

**STATUTORY MEETING
OF
BOARD OF EDUCATION**

AGENDA

December 11, 2013

The Board of Education will meet in Open Session at 6:00 p.m. in the Boardroom at the District Office, 15110 California Avenue, Paramount, California, to conduct its business meeting. Closed Session may be conducted in accordance with applicable sections of California law.

In compliance with the American with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at 562-602-6011. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Call to Order _____

Pledge of Allegiance Manuel San Miguel, Director-Student Services

Roll Call Vivian Hansen Linda Garcia
Sonya Cuellar Tony Peña
Alicia Anderson

OATH OF OFFICE Administration of Oath of Office to newly re-elected Board of Education members.

BOARD ORGANIZATION

1. Election of Officers Board Year 2013-2014
President:
Nomination: _____
Nominated by _____ Second _____ Vote _____

Vice President/Clerk:

Nomination: _____

Nominated by _____ Second _____ Vote _____

2. Secretary to the Board

Designate the Superintendent of Schools, Herman M. Mendez, as Secretary to the Board of Education in accordance with Education Code Section 35025.

Motion _____ Second _____ Vote _____

3. Representative to County Committee on School District Organization

Select a District School Board representative to elect members of the County Committee on School District Organization in accordance with Education Code Section 35023.

Nomination: _____

Nominated by _____ Second _____ Vote _____

4. Representative to Los Angeles County School Trustees Association

Select a District School Board representative to the Los Angeles County School Trustees Association for the 2013-14 Board Year.

Nomination: _____

Nominated by _____ Second _____ Vote _____

5. Establish the Board of Education Meetings' Day, Time, and Place

Establish the day, time, and place of Board of Education meetings for the 2014 calendar year.

Motion _____ Second _____ Vote _____

**REGULAR MEETING
December 11, 2013**

- Approve Agenda
December 11, 2013

Approve the Regular Meeting agenda of December 11, 2013.

Motion _____ Second _____ Vote _____

Regular Minutes
November 13, 2013

Approve the minutes of the Regular Meeting held on November 13, 2013. Page 1

Motion_____ Second_____ Vote_____

Special Meeting Minutes
November 20, 2013

Approve the minutes of the Special Meeting held on November 20, 2013. 9

Motion_____ Second_____ Vote_____

REPORTS

- 1. Student Board Representatives' Activity Reports – Reports on school activities including athletic, academic, and extra-curricular activities.

Maria Rivera Paramount High School
Ayline Alcaraz Paramount High School-West
Ariel Waggener Buena Vista High School
Hector Hernandez Paramount Adult School

- 2. Employee Representatives' Reports – Reports on contractual issues and/or items of interest to bargaining unit members.

- 3. Board Members' Reports – Reports on visits to schools, conferences attended or scheduled meetings.

- 4. Superintendent's Report – Reports on visits to schools, conferences attended, and legislation, meetings and/or activities scheduled throughout the District, recognition and commendations.

- a. Bulletin Boards – Tanner School
- b. Budget Update

**MEETING CELEBRATION
BREAK**

**BOARD MEETING
CALENDAR**

Any additions to or changes in the regular meeting and/or special meeting calendar will be discussed.

Motion_____ Second_____ Vote_____

HEARING SECTION

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the secretary. Speakers will be called in sequence during the Hearing Section which is limited to one hour and each speaker to one presentation of three minutes unless the Board wishes to waive the time limit. Those who have a group concern are encouraged to select a spokesperson to address the Board.

Persons wishing to address the Board on a specific agenda item at the time the item is under discussion are limited to three minutes each and will be called to speak following the staff comments and prior to the Board's discussion and taking action.

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

Motion_____ Second_____ Vote_____

Human Resources

2.1-C
Personnel Report
13-08

Staff Recommendation: Accept Personnel Report 13-08 as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2013-14 State Budget Act and related legislation.

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Educational Services

3.1-C
Consultant and Contract
Services

Staff Recommendation: Approve the consultant and contract services requests authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

20

3.2-C
Participation in the Los
Angeles County Regional
Occupational Program
for the 2013-14 School
Year

Staff Recommendation: Ratify the agreement with the Los Angeles County Office of Education for the 2013-14 school year providing Regional Occupational Program services to District.

35

Business Services

4.1-C Purchase Order Report 13-10	<u>Staff Recommendation:</u> Approve Purchase Order Report 13-10 authorizing the purchase of supplies, equipment, and services for the District.	36
4.2-C Warrants for the Month of November 2013	<u>Staff Recommendation:</u> Approve warrants for all funds through November with a total of \$10,863,427.99.	41
4.3-C Donations	<u>Staff Recommendation:</u> Accept donations as presented on behalf of the District of any bequests or gifts of money or property for a purpose deemed to be suitable by the District.	43
4.4-C Consultant Services	<u>Staff Recommendation:</u> Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services.	44

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed by the Board at a previous meeting under the Conference items section of the agenda.

General Services

1.1-A Nominations for CSBA Delegate Assembly – Region 24	<u>Staff Recommendation:</u> Nominate any Board member on a California School Boards Association member board to serve a two-year term as a representative to the California School Boards Association’s Delegate Assembly from Region 24. Nomination: _____ Nominated by _____ Second _____ Vote _____	45
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Educational Services

3.1-A Nonpublic School Placements for Special Education Students for 2013-14	<u>Staff Recommendation:</u> Approve the placement for special education students in nonpublic school, as determined by the students’ Individual Education Plan for the 2013-14 school year. Motion _____ Second _____ Vote _____	46
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3.2-A Paramount Adult School to Serve as Pearson Vue Testing Center	<u>Staff Recommendation:</u> Approve Paramount Adult School to become a regional testing site, effective February, 2014. Motion _____ Second _____ Vote _____	48
3.3-A Approve contract with Viatron Systems Company	<u>Staff Recommendation:</u> Approve Viatron Systems Company to digitize student cumulative file folders. Motion _____ Second _____ Vote _____	49
3.4-A Memorandum of Understanding with Solutions4Families, Inc.	<u>Staff Recommendation:</u> Approve the Memorandum of Understanding with Solutions4Families, Inc. from December 12, 2013 through June 30, 2014. Motion _____ Second _____ Vote _____	50
3.5-A Memorandum of Understanding with the Los Angeles County Department of Public Health	<u>Staff Recommendation:</u> Approve the Memorandum of Understanding with Los Angeles County Department of Public Health to examine the correlation among childhood obesity, physical fitness and school attendance. Motion _____ Second _____ Vote _____	51
 <u>Business Services</u>		
4.1-A First Interim Report	<u>Staff Recommendation:</u> Approve the First Interim Report with a qualified certification. Motion _____ Second _____ Vote _____	53 Sep Cvr
4.2-A Public Hearing 2013-14 Education Protection Account	<u>Staff Recommendation:</u> Conduct a public hearing prior to the recording of Education Protection Account expenditures. <u>OPEN HEARING:</u> Motion _____ Second _____ Vote _____ <u>CLOSE HEARNG:</u> Motion _____ Second _____ Vote _____	67
4.3-A Resolution 13-16, The Education Protection Account	<u>Staff Recommendation:</u> Adopt Resolution 13-16 determining that all Education Protection Account funds shall be used to pay teacher salaries. Motion _____ Second _____ Vote _____	68

4.4-A Resolutions 13-17 through 13-26, Signature Authorizations Staff Recommendation: Adopt Resolutions 13-17 to 13-26, Signature Authorizations for 2013-14. 72
 Motion _____ Second _____ Vote _____

CONFERENCE ITEMS

These items are presented for advanced planning and to assist the Board in establishing further agenda items. The Board may, however, take action on the following:

General Services

1.1-CF Revised Board Bylaw 9270 – Conflict of Interest Code Accept for first reading proposed revised Board Bylaw 9270 – Conflict of Interest Code revised in compliance with a request from the Los Angeles County Board of Supervisors. 77

INFORMATION ITEMS

These items are intended to keep the Board informed on various District business matters that do not require formal action by the Board.

Educational Services

3.1-I Williams Settlement Quarterly Uniform Complaint Summary Submitted for the Board’s information is the required Williams Settlement Quarterly Uniform Complaint Summary for the second quarter October 1 – December 31, 2013. 85

Business Services

4.1-I Average Daily Attendance Summary Report Through November 8, 2013 and the Third Monthly School Enrollment Report Staff will present the monthly school attendance reports for 2013-14. 87

ANNOUNCEMENTS

Next Regular Meeting January 8, 2014, 6:00 p.m. – Boardroom of the District Office.

Staff/Employee Comment Per Government Code 54957

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code 54957.

CLOSED SESSION

Time _____

CLOSED SESSION AGENDA

December 11, 2013

1. Conference with Real Property Negotiator
2. Liability Claims
 - a. #1
3. Public Employee Appointment
 - a. Middle School Assistant Principal
4. Public Employment
5. Public Employee Performance/Evaluation
6. Public Employee Discipline/Dismissal/Release
7. Public Employee Resignation/Retirement
8. Conference with Labor Negotiator

District Negotiator: Dr. Myrna Morales

 - CSEA
 - TAP
9. Conference with Legal Counsel-Existing Litigation
10. Conference with Legal Counsel-Anticipated Litigation
11. Student Discipline
12. Governance Team Items

OPEN SESSION

Time _____

ADJOURNMENT

Time _____

Motion _____ Second _____ Vote _____