistical Understanding (x2)	Correctly uses all appropriate terminology. Clearly identifies sample, population, bias, confounding variables and other elements of the study.	Correctly uses most of the appropriate terminology. Identifies sample, population, bias, confounding variables and other elements of the study.	Uses most of the appropriate terminology (may contain minor or few errors). Identifies sample, population, bias, confounding variables and other elements of the study. May be missing a component.	Uses most of the appropriate terminology (may contain errors). Identifies some of the sample, population, bias, confounding variables and other elements of the study.	Shows little application of the terminology. Is unable to identify the elements of the study.
Conclusions (x2)	Shows sophisticated and complete understanding of the conclusions that may be drawn and generalized from the study.	Shows strong understanding of the conclusions that may be drawn and generalized from the study.	Shows basic understanding of the conclusions that may be drawn and generalized from the study.	Shows weak understanding or some misunderstanding of the conclusions that may be drawn and generalized from the study.	Shows little or no understanding of the conclusions that may be drawn and generalized from the study.

Stage 3: Complete the project.

There will be several checkpoints along the way (most determined by the students). These include but are not limited to: initial proposal, data collection, inference calculations, generalizations, rough draft of presentation.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent–Educational Services
DATE: April 10, 2017
SUBJECT: New CTE Course: Sports Medicine 2

BACKGROUND INFORMATION:

Sports Medicine 2 serves as a capstone course in the Career Technical Education (CTE) Patient Care Pathway providing students with the opportunity to build on the concepts and skills developed in Sports Medicine 1. This course develops advanced skills for understanding functional anatomy and kinesiology as well as the prevention, evaluation, treatment and rehabilitation of illness, disease and injury. Emphasis is placed on the scope of practice of an athletic trainer aide. Students explore fundamental concepts related to training room development, the assessment of environmental factors that lead to injury, rehabilitation and modalities, risk management, and the basics of training and conditioning techniques. Career Ready Practice Standards are integrated throughout the course allowing students to develop their problem-solving, collaboration, communication and critical thinking skills through scenario evaluation and project based learning experiences. Internship opportunities are incorporated in the course to provide students with the opportunity to apply their skills in a real-world setting.

Students successfully completing this course will be trained on how to apply the knowledge and skills necessary for entering the sports medicine field at a level allowing for continuing education and/or employment. This course will be offered to students in grades 11-12 at Paramount High School. Once approved, this course will be submitted for UC A-G approval.

A committee of CTE teachers, curriculum specialists and administrators reviewed the Patient Care CTE Pathway Standards and recommend the following textbook for this course:

Course	School	Projected Enrollment	Grade	Textbook	Year	Publisher
Sports Medicine 2	Paramount High School	35	11-12	Sports Medicine Essentials: Core Concepts in Athletic Training & Fitness Instruction, 3 rd Edition.	2016	Cengage

ACTION ITEM: 3.7-A

The required public notice of intent to recommend the adoption of textbooks for the Sports Medicine 2 course was published in the Long Beach Press Telegram and posted in the District Office. Staff and community members were invited to examine the textbook on display at the District Office.

A copy of the course outline is attached under separate cover.

POLICY/ISSUE:

Board Policy 6141 – Curriculum Development

FISCAL IMPACT:

Approximately \$9,076.38 from LCAP funds

STAFF RECOMMENDATION:

Approve the adoption of the Sports Medicine 2 course and the purchase of textbooks and related materials for the 2017-18 school year.

PREPARED BY:

Greg Francois, Director – Secondary Education and Instructional Technology

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/Language Arts, ELD, Mathematics and core.



Paramount Unified School District

Educational Services

Sports Medicine 2 Course Outline

Course Description

Sports Medicine 2 serves as a capstone course in the CTE Patient Care Pathway providing students with the opportunity to build on the concepts and skills developed in Sports Medicine 1. This course develops advanced skills for understanding functional anatomy and kinesiology as well as the prevention, evaluation, treatment and rehabilitation of illness, disease and injury. Emphasis is placed on the scope of practice of an athletic trainer aide. Students explore fundamental concepts related to training room development, the assessment of environmental factors that lead to injury, rehabilitation and modalities, risk management, and the basics of training and conditioning techniques. Career Ready Practice Standards are integrated throughout the course allowing students to develop their problem-solving, collaboration, communication and critical thinking skills through scenario evaluation and project based learning experiences. Internship opportunities are incorporated in the course to provide students with the opportunity to apply their skills in a real-world setting.

Course Goals

Students successfully completing this course will be trained on how to apply the knowledge and skills necessary for entering the sports medicine field at a level allowing for continuing education and/or employment.

Students will be able to:

1. Design a workout program for a specific sport incorporating appropriate strength and conditioning techniques.
2. Recognize environmental factors that contribute to injury and discuss necessary precautions.
3. Be able to discuss the principles, indications and contraindications of physical therapy modalities and treatment methods.
4. Design an appropriate nutritional plan for a specific sport.
5. Maintain accurate, clear and up to date medical records.
6. Explore a variety of careers within the sports medicine field, differentiating between scope and practice, educational and certification requirements and job outlook.
7. Prepare a comprehensive postsecondary educational plan.

Textbook

Clover, Jim. *Sports Medicine Essentials: Core Concepts in Athletic Training & Fitness Instruction, 3rd Edition*. Cengage, 2016

Course Outcomes

1. Analyze and apply appropriate academic standards required for successful industry sector pathway completion leading to postsecondary education and employment.
2. Acquire and accurately use general academic and domain-specific words and phrases sufficient for reading, writing, speaking and listening at the (career and college) readiness level; demonstrate independence in gathering vocabulary knowledge when considering a word or phrase important to comprehension or expression.
3. Integrate multiple sources of information presented in diverse formats and media (e.g., visually, quantitatively, orally) in order to make informed decisions and solve problems, evaluating the credibility and accuracy of each source and noting any discrepancies among the data
4. Use technology, including the Internet, to produce, publish, and update individual or shared writing products in response to ongoing feedback, including new arguments and information. WS 11-12.6
5. Conduct short as well as more sustained research projects to answer a question (including a self-generated question) or solve a problem, narrow or broaden the inquiry when appropriate, and synthesize multiple sources on the subject, demonstrating understanding of the subject under investigation. WS 11-12.7
6. Determine the meaning of symbols, key words and other domain-specific words and phrases as they are used in a specific scientific or technical context.
7. Initiate and participate effectively in a range of collaborative discussions (one-on-one, in groups and teacher-led) with diverse partners, building on others' ideas and expressing their own clearly and persuasively.
8. Respond thoughtfully to diverse perspectives; synthesize comments, claims and evidence made on all sides of an issue; resolve contradictions when possible; and determine what additional information or research is required to deepen the investigation or complete the work.
9. Work with peers to promote civil, democratic discussions and decision making; set clear goals and deadlines; and establish individual roles as needed.
10. Use technology, including the Internet, to produce, publish and update individual or shared writing products in response to ongoing feedback, including new arguments or information

11. Demonstrate and apply the knowledge and skills contained in the industry-sector anchor standards, pathway standards and performance indicators in classroom, laboratory and workplace settings and the career technical student organization.

Patient Care CTE Pathway Standards

B1.0 Recognize the integrated systems approach to health care delivery services: prevention, diagnosis, pathology and treatment

- B1.1 Know relationship and use of an integrated health care delivery system.
- B1.2 Understand the range between prevention, diagnosis, pathology and treatment procedures.
- B1.3 Understand the significance of nontraditional approaches to health care in relationship to delivery systems.
- B1.4 Illustrate the value of preventive and early intervention in relationship to health care practices.
- B1.5 Describe the importance of reimbursement systems in relationship to the delivery of patient care.

B2.0 Understand the basic structure and function of the human body and relate normal function to common disorders.

- B2.1 Know basic human body structure and function in relationship to specific care between prevention, diagnosis, pathology and treatment.
- B2.2 Describe basic stages of growth and development.
- B2.3 Recognize common disease and disorders of the human body.
- B2.4 Compare normal function of the human body to the diagnosis and treatment of disease and disorders.

B3.0 Know how to apply mathematical computations used in health care delivery system.

- B3.1 Apply mathematical computations related to health care procedures (metric and household, conversions and measurements).
- B3.2 Analyze diagrams, charts, graphs and tables to interpret health care results.
- B3.3 Record time using the 24-hour clock.

B4.0 Recognize and practice components of an intake assessment relevant to patient care.

- B4.1 Conduct basic interview to acquire new knowledge (e.g., medical and family histories).
- B4.2 Identify and summarize major life events as they impact health care practices and patient outcomes.
- B4.3 Observe patient actions, interests and behaviors while documenting responses.
- B4.4 Collect and synthesize information or data about the patient's symptoms and vital signs.
- B4.5 Evaluate information gathered and connect patient data to appropriate system of care.

B5.0 Know the definition, spelling, pronunciation and use of appropriate terminology in the health care setting.

B5.1 Use medical terminology in patient care appropriate to communicate information and observations.

B5.2 Accurately spell and define occupationally specific terms related to health care.

B5.3 Use roots, prefixes and suffixes to communicate information.

B5.4 Use medical abbreviations to communicate information.

B5.5 Know the basic structure of medical terms.

B5.6 Demonstrate the correct pronunciation of medical terms.

B5.7 Practice word building medical terminology skills.

B6.0 Communicate procedures and goals to patients using various communication strategies to respond to questions and concerns.

B6.1 Observe and document the ability of patients to comprehend and understand procedures and determine how to adjust communication techniques.

B6.2 Use active listening skills (e.g., reflection, restatement and clarification) and communication techniques to gather information from the patient.

B6.3 Formulate appropriate responses to address the patients concerns and questions in a positive manner.

B6.4 Employ sensitivity and withhold bias when communicating with patients.

B6.5 Report patient's progress and response to treatment goals.

B6.6 Maintain written guidelines of the Health Insurance Portability and Accountability Act (HIPAA) in all communications.

B7.0 Apply observation techniques to detect changes in the health status of patients.

B7.1 Demonstrate observation techniques.

B7.2 Differentiate between normal and abnormal patient health status.

B7.3 Document the patient findings and report information appropriately.

B7.4 Plan basic care procedures within the scope of practice to assist with patient comfort.

B8.0 Demonstrate the principles of body mechanics as they apply to the positioning, transferring and transporting of patients.

B8.1 Explain the principles of body mechanics.

B8.2 Determine appropriate equipment for transportation and transfer, including the modification of equipment and techniques to accommodate the health status of the patient.

B8.3 Demonstrate appropriate transport and transfer methods to accommodate the health status of the patient.

B8.4 Evaluate equipment for possible hazards.

B8.5 Integrate proper body mechanics, ergonomics, safety equipment and techniques to prevent personal injury to patients and clients.

B9.0 Implement wellness strategies for the prevention of injury and disease.

B9.1 Know and implement practices to prevent injury and protect health for self and others.

B9.2 Determine effective health and wellness routines for health care workers (i.e., stress management, hygiene, diet, rest and drug use).

B9.3 Identify practices to prevent injuries and protect health, for self and others (i.e., seatbelts, helmets and body mechanics).

B9.4 Know how to access available wellness services (i.e., screening, exams and immunizations).

B9.5 Identify alternative/complementary health practices as used for injury and disease prevention.

B9.6 Explore consequences of not utilizing available wellness services and behaviors that prevent injury and illness.

B10.0 Comply with protocols and preventative health practices necessary to maintain a safe and healthy environment for patients, health care workers, coworkers and self within the health care setting.

B10.1 Describe the infection control cycle with consideration of the various types of microorganisms.

B10.2 Demonstrate use of facility policies and procedures of infection control while performing patient care.

B10.3 Evaluate potential causes and methods of transmitting infections and how to apply standard precautionary guidelines.

B10.4 Demonstrate the use of appropriate personal protective equipment (PPE).

B10.5 Practice proper hand hygiene.

B10.6 Use various manual and mechanical decontamination and sterilization techniques and procedures.

B10.7 Document and analyze sanitation and infection control procedures.

B11.0 Comply with hazardous waste disposal policies and procedures, including documentation, to ensure that regulated waste is handled, packaged, stored, and disposed of in accordance with federal, state and local regulations.

B11.1 Describe basic emergency procedures used to respond to a hazardous spill.

B11.2 Explain how waste is handled, packaged, stored and disposed of in accordance with federal, state and local regulations including hazardous chemicals, biohazards, and radioactive materials.

B11.3 Adhere to the health care setting's waste management program (e.g., recycling and reduction of regulated medical, solid, hazardous, chemical and radioactive waste materials).

B11.4 Apply protective practices and procedure for airborne and blood-borne pathogens for equipment and facilities and identify unsafe conditions for corrective action.

B12.0 Adhere to the roles and responsibilities, within the scope of practice, that contribute to the design and implementation of treatment planning.

B12.1 Understand scope of practice and related skills within prevention, diagnosis, pathology, and treatment occupations.

B12.2 Describe the various roles and responsibilities of health care workers as team members in an integrated health care delivery system

B12.3 Demonstrate the knowledge and delivery of specific skills and procedures as outlined within the scope of practice appropriate for patient care in prevention, diagnosis, pathology and treatment.

B12.4 Follow appropriate guidelines for implementation of various procedures.

Course Outline:

Unit 1: Basic Training and Conditioning Techniques

Unit Summary

In this introductory unit, students will understand the basics of training and conditioning techniques used by athletic trainers. Students will develop a working knowledge of the principles of conditioning including: safety, motivation, specialization, warm-up, cool-down, diet, hydration, intensity, capacity, duration, balanced strength, routine, modification and progress. Through practice, observation and reflection, students will understand the impact of overtraining, differentiate between different types of stretching and determine a sequence of stretches that is the best for a given scenario.

Key Assignment

Students will work in small groups to design a workout program for a specific sport on campus using each of the following techniques and principles: dynamic, static, and proprioceptive neuromuscular facilitation (PNF) stretching, isometrics, isotonic, cores stability and proprioception exercises. Students will observe the application of the workout program and write a reflection that outlines the preliminary outcomes, benefits and recommended modifications.

Unit 2: Assessing Environmental Factors That Lead to Injury

Unit Summary

In this unit, students will develop the ability to recognize, plan for and respond to the environmental conditions that contribute to injury. Emphasis will be placed on developing a working conceptual understanding of thermoregulation, the body's ability to regulate core temperature. Students will learn the role that heat storage, metabolism, work, evaporation, radiation, convection and conduction play as factors to increase or decrease core temperature that may result in either heat or cold stress. Environmental heat stress and cold stress including sun burn, heat cramps, heat exhaustion, heatstroke, hypothermia and frostbite will be explored and guidelines for prevention will be investigated. Students will learn about the risk of lightning related injuries and use the flash-

to-bang method and the 30/30 rule to estimate how far away lightning is occurring and take necessary precautions to prevent injury.

Key Assignment

Working in small groups, students will evaluate a case study that outline an athlete's specific symptoms and a few details about the environment. After generating questions and conducting research to answer the questions, students will write a response where they identify the cause of stress, determine a treatment protocol and outline a prevention plan for the future. Students will present their evaluations to the class and the class will collect information and provide feedback on a matrix during presentations.

Unit 3: Introduction to Rehabilitation Modalities

Key Assignment

In this unit, students will explore the role of an athletic trainer in the process of rehabilitation. Students will understand the scope and practice of each member of the rehabilitation team and the factors that lead to creating and sustaining a positive rehabilitation environment for injured athletes. Students will develop their understanding about the range of treatment modalities and their safety procedures including manual therapy, PNF stretching, thermotherapy, cryotherapy, therapeutic ultrasound and electrical modality. Students will explore the stages of rehabilitation, which include: control inflammation, begin range of motion, restore range of motion and restore strength.

Unit Assignment

Working in pairs, students will be assigned an acute injury. They will develop a first aid treatment and a rehabilitation plan for the athlete. Students will share their plans during class presentations and respond to questions and feedback from their peers.

Unit 4: Sports Nutrition

Unit Summary

In this unit, students will develop their understanding of the role of nutrition in the development of an injury and illness prevention and wellness plan. Students will learn about the six classes of nutrients, explore the role that nutrition plays in enhancing athletic performance, differentiate between body weight and body composition, learn the method used for calculating percent body fat and explore safe methods for weight loss. students will be able to create a nutrition plan for an athlete with a given set of indicators.

Key Assignment

Working in small groups, students will be assigned a specific sport and create an appropriate one-week meal plan that includes water intake. The meal plan should include number of calories, grams of fat and salt, and essential nutrients per meal citing a minimum of three sources in their report. Students

will present their plans to student athletes and reflect on the feedback provided.

Unit 5: Athletic Training Administration

Unit Summary

In this unit, students will examine the legal responsibilities associated with athletic training and fitness instruction. Students will explore the Health Insurance Portability and Accountability Act (HIPPA) and the Family Education Right and Protection Act (FERPA) as it applies to sports medicine. Students will learn about the importance of accurate, clear and up to date record keeping of all services including medical information, evaluation of injuries, treatments and referrals. Students will develop an understanding of the physician referral process and learn about the scope and practice of the members of the sports medicine team.

Key Assignment

Working in pairs, students will be given a case scenario to evaluate which includes an inaccurate or incomplete athletic training form. Students apply their knowledge of rehabilitation and evaluation protocols to evaluate the scenario and paperwork and then complete the appropriate paperwork including a medical history, evaluation, rehabilitation plan and referral. Students will complete a reflection that describes the problem they identified and makes recommendations for avoiding this problem in record-keeping in the future.

Unit 6: Career Development

Unit Summary

In this culminating unit, students will explore the various careers in the sports medicine field as well as the professional organizations dedicated to athletic training and sports medicine. Students will learn about the process involved in attaining national certification and state licensure for the athletic trainer, and explore postsecondary educational options for continuing their education in sports medicine. Students will research different types of job opportunities and settings available in this field and prepare their resumes and portfolios that they can use to pursue an entry-level job in sports medicine.

Key Assignment

Students will conduct research on two careers in sports medicine and write a report that compares and contrasts both careers in terms of scope of practice, required education and certification, job outlook and salary citing a minimum of three credible sources in their report. Students will present their findings in class presentations and the class will take notes on the variety of careers presented by their classmates.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: April 10, 2017
SUBJECT: Notice of Completion and CMAS Agreement Approval - Network Speaker Projects at Buena Vista, Collins, Hollydale, and Roosevelt

BACKGROUND INFORMATION:

Network Integration Company Partners has completed delivery of equipment for network speaker projects at Buena Vista, Collins, Hollydale, and Roosevelt Schools (PO #17-00256). Individual projects over \$15,000 require a formal Notice of Completion and a five (5%) percent retention for each contract be held until the Board has accepted completion of the project(s). The following projects are complete.

Additionally, in order to facilitate payment of this Purchase Order, the County requires approval of the use of the CMAS Agreement #3-14-70-2473W. As in the past, each vendor has been selected using the California Multiple Award Schedule (CMAS), a competitive State bidding process. There are several benefits to using this CMAS selection method. The District can use existing standards for vendors and products. The District receives a competitive price for all products and services. The Los Angeles County Office of Education typically requires a current CMAS contract to be able to pay for goods and services.

PO Number	Company	CMAS Contract #	Description	Amount	5% Retention
17-00256	Network Integration Company Partners	3-14-70-2473W	Network speaker projects at Alondra, Gaines, Mokler, Lincoln, and Wirtz	\$343,151.26	\$17,157.56

Once the project is deemed complete, it is the responsibility of the District's Board to formally accept the project, file a Notice of Completion and authorize payment to all contracted parties as allowed by contract.

POLICY/ISSUE:

Board Policy 7430 – Acceptance of Completed Projects and Contract

FISCAL IMPACT:

None

ACTION ITEM: 4.1-A

STAFF RECOMMENDATION:

Accept as completed the delivery of equipment for network speaker projects at Buena Vista, Collins, Hollydale, and Roosevelt Schools. Authorize the Superintendent or designee to file the Notice of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

PREPARED BY:

Ruben Frutos, Assistant Superintendent-Business Services

DISTRICT PRIORITY 3:

Use technology to manage information throughout the District.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: April 10, 2017
SUBJECT: Authorization to Bid and Field Service Contracts, and Student Nutrition Services Supplies Renewal

BACKGROUND INFORMATION:

Staff has determined there is need for field service contracts throughout the District. Supply bids provide the District with a fixed price for supplies and commodities for a period of one year, in accordance with the Public Contracts Code. Field service contracts provide the District with a fixed price for work over a period of one year. These contracts reduce the District's need to meet with multiple vendors each time work is required for new installations, repairs or replacement.

Staff seeks approval to bid the current specifications for field service contracts for electrical services and pizza delivery services. At the end of the contract year, if the company has provided acceptable services and bid prices are maintained, the District may elect to renew those contracts, pursuant to the terms of the bid. Purchase orders will be issued on an individual project basis.

The following current contracts will be renewed:

Type of Service/Product	Vendor	Current Field Service Contract Amount	Proposed Field Service Contract Amount
Asphalt	Universal Asphalt	\$ 200,000	\$ 200,000
Fencing	Quality Fence Company	80,000	380,000
Playground Surfacing	Ortco, Inc.	250,000	70,000
Heating, Ventilation and Air Conditioning (HVAC)	South Bay Heating and Air Conditioning	450,000	1,200,000
Roofing	FC & Sons Roofing	400,000	1,200,000
Computers	KIS Computer	1,200,000	1,200,000
Kitchen Supplies	P & R Paper Supply Company	225,000	200,000
Bread Products	Galasso's Bakery	85,000	100,000
Snacks and Beverages	Gold Star Foods	300,000	300,000
Dairy Products	Driftwood Dairy	800,000	800,000

POLICY/ISSUE:

Board Policy 3313 - Bids & Quotations

FISCAL IMPACT:

None

ACTION ITEM: 4.2-A

STAFF RECOMMENDATION:

Authorize the renewal of construction-related field service contracts, the contract for the supply of computers, and food commodities. Authorize the Superintendent or designee to execute all necessary documents. Authorize staff to prepare bid specifications for student nutrition frozen foods, dry goods, pizza delivery services, and for a field service contract, and for electric services. Authorize the Superintendent or designee to advertise, review, award, and execute all necessary documents to the lowest responsive and responsible bidder(s).

PREPARED BY:

Cindy DiPaola, Director-Operations

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve the District's mission.

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ryan Smith, Assistant Superintendent-Secondary Educational Services
DATE: April 10, 2017
SUBJECT: Williams Settlement Quarterly Uniform Complaint Summary

BACKGROUND INFORMATION:

Submitted for the Board's information is the required Williams Settlement Quarterly Uniform Complaint summary for the third quarter January 1 – March 31, 2017.

PREPARED BY:

Manuel San Miguel, Director - Student Services

DISTRICT PRIORITY 1:

Raise student achievement: student achievement is the District's primary focus with an emphasis on reading/language arts, ELD, mathematics and core.



**Los Angeles County
Office of Education**
Serving Students • Supporting Communities
Leading Educators

Williams Lawsuit Settlement Quarterly Report on Uniform Complaints 2016-2017

District Name: _____

Date: _____

Person completing this form: _____

Title: _____

Quarter covered by this report (Check One Below):

- | | | | | | |
|--------------------------|---------|--------------------------|-----|--------|------|
| <input type="checkbox"/> | 1st QTR | July 1 to September 30 | Due | 21-Oct | 2016 |
| <input type="checkbox"/> | 2nd QTR | October 1 to December 31 | Due | 20-Jan | 2017 |
| <input type="checkbox"/> | 3rd QTR | January 1 to March 31 | Due | 21-Apr | 2017 |
| <input type="checkbox"/> | 4th QTR | April 1 to June 30 | Due | 21-Jul | 2017 |

Date for information to be reported publicly at governing board meeting: _____

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.

- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials			
Facilities			
Teacher Vacancy and Misassignment			
TOTAL			

Print Name of District Superintendent _____

Signature of District Superintendent _____ Date _____

Return the **Quarterly Summary** to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Kirit Chauhan, Williams Settlement Legislation
9300 Imperial Highway, ASM/Williams ECW 284
Downey, CA 90242

Telephone: (562) 803-8382
FAX: (562) 803-8325
E-Mail: Chauhan_Kirit@lacoed.edu

Paramount Unified School District

TO: Ruth Pérez, Superintendent
FROM: Ruben Frutos, Assistant Superintendent-Business Services
DATE: April 10, 2017
SUBJECT: Bid Summaries - Field Service Contracts

BACKGROUND INFORMATION:

At the meeting of October 10, 2016, the Board of Education authorized staff to seek bids for field service contracts. Field Service contracts provide the District a fixed price for work over a period of one year.

Each field service contract allows for ongoing work, as needed. Unit prices for the scope of work will be utilized.

The summaries below reflect the pricing:

Plumbing

Vendor	Pricing for Sample Project
Abel Plumbing	\$14,465.40
Van Diest Bros.	\$15,391.59
Verne's Plumbing	\$18,385.00

The companies listed above in bold were awarded the field service contract.

Carpentry

Vendor	Pricing for Sample Project
REM Construction	\$4,787.00
Lars Interiors	\$4,979.59

The company listed above in bold was awarded the field service contract.

Carpet

Vendor	Pricing for Sample Project
Signature Flooring	\$11,430.95
Savon Carpet	\$34,015.00

The company listed above in bold was awarded the field service contract.

Concrete

Vendor	Pricing for Sample Project
3D Concrete	\$5,550.00
AMC Concrete, Inc.	\$6,243.75

The companies listed above in bold were awarded the field service contract.

The above-listed contracts are renewable upon District approval.

PREPARED BY:

Cindy DiPaola, Director-Operations

DISTRICT PRIORITY 9:

Effectively manage resources in order to achieve District's mission.