

CTE Industry Advisory Meeting Minutes

Date: November 10th, 2015: 8:00 – 11:00 AM

Location: PHS West-Campus College and Career Center

Agenda.....read and reviewed by Dr. Francois

Teachers, staff, students, parents arrived by 8:00 at the PHS-West Campus College and Career Center.

8:00

Breakfast buffet: Build your own waffle bar.

8:30

Official welcome by Dr. Greg Francois (Director of Secondary Education)

Introductions by Administrators, Teachers, Advisors, Parents, and Students.

Purpose: Engage industry professionals and post-secondary students to provide guidance in four areas.....read and reviewed by Dr. Francois

1. Based on what you see, what are the things we're doing right?
2. In your opinion, what technical skills do our students need?
3. What are the professional expectations?
4. What details can you provide that would give our students an in for job opportunities?

8:45

CTE Teacher Share-out by Pathway Teams

9:15

CTE Video by. Mr. Jaffe highlighting CTE programs at PHS-West and PHS.

9:30

CTE Orientation by Dr. Francois & Becky Perez (CTE Curriculum Specialist)

Classroom Tours and opportunity to discuss the details of what is being taught.

1. Medical : Mr. Bean room # 29
2. Culinary Arts & Hospitality: Ms. Molina room # 30
3. Media : Mr. Jaffe room # 31
4. Engineering : Mr. Rummell room # 32

10:00

Met back in PHS West-Campus College and Career Center for the roundtable breakout sessions. Teacher leaders facilitated a discussion on the following topics/questions:

1. What are some of the highlights from today's visit?
2. When hiring a new employee, what are the most essential qualifications and skills you are looking for?

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3. Are there any professional organizations, conferences or workshops that our students and or faculty should look into?
4. How can we best prepare students for internship opportunities?
5. Please provide feedback on how we might improve this advisory meeting next year?

The above questions will be used to guide the discussions.

One person at each table will take notes.

1. Medical: Ms. Ortiz
2. Engineering: Mr. Rummell
3. Media: Mr. Sewell
4. Culinary Arts & Hospitality: Ms. Molina

10:30 Share out and closure: Teacher leaders shared out their answers to the questions while Mrs. Perez & Dr. Francois facilitated a whole-group discussion. All participants were thanked for their attendance and invited to the culinary ribbon cutting ceremony in January. Next CTE Advisory Committee meeting to take place in the spring at PHS.

11:00 Group Picture taken by Mr. Jaffe (media teacher).

Next Meeting Topics: May 18, 2016

1. CTE Course Enrollment/2016-2017 Projected Course Enrollment
2. Review and evaluate Core Indicator Survey results and the effectiveness of CTE programs