

**STATUTORY MEETING
OF BOARD OF EDUCATION**

MINUTES

December 8, 2010

The meeting was called to order at 6:04 p.m. by President Alicia Anderson in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Pledge of Allegiance Troy Marshall, Director-Technology, led the Pledge of Allegiance.

Roll Call Trustee Alicia Anderson Trustee Linda Garcia
Trustee Tony Peña Trustee Vivian Hansen
Trustee Sonya Cuellar

Administrators Present David Verdugo, Superintendent
Michael Conroy, Assistant Superintendent-Business Services
Myrna Morales, Assistant Superintendent-Human Resources
Stella Toibin, Assistant Superintendent-Educational Services
Ranita Browning, Director-Fiscal Services
Kim Cole, Director- Special Education
Patti Cummings, Director-Facilities
Cindy DiPaola, Director-Maintenance & Operations
Randy Gray, Director-Curriculum & Instruction
Troy Marshall, Director-Technology
Jim Monico, Director-Student Services
Manuel San Miguel, Director-Alternative Education
Chris Stamm, Director, Student Nutrition Services
Deborah Stark, Director-K-12 Curriculum
Greg Buckner, Principal-Paramount High School
Morrie Kosareff, Principal-Paramount High School-West Campus
Jean Law, Principal-Buena Vista High School
Richard Morgan, Principal-Adult Education Center
Lynn Butler, Principal-Alondra Middle School
Michele Dutton, Principal-Roosevelt School
Linda Go, Principal-Keppel School
Topekia Jones, Principal-Paramount Park Middle School
Susan Marilley, Principal-Hollydale School
Yuki Mio, Principal-Jefferson School
Elizabeth Salcido, Principal-Zamboni Middle School
Beatriz Spelker-Levi, Principal-Mokler School
Connie Toscano, Principal-Los Cerritos School
Alex Verduco, Interim Principal-Tanner School
Kelly Williams, Principal-Wirtz School
Pamela Williams, Principal-Lincoln School
Andrea Aguilar, Assistant Principal-Jackson Middle School

Lee Besler, Assistant Principal-Alondra Middle School
Maria Cervantes, Assistant Principal-Hollydale School
Kim Chavez, Assistant Principal-Paramount Park Middle School
Scott Law, Assistant Principal-Paramount High School-West
Valanitta Richard, Assistant-Principal-Paramount High School
Yvonne Rodriguez, Assistant Principal-Paramount High School-West
Hilda Verdugo, Assistant Principal-Zamboni Middle School
Jason Villalobos, Assistant Principal-Paramount High School

BOARD ORGANIZATION

- Election of Officers –
President
1.1
- Trustee Hansen nominated Trustee Tony Peña for President and Trustee Cuellar seconded the nomination. There were no other nominations. Trustee Peña was elected President by a vote of 5-0.
- Vice President/Clerk
1.2
- Trustee Peña nominated Trustee Linda Garcia for Vice President/Clerk, and Trustee Cuellar seconded the nomination. There were no other nominations. Trustee Garcia was elected Vice President/Clerk by a vote of 5-0.
- Secretary to the Board
1.3
- Trustee Garcia moved, Trustee Peña seconded, and the motion carried 5-0 to designate the Superintendent of Schools, David J. Verdugo, as Secretary to the Board of Education in accordance with Education Code Section 35025.
- Representative to Elect
County Committee on School
District Organization
1.4
- Trustee Hansen nominated Trustee Peña as the District's representative to elect members of the County Committee on School District Organization in accordance with Education Code Section 35023, and Trustee Cuellar seconded the nomination. There were no other nominations. Trustee Peña was elected by a vote of 5-0.
- Representative to Los
Angeles County School
Trustees Association
1.5
- Trustee Cuellar nominated Trustee Garcia as the District's representative to the Los Angeles County School Trustees Association, and Trustee Peña seconded the nomination. There were no other nominations. Trustee Garcia was elected by a vote of 5-0.
- Establish Board Meetings –
Day, Time, and Place
1.6
- Trustee Garcia moved and Trustee Hansen seconded the motion to establish Board of Education meetings on the second and fourth Wednesday of each month, beginning at 6 p.m. in the Boardroom. The list of specific dates was amended to July 6, 2011. The motion carried 5-0.
- Vice President Tony Peña recognized and thanked outgoing President Alicia Anderson for her service to the Board of Education and to Paramount Unified School District, and presented her with a plaque. Superintendent Verdugo presented Trustee Anderson with a Certificate of Merit from County Supervisor Don Knabe.

**REGULAR MEETING
OF BOARD OF EDUCATION**

Approve Agenda
December 8, 2010
1.7

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the Regular Meeting agenda of December 8, 2010.

Regular Meeting Minutes
November 17, 2010
1.8

Trustee Peña moved, Trustee Garcia seconded and the motion carried 5-0 to approve the minutes of the Regular Meeting held on November 17, 2010.

Special Meeting Minutes
November 10, 2010
1.9

Trustee Anderson moved, Trustee Hansen seconded and the motion carried 5-0 to approve the minutes of the Special Meeting held on November 17, 2010.

REPORTS

Student Board
Representatives

Ana Godoy, Paramount High School, Maria Rivera, Paramount High School-West Campus, and Teresa Leavenworth, Adult Education Center, reported on school academic, athletic and extra curricular activities. There was no student Board representative for Buena Vista High School.

Employee Representative
Reports

No CSEA representative was present.

TAP President Deb Meyers wished everyone Happy Holidays on behalf of the Association. She also provided the Board and Superintendent with an invitation to the CTA Legislative brunch on January 8, 2011.

Board Members' Reports

Trustee Anderson wished everyone Happy Holidays. She attended the annual City of Paramount Tree lighting event, she visited media classrooms at PHS-West and is very proud to see the great work students are producing. She also attended the CSBA Annual Education Conference.

Trustee Cuellar attended the CSBA Annual Education Conference and CSBA Delegate Assembly meetings.

Trustee Hansen wished everyone Happy Holidays. She attended the Annual City of Paramount's Tree lighting and also had dinner with TAP President Deb Meyers.

Trustee Garcia wished everyone Happy Holidays. She attended the Annual CSBA Education Conference. She thanked Paramount Park for the beautiful school calendar she received.

Trustee Peña wished everyone Happy Holidays. He attended the Zero to Five Collaborative meeting and the CSBA Annual Education Conference..

Superintendent's Report

Superintendent Verdugo highlighted a variety of items:

- Superintendent Verdugo attended the Annual CSBA Education conference along with the Board of Education.
- He conducted the monthly joint Superintendent/CSEA meeting.
- Dr. Verdugo also conducted the monthly Superintendent's Teacher Advisory Council meeting.

CTE Student Recognition

The Board of Education and Superintendent David Verdugo recognized PHS senior students Victoria Garcia and Cassandra Montenegro. Both Victoria and Cassandra recently participated in the Specialty Graphic Imaging Association National Conference and Competition. Of over 120 entries in seven different categories from schools participating from across the country, Victoria and Cassandra were awarded First Place/Gold Medals for their entries. Cassandra's Special Effects shirt design also received "Best In Show".

Bulletin Boards – Hollydale School

Principal Marilley and student members of the Student Council presented an overview of the Boardroom bulletin boards representing the Hollydale School educational program student work. The bulletin boards reflect the theme of "Our Gifts of Learning" and enhance the educational message sent to visitors and District office employees.

Former Assistant Superintendent-Human Resources Delores Stephens wished to thank the Board of Education and Superintendent Verdugo for the recent dedication of the Paramount High School Library in her honor. She also wished to donate a book entitled "Oh the Places You'll Go" and a check in the amount of \$300.00 that will be designated to purchase books for the Paramount High School Delores Stephens Library.

Meeting Break Celebration

The Board of Education, staff and guests celebrated the election of the new 2011 officers.

The Paramount High School Choir, under the direction of Sandra Wilson-Espinoza, provided an entertaining musical tribute to the holidays.

BOARD MEETING CALENDAR

There were no changes in the Board meeting calendar.

HEARING SECTION

There were no speakers for the Hearing Section.

CONSENT ITEMS

0.10

Trustee Anderson moved, Trustee Garcia seconded and the motion carried 5-0 to approve the Consent Items.

GENERAL SERVICES

Professional Activity 10-03

1.10

Approve Professional Activity Report 10-03 for the Superintendent's attendance at an out-of-state conference, as submitted.

12-08-10

Human Resources

Personnel Report
10-08
2.10

Accept Personnel Report 10-08, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2010-11 State Budget Act and related legislation.

Educational Services

Consultant and Contract
Services
3.10

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services.

Overnight and/or Out-of-
County
3.10

Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

Business Services

Purchase Order Report
10-08
4.10

Approve Purchase Order Report 10-08 as submitted, authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of
November 2010
4.10

Approve Warrants for all funds for November with a total of \$9,597,580.39.

Donations
4.10

Accept donations as presented on behalf of the District of any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

ACTION ITEMS

Human Resources

Increase in Work Year for
Nutrition Services Manager
and Senior Nutrition Services
Workers at 9-12 Sites
2.11

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the increase in work year from 10 months to 11 months for the Nutrition Services Manager positions and Senior Nutrition Services Worker positions at 9-12 school sites.

Update Job Descriptions for
Maintenance Irrigation Repair
Technician, Maintenance
Plumber and Lead
Maintenance Plumber
2.12

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the changes to the job descriptions for Maintenance Irrigation Repair Technician, Maintenance Plumber and Lead Maintenance Plumber.

Presentation of Paramount
Unified School District's Initial
Contract Proposal for 2010-

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 5-0 to receive for public review the District's 2010-11 initial contract proposal for a 2010-2013 Successor Collective Bargaining

2013 Collective Bargaining Agreement with the California School Employees Association (CSEA), Chapter 447
2.13

Agreement with the California School Employees Association, Chapter 447.

Public Hearing on the District's Initial Reopener Proposal for the 2010-13 Collective Bargaining Agreement between Paramount Unified School District and the California School Employees Association (CSEA), Chapter 447
2.14

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to conduct and open a public hearing regarding the District's 2010-13 initial contract proposal for the Collective Bargaining Agreement with the California School Employees Association, Chapter 447.

There were no speakers for the hearing.

Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 5-0 to closed the hearing regarding the District's 2010-13 initial contract proposal for the Collective Bargaining Agreement with the California School Employees Association, Chapter 447.

Educational Services

Carl D. Perkins Schools Allocation, Fiscal Year 2010-11
3.15

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to accept funds for the Carl D. Perkins Vocational and Technical Education Act for the 2010-11 fiscal year to develop skills of adults enrolled in Career Technical Education programs.

Child Care and Development Infant-Toddler Grant-Fiscal Year 2010-11
3.16

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 5-0 to accept funds from the Child Care and Developmental Infant-Toddler grant for the 2010-11 fiscal year to purchase equipment and materials for the Cal-SAFE infant-toddler program.

Attorney Fees and Settlement Agreement for a Special Education Student
3.17

Trustee Garcia moved, Trustee Anderson seconded, and the motion carried 5-0 to approve and authorize payment for one-to-one educational therapy, speech and language services with a nonpublic agency, vision therapy, services rendered with appropriate documentation and attorney fees settlement agreement for a special education student.

Nonpublic School Placements for Special Education Students
3.18

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the placements for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2010-11 school year.

New Board Policy 0440-District Technology Use Plan
3.19

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to accept for a second reading and adopt proposed new Board Policy 0440-District Technology Use Plan.

Additional Funds for Education Technology Voucher Program
3.20

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to accept additional funds from the Education Technology Voucher Program to purchase technology hardware and software.

Paramount High School
WASC Accreditation
3.21

Trustee Garcia moved, Trustee Anderson seconded, and the motion carried 5-0 to approve two minimum days and two full days for teachers and Paramount High School and West Campus to participate in preparing for the WASC process including developing an action plan that outlines future goals and objectives.

American Recovery and
Reinvestment Act Enhancing
Education Through
Technology Competitive
Grant Award
3.22

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 5-0 to accept the American Recovery and Reinvestment Act's Enhancing Education Through Technology Competitive Grant Award.

Business Services

First Interim Report 2010-11
4.23

Trustee Anderson moved and Trustee Cuellar seconded the motion to approve the First Interim Report with positive certification based on an adequate reserve projection presented. Assistant Superintendent Michael Conroy reviewed the Criteria and Standards Review Summary and the requisite explanations.

Assistant Superintendent Conroy recommended that the Board adopt a positive certification that the District will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years. Dr. Conroy added that on November 10th, the Legislative Analyst's Office (LAO) released projections of a \$25.4 billion budget problem that will exist by the time the 2011-12 budget is enacted. Stating that \$6 billion dollars of it is in 2010-11 and the remaining \$19 billion through 2011-12. Based on the LAO's information, the Governor called a budget special session on December 6, 2010 which is the day the new legislature was sworn in. Governor Schwarzenegger's proposal includes a total of \$7 billion in expenditure reductions for 2010-11 and 2011-12, \$900 billion in alternative funding over the two years, and \$1.6 billion in fund shifts. Legislative leadership has indicated that it is unlikely they will act on any proposals until Governor-elect Jerry Brown is sworn into office on January 3, 2011. The newly constituted Senate Budget Committee will likely hear the proposal on December 9, 2010.

Based on the adopted State budget, the District has adjusted the District's financial estimates and presents the First Interim Budget to the Board. As a result of budget discussions with LACOE, the District prepared a Resolution, approved by the Board, identifying the Board's commitment to developing a budget plan that will allow the District to project reserve levels that meet the minimum requirements of the State and Standards for 2010-11, 2011-12, and 2012-13 by the time of submission of the 2010-11 First Interim Report. The budget plan addresses the following:

- Declining enrollment and reduced State funding
- Deficit spending trends
- 3% Reserve for Economic uncertainties
- 3-year balanced MYP (2010-11, 2011-12, 2012-13)

- Cash flow
- Negotiations

Budget considerations for June 2011-12 Budget adoption are to develop the budgetary and staffing foundation for the June 2011-12 Budget adoption. This budget plan addresses the following:

- State funding (known at this point)
- Deficit spending trends
- 3% Reserve for Economic uncertainties
- 3-year balanced MYP (2010-11, 2011-12, 2012-13)
- Program and services reductions

Staff is and will continue to monitor the activities in Sacramento between now and the release of the Governor's Proposed Budget in mid-January.

The motion carried 5-0 to approve the First Interim Report with a positive certification based on an adequate reserve projection presented.

Resolutions 10-16 through 10-25, Signature and Other Authorizations
4.24

Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 5-0 to adopt Resolutions 10-16 through 10-25, Signature and Other Authorizations for 2010-11.

Claim Rejection
4.25

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to reject claim number 2010-:002 submitted by an individual and remand to the District's insurance carrier for adjudication.

Claim Rejection
4.26

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to reject claim number 2010-:003 submitted by an individual and remand to the District's insurance carrier for adjudication.

Notice of Completion – E-Rate Funded Network Cabling Projects at Paramount High School, Collins, Gaines, Jefferson, Keppel, Mokler, Roosevelt, Tanner, Zamboni, and Community Day School
4.27

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to accept as completed the network cabling work at Paramount High School, Collins, Gaines, Jefferson, Keppel, Mokler, Roosevelt, Tanner, Zamboni, and Community Day School.

Notice of Completion – Field Service Contract
4.28

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to accept as completed the Field Service Contract for electric operable folding wall installation at Paramount High School and authorize the Superintendent or designee to file the Notice of Completion and make payment to all contracted parties upon expiration of the lien period and determination that no liens are outstanding.

Measure AA – Change Orders for Paramount High School – Phase IV Science and Medical Health Building
4.29

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to accept the change order for a credit of \$357,745.00 decrease the guaranteed maximum price to \$15,532,745.00 and authorize the Superintendent or designee to review and execute all necessary documents for payments.

Measure AA – Change Orders for Keppel School – Two-Story Classroom and Library/Media Building
4.30

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to accept the change order for a credit of \$215,344.00 decrease the guaranteed maximum price to \$7,071,502.00 and authorize the Superintendent or designee

CONFERENCE ITEMS

Educational Services

Revised Board Policy 3260 – Sale and Disposal of Books, Equipment and Supplies

The Board accepted for first reading the proposed revised Board Policy 3260 – Sale and Disposal of Books, Equipment and Supplies.

INFORMATION ITEMS

Business Services

Average Daily Attendance Summary Report Through October 15, 2010 and the Second Monthly School Enrollment Report

The Board received as information the monthly school attendance reports for 2010-11.

ANNOUNCEMENTS

President Peña reported that the next Regular Meeting would be January 12, 2011, at 6:00 p.m. – Boardroom of the District Office.

CLOSED SESSION

The Board adjourned to Closed Session at 7:53 p.m. to discuss Governance Team Items.

OPEN SESSION

The Board reconvened to Regular Session at 8:43 p.m. President Peña reported that the Board had discussed Governance Team Items.

No action was taken in Closed Session.

ADJOURNMENT

Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on December 8, 2010, at 8:44 p.m.

David J. Verdugo Ed.D., Secretary
To the Board of Education

President

Vice President/Clerk